

KENTISBEARE PARISH COUNCIL

Email: info@kentisbeare.net

Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Tuesday 10th April 2018 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council within Public Question Time.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. **Apologies.**
2. **Declarations of interest.**
3. **Approval of minutes:** of the Parish Council meeting held on 06/03/2018.
4. **Matters Arising.**

5. **Planning & Planning Correspondence.**
 - 5.1 Applications to be considered by the Parish Council:
 - [18/00320/FULL](#) & [18/00321/LBC](#) Full Planning Application & Listed Building Consent. Paddock Head, Kentisbeare. Variation of condition 2 of planning permission 12/00786/FULL & Listed Building Consent 12/00787/LBC to allow the substitution of plans for alterations to end elevations, first floor internal layout and addition of doors to 2 carports.
 - [17/01877/HOUSE](#) & [17/01878/LBC](#) Pirzwell St John, Kentisbeare. Listed Building Consent and permission for the re-instatement of former agricultural barn for domestic recreation, storage and workshop use.
 - 5.2 Results of applications from Mid Devon District Council and information:

Details Pursuant Received On Application: 17/01704/MFUL Land at NGR 309053 110385 Allhallows Farm, Blackborough. Erection of an extension (1105 sq. m.) to an existing agricultural livestock building.
 - 5.3. S106 for Kentisbeare Parish.
 - 5.4 Any other planning matters.

6. **Highways.**
 - 6.1 To report on work carried out and to receive reports on repairs that are needed.
 - 6.2 Any other matters.

7. **Reports.**
 - 7.1 The Clerk.
 - 7.2 The Chairman.
 - 7.3 DCC Cllr. J Berry.
 - 7.4 MDDC Cllr. Mrs R Berry.
 - 7.5 Playing Field.
 - 7.6 Police: Invitation for a Parish Council representative to attend a meeting at Cullompton Police Station on 25/04/18.
 - 7.7 The Parish Paths and Silver Wood: The Annual Clifford Pike Memorial Walk 2018.
 - 7.8 Any other reports.

8. **Finance.**
 - 8.1 To note the bank balance as at the last statement.
 - 8.2 To note an error in a credit received which requires refunding; cheque number 001527.

8.3 To resolve to make the following payments:

- Chq 1522 £ tbc M Shore-Quinain, Clerk's salary and expenses.
- Chq 1523 £ tbc Mrs M L Thorne. Website and Newsletter.
- Chq 1524 £ 6.90 SMA Services Ltd. Payroll provider.
- Chq 1525 £ 23.00 Kentisbeare Village Hall. Room hire.
- Chq 1526 £ 24.00 DALC. GDPR Training.
- Chq 1527 £ tbc Pring and Son. Refund due to bank transfer error.
- Chq 1528 £ 80.60 HMRC. Quarterly PAYE.
- Chq 1529 £ 264.00 KJT Group Ltd. Grass cutting contract.

8.4 To sign cheques and invoices.

8.5 Nest payment.

8.6 Utility Warehouse payment.

8.7 Grass maintenance contract for Parish playing field 2018-19.

8.8 Tap Fund Phase 2 and overhead projector for Kentisbeare Village Hall: Award of £568.29.

8.9 Unaudited accounts 2017/18.

8.10 Audit 2017/18.

8.11 Any other financial matters to be noted.

9. GDPR: Update.

10. Annual Parish Meeting 2018.

11. Vacancy on Kentisbeare Parish Council.

12. Kentisbeare Parish Playing Field: DAAT update re: helipad and possibility of services in the playing field.

13. Possible reinstatement of water tank outside Blackborough Village Hall: Letter received from parishioner.

14. Review of the following: Risk Assessment Management, Statement of Internal Control and Code of Conduct.

15. Correspondence: Email: thanks from Blackdown Hills Transition Group. CPRE - Countryside Voice Spring 2018.

16. Items for information and future agenda items.

17. Dates of future meetings.

Melanie Shore-Quinain Clerk for Kentisbeare Parish Council.