

## KENTISBEARE PARISH COUNCIL

Email: [info@kentisbeare.net](mailto:info@kentisbeare.net)

Chairman: Jonathan Wadsworth. Tel: 01884 266426 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

### Notice of a meeting of the Parish Council to be held on Tuesday 13<sup>th</sup> June 2017 in Kentisbeare Village Hall at 7.30pm.

Members of the Public are invited to attend and may address the Council in Public Question Time between 7.30 and 7.45pm.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

## AGENDA

**To Members of the Council:** You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. **Apologies:** Cllr. A Southall.
2. **Declarations of interest.**
3. **Approval of minutes:** of the Parish Council meeting held on 09/05/2017.
  
4. **Planning and Planning Correspondence.**
  - 4.1. **Applications to be considered by the Parish Council:**
    - [17/00669/OUT](#) Outline for the erection of a poultry manager's dwelling. Land at NGR 306382 109466 Jarmins Cross, Kentisbeare.
    - [17/00813/FULL](#) Change of use of land from agricultural to equine; erection of a stable and construction of new access. Land at NGR 305600 107766 (Culm View) Kentisbeare.
  - 4.2. **Results of applications from Mid Devon District Council.**
    - [17/00575/PNCOU](#) Land & Buildings at NGR 306735 107685 (1-4 Warren Units). Prior Notification for the change of use of office (Class B1) to 2 dwellings (Class C3) under Class O: Refusal of prior approval.  
**For information only:** (i) Notification of Agricultural/Forestry Development Acceptance - [17/00778/PNAG](#). Prior Notification for the erection of an agricultural storage building. Land at NGR 305412 107534 Dead Lane Cross, Kentisbeare. (ii) The following application has been withdrawn [17/00488/FULL](#) Erection of a single storey dwelling, Land at NGR 308863 109406 Blackborough House. (iii) [17/00542/FULL](#). Brick House, Silver Park, Kentisbeare. Erection of 2 dwellings. Notification of MDDC Planning Committee agenda item on 14/06/17.
  - 4.3. **Report on attendance at meetings with MDDC.** Cllrs. Wadsworth and Mrs Broom.
  - 4.4. **Garden Village Governance Structure: Draft proposals.**
  - 4.5. **Tiverton Eastern Urban Extension.** Public Consultation
  - 4.6. **Any other planning matters.** (i) Neighbourhood Plan Presentation by Devon Communities Together: 05/09/17.
  
5. **Highways.**
  - 5.1. To report on work carried out to receive reports on repairs that are needed.
  - 5.2. Parking problems in the village square.
  - 5.3. Any other highway matters.
  
6. **Reports:**
  - 6.1. The Clerk.: Training-General Data Protection Regulation (GDPR) Honiton 04/07/17. MDDC: Website and IT System Security Training 05/07/17.
  - 6.2. The Chairman.
  - 6.3. DCC Cllr. J Berry.
  - 6.4. MDDC Cllr. Mrs R Berry.

- 6.5 Playing Field. (i) Playing field checks and annual inspection. (ii) Roundabout. (iii) MDDC 10 year plan to de-fence children's play parks (letter received from neighbouring Parish). (iv) Use of the playing field by mini-falcons.
- 6.6 Police.
- 6.7 The Parish Paths and Silver Wood. (i) The Annual Clifford Pike Memorial Walk. (ii) Stile at the end of Silver Wood. (iii) Possible permissive path.
- 6.8 Kentisbeare Village Hall.
- 6.9 Any other reports.

**7. Finance.**

7.1 To note the bank balance as at 31/05/17; to include credits received since the last statement.

7.2 To resolve to make the following payments:

-Chq 001428	£ 61.00	Kentisbeare Village Hall, room hire.
-Chq 001442	£ tbc	Mrs M Shore-Quinain, Clerk's salary and expenses.
-Chq 001443	£ 36.00	Broadhembury Community Centre CIO. Hire of hall following The Annual Clifford Pike Memorial Walk (P3 funds).
-Chq 001444	£ 6.90	SMA Services Ltd. Payroll provider.
-Chq 001445	£ 48.00	Kentisbeare Village Hall. Room hire-S137.
-Chq 001446	£ tbc	Mrs M L Thorne. Website and newsletter.
-Chq 001447	£ 50.00	Devon Communities Together. Annual subscription.
-Chq 001448	£312.00	The Keepers Cottage. Catering for Annual Parish Meeting and Reception.
-Chq 001449	£ 24.50	Mr Martin Disney. Reimbursement for scones supplied by The Old Well for The Annual Clifford Pike Memorial Walk (P3 funds).
-Chq 001450	£ 14.80	Mrs Q Broom. Reimbursement for cakes supplied for The Annual Clifford Pike Memorial Walk (P3 funds).
-Chq001451	£ tbc	Mrs E Ellicott. Reimbursement for refreshments supplied for The Annual Clifford Pike Walk (P3 funds).

7.3 Qualification/training for Traffic Management for community events. To make a payment for the training.

7.4 To sign cheques and invoices.

7.5 To confirm the Nest Pension Scheme deduction for May 2017.

7.6 Quotations for renovation to roundabout recently acquired for the playing field.

7.7 Review of effectiveness of system of internal control.

7.8 Audit: To agree Section 1 - The Annual Governance Statement 2016/17.

7.9 Audit: To agree Section 2 - The Accounting Statements for 2016/17.

7.10 Review of Clerk's salary and expenses.

7.11 Any other financial matters to be noted.

**8. Correspondence.**

9. **MDDC:** (i) Waste and Recycling Collections (ii) Dog and litter bins. (iii) Kentisbeare Parish Litter Pick

10. **Items for information and future agenda items.**

11. **Dates of future meetings of the Parish Council.** 04/07/17.

*Melanie Shore-Quinain, Clerk for Kentisbeare Parish Council. 12 Manor Close, Kentisbeare.*