

KENTISBEARE PARISH COUNCIL

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Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Tuesday 5th December 2017 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council at the start of the meeting.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. **Election of Chairman.**
2. **Declaration of Acceptance of Office to be signed.**
3. **Election of Vice-Chairman.**
4. **Apologies.**
5. **Declarations of interest.**
6. **Approval of minutes:** of the Parish Council meeting held on 07/11/2017.

7. **Planning & Planning Correspondence.**
- 7.1. Applications to be considered by the Parish Council:
 - 3 Kentismoor Cottages, Kentisbeare. [17/01827/HOUSE](#) and [17/01829/LBC](#). Permission and Listed Building Consent for erection of porch extension following demolition of existing porch, insertion of window to studio, enlargement of terrace and internal alterations.
 - [17/01882/HOUSE](#) Old Goodiford Farm, Kentisbeare. Erection of a single storey extension.

The following four applications relate to Allhallows Farm, Blackborough:

 - [17/01704/MFUL](#) Major Planning Application. Land at NGR 309053 110385 (Allhallows Farm). Erection of an extension (1105 sq. m.) to an existing agricultural livestock building.
 - [17/01711/FULL](#). Land at NGR 309101 110369 (Allhallows Farm). Erection of an extension to an existing agricultural livestock building.
 - [17/01713/MFUL](#) Major Planning Application. Land at NGR 309064 110450 (Allhallows Farm). Construction of an earth bank slurry storey (1980 sq. m).
 - [17/01794/FULL](#) Land at NGR 309085 110373 (Allhallows Farm). Retention of an agricultural building (737sqm) variation to planning permission 14/01005/FULL.

- 7.2 **Results of applications from Mid Devon District Council and information:**
 - [17/01654/FULL](#) Land and Buildings at NGR 309322 108675 Blackborough. Erection of an agricultural building over an existing silage clamp. Approved.

- 7.3 Garden Village. (i) Report on Stakeholder meeting 15/11/17. (ii) Any other matters.
- 7.4 EDDC: [Cranbrook Plan Preferred Approach – consultation.](#)
- 7.5 Any other planning matters.

8. **Highways.**
- 8.1 To report on work carried out and to receive reports on repairs that are needed: Notification of Road closure ref: TTRO1722211 24/12/17, Kentisbeare Village Square.
- 8.2 Report on Parish and Town Conference.
- 8.3 Informal meeting with Nick Allen NHO.
- 8.4 Memorial enquiry.
- 8.5 Any other matters.

9. Reports.

- 9.1 The Clerk: GDPR training. Notice of vacancy.
- 9.2 The Chairman.
- 9.3 DCC Cllr. J Berry.
- 9.4 MDDC Cllr. Mrs R Berry.
- 9.5 Playing Field.
- 9.6 Police.
- 9.7 The Parish Paths and Silver Wood.
- 9.8 Kentisbeare Village Hall: Update on internet connection. Cllr. Mrs Broom.
- 9.9 Any other reports.

10. Finance.

- 10.1 To note the bank balance as at the last statement.
- 10.2 To resolve to make the following payments:
 - Chq 1488 £ tbc M Shore-Quinain. Clerk's salary and expenses (Nov).
 - Chq 1489 £ 13.80 SMA Services Ltd. Payroll provider.
 - Chq 1490 £ 240.00 Grant Thornton. Exetrnal Audit fee.
 - Chq 1491 £ 120.00 Project Cosmic. SSL Certificate.
 - Chq 1492 £ 550.00 Nicholas Page. P3 footpath work.
 - Chq 1493 £ 68.00 Kentisbeare Village Hall. Room hire.
 - Chq 1494 £ 73.50 SLCC. Subscription for the Clerk.
 - Chq 1495 £ 30.00 ALCC. Subscription for the Clerk.
 - Chq 1496 £ 72.50 Mrs E Ellicott. P3 expenses.
 - Chq 1497 £ tbc HMRC. Quarterly PAYE.
 - Chq 1498 £ tbc M Shore-Quinain. Clerks Salary and expenses (Dec, cheque to be dated 31/12/17).
 - Chq 1499 £ tbc Mrs M L Thorne. Website and Newsletter.
- 10.3 To sign cheques and invoices.
- 10.4 Nest Pension scheme for November and December 2017.
- 10.5 Utility Warehouse payment (internet connection at Kentisbeare Village Hall) - £141.90.
- 10.6 Christmas Lights – possible purchase.
- 10.7 Precept 2018/19.
- 10.8 Quotation and details for supply and installation of projectors for Kentisbeare Village Hall.
- 10.9 Playing Field: (i) Table tennis table delivery and installation; updated quotation. (ii) Roundabout: quotation for installation. (iii) Other minor works required at the playing field.
- 10.10 Annual charge to Kentisbeare Village Hall for use of office equipment by Clerk as Booking Secretary.
- 10.11 Any other financial matters to be noted.

11. Correspondence. Thank you letter from All Saints Blackborough.

12. [Blackdown Hills AONB Management Plan Review Questionnaire](#)

13. DAAT: Update on possible landing sites for the Air Ambulance.

14. Items for information and future agenda items. To set the precept for 2018/19.

15. Dates of future meetings.