

KENTISBEARE PARISH COUNCIL

PAGE 1 - Bank reconciliation

BANK RECONCILIATION		FINANCIAL YEAR ENDING 31 MARCH 2020		
Authority name and reference		KENTISBEARE PARISH COUNCIL County Area: Devon		
Prepared by:	Name	M SHORE	Financial Year:	2019-2020
	Role	CLERK AND RFO		
Balance per bank statements as at 31 March 2020		£		TOTAL £
A/c No: 00671198				7,117.20
A/c No: 07188433				10,014.95
TOTAL				17,132.95
Less: any un-presented cheques at 31 March 2020:				
10/03/20 - Cheque number 001733		-6.90		
Total value of un-presented cheques		-6.90		
Add any unbanked cash at 31 March 2020: (List date & amount received)				
		N/A		
TOTAL - NET BANK BALANCES AS AT 31 MARCH 2020 (Box 8)				17,125.25

The net balances reconcile to the Cash Book for the year, as follows:

CASH BOOK (receipts and payments/income & expenditure schedules)	£
Opening Balance:	41,234
Add: Receipts in the year:	31,663
Less: Payments in the year:	55,772
	17,125

PAGE 2 - VARIANCES

Authority name and reference	KENTISBEARE PARISH COUNCIL				
Section 1 Accounting Statements	(a) 2018/19 £	(b) 2019/20 £	(c) Variance £	(d) Variance % (Variance divided by 2019 figure x 100)	Explanation required? (Variance of more than 15% - except variances of less than £200)
Box 1 – Balances brought forward	25,769	41,234	N/A	Balance b/f agrees	NO
Box 2 – Precept or Rates and Levies	24,818	27,439	2,621	10.56	NO
Box 3 – Total other receipts	21,035	4,224	(16,811)	(79.92)	YES – SEE BELOW
Box 4 – Staff costs	8052	9004	952	11.82	NO
Box 5 – Loan interest/ capital repayments	NIL	NIL	N/A	N/A	N/A
Box 6 – All other payments	22,246	46,768	24,522	110.23	YES – SEE BELOW
Box 7 – Balances carried forward	41,234	17,125	N/A	N/A	Not required
Box 8 – Total cash & short term investments	41,234	17,125	No	N/A	Not required
Box 9 – Total fixed assets plus long-term investments and assets	92,374	95,559	3,185	3.45	NO
Box 10 – Total borrowings	NIL	NIL	N/A	N/A	N/A

Explanation of high reserves - not required.

PAGE 3 - Explanations of variances

Authority name and reference	KENTISBEARE PARISH COUNCIL	
BOX NO	3 (TOTAL OTHER RECEIPTS)	£
(b) Figure in 2019 column		21,035
(a) Figure in 2020 column		4,224
Variance		(16,811)

EXPLANATION: DCC P3 footpath grant received 2 years in one in previous year (£4000). VAT re-claim (£1091), 2019/20 re-claim not received until April 2020. Less income from website advertisements (£353), hire of projector £50. Grants: no government grant (£117), Grant from DAAT & CTF in previous year (11,300).	
TOTAL AMOUNT £ EXPLAINED	(£16,811)

Authority name and reference	KENTISBEARE PARISH COUNCIL	
BOX NO	6 (ALL OTHER PAYMENTS)	£
(b) Figure in 2019 column		22,246
(a) Figure in 2020 column		46,768
Variance		24,522

EXPLANATION. Increase: Vat paid £3022, audit fee £26, Grants £5500, insurance £17, Night time landing site & power to play area £16,020, playing field maintenance £2761, P3 footpath work £174, Reception with APM £430, Website £634, internet £56, Parish & district election £1033. Decrease: New Christmas lights purchased in previous year (£383), Hall hire (£173), projector, tablet & ass equipment purchased in previous year (£2444), subscriptions (£44), misc payment received in error (refunded) in previous year (£745), staff costs & travel (£244), noticeboard/parish maintenance (£1118).	
TOTAL AMOUNT £ EXPLAINED	£24,522

