

## KENTISBEARE PARISH COUNCIL

### Bank reconciliation and explanation of variances – Year Ended 31 March 2016

Section 5 (c) Bank reconciliation as at 31/03/16 (no unrepresented cheques)

-Treasurers Account no: 00671198      14444.91

-Reserve Account no: 07188433      5121.02

-Net bank balance as at 31/3/16      **£19565.93**

Section 5 (c) - Identifying which figures require explanation

Box	2015	2016	Variance (2016 less 2015)	% (Variance divided by 2015 figure multiplied by 100)	Explanation required? Less than £250? - NO More than 15% - YES Less than 15% - NO
2 – Precept or rates or levies	<b>14182</b>	<b>16105</b>	<b>1923</b>	<b>13.56</b>	No
3- Total other receipts	<b>3301</b>	<b>12099</b>	<b>8798</b>	<b>266.52</b>	Yes
4 – Staff costs	<b>4304</b>	<b>5322</b>	<b>1018</b>	<b>23.65</b>	Yes
5 – Loan int/capital payments	n/a				n/a
6 – All other payments	<b>16025</b>	<b>22989</b>	<b>6964</b>	<b>43.45</b>	Yes
9 – Total fixed assets plus long term investments and assets	<b>84854</b>	<b>85069</b>	<b>215</b>	<b>0.25</b>	No

Section 5 (c) – Explanations of significant variances on the accounting statements.

<b>BOX 3 – OTHER RECEIPTS</b>	<b>£8798</b>
Figure in 2015 column	3301
Figure in 2016 column	12099
Variance (2016 figure less 2015 figure)	8798
<b>Reason 1</b> – Reduction in CTR Grant	(138.34)
<b>R2</b> – P3 grant received early in 2013/14 (not in 2014/15 accounts) and increase in amount received in 2015/16 together with competition of £150	1650
<b>R2</b> – Increase in VAT refund	1325.54
<b>R4</b> – S106 funds received in 2015/16	6063.00
<b>R5</b> – Village hall use of office supplies	(74.50)
<b>R6</b> – Sports grant awarded in 2014/15	(700.00)
<b>R7</b> – Tap Fund for 2015/16 received after 31/3/16	(1426.50)
<b>R8</b> – Transparency Code Grant	812.95
<b>R9</b> – DCC Locality Budget Grant	240.00
<b>R10</b> – First year of businesses advertising on the Parish website	1045.00
<b>Variance -</b>	<b>£8797.15</b>
<b>BOX 4 - STAFF COSTS</b>	<b>£1018.00</b>
<b>Reason 1</b> – Clerk’s training now within box 4	120.00
<b>R2</b> – Clerk’s travel now within box 4	61.05
<b>R3</b> – Increase in Clerk’s hours	836.95
Variance -	<b>£1018.00</b>
<b>BOX 6 – ALL OTHER PAYMENTS</b>	<b>£6964.00</b>
<b>Reason 1</b> – Increase in purchase, increase in VAT paid	650.41
<b>R2</b> - Christmas lights purchased	116.48
<b>R3</b> - Start of History project	240.00
<b>R4</b> - Increase in grants given: DCC Locality grant held from previous year given for defibrillator/ Grant given to parish pantomime group/ Grant given to village hall (Tap Fund)	867.92
<b>R5</b> – Hall Hire: Extra meetings held inc 2 In main hall	99.00
<b>R6</b> – Reduced playing field maintenance costs (£628.12) and purchase of item of equipment £5628	4999.88
<b>R7</b> - Insurance	(24.76)
<b>R8</b> - Office expenses	(5.67)

<b>BOX 6 - continued</b>	
<b>R9</b> – Footpaths – no hall hire following walk in previous year and small increase in costs.	93.79
<b>R10</b> - Reduced printing in parish magazine	(8.07)
<b>R11</b> - Subscriptions - Resolved to subscribe to Blackdown Parishes Network & small increase	76.74
<b>R12</b> - Clerk's training not included in Box 6 in 2015/16, only councillor training	(140.85)
<b>R13</b> - Reception held at APM in 2015/16	355.57
<b>R14</b> - No miscellaneous	(13.50)
<b>R15</b> - Clerk's travel not included in Box 6 in 2015/16	(83.40)
<b>R16</b> - Village maintenance	38.94
<b>R17</b> - Website costs	(456.98)
<b>R18</b> - MDDC elections costs 2015/16 (nil in 2014/15)	157.35
<b>Variance -</b>	<b>£6962.95</b>

