

KENTISBEARE PARISH COUNCIL

Email: info@kentisbeare.net

Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Tuesday 9th October 2018 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council within Public Question Time.

Public Question Time - Parishioners are reminded that, at the discretion of the Chairman of the Parish Council, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. Apologies: Cllr. A Southall.
2. Declarations of Interest.
3. Approval of minutes: of the Parish Council meeting as held on 11/09/2018.
4. Matters Arising.
5. **Planning & Planning Correspondence.**
 - 5.1 Applications to be considered by the Parish Council:
 - [18/01397/FULL](#) Erection of 2 horticultural polytunnels. Land at NGR 305679 108203, Applebee Farm Kentisbeare.
 - [18/01404/FULL](#) Formation of access for agricultural use. Land at NGR 305571 108179 Dead Lane, Kentisbeare.
 - [18/01380/HOUSE](#) Erection of two storey rear extension. 1 Bishops Rise, Kentisbeare.
 - [18/01420/ARM](#) Reserved Matters for the erection of a Poultry Manager's dwelling following outline application 17/00669/OUT. Land at NGR 306382 109466, Jarmins Cross, Kentisbeare.
 - 5.2 Results of applications from Mid Devon District Council and information:
 - [-18/01334/NMA](#) Non-Material Amendment for 18/00794/HOUSE to allow re-positioning of door and windows. Gleneagles Fore Street Kentisbeare Cullompton Devon EX15 2AD. Permission granted.
 - 5.3 Consultation on Cullompton Relief Road.
 - 5.4 Garden Village Proposal. (i) Report on Delivery Board Meeting of 27/09/18. (ii) Any other matters.
 - 5.5 Any other planning matters. (i) CPRE Member's Priority Invitation to Devon housing needs seminar.
6. **Highways.**
 - 6.1 To report on work carried out and to receive reports on repairs that are needed.
 - 6.2 Update following enquiry for road signs near Bridleway 37.
 - 6.3 Any other matters.
7. **Reports.**
 - 7.1 The Clerk.
 - 7.2 The Chairman.
 - 7.3 DCC Cllr. J Berry.
 - 7.4 MDDC Cllr. Mrs R Berry.
 - 7.4.1 MDDC Dog and Litter Bin Policy: The Clerk.
 - 7.5 Playing Field.
 - 7.6 The Parish Paths and Silver Wood.
 - 7.7 Any other reports.

8. Finance.

8.1 To note the bank balance and any credits received as at the last statement -

8.2 To resolve to make the following payments:

- Chq 1567 £ tbc M Shore-Quinain, Clerk's salary and expenses.
- Chq 1568 £ tbc Mrs M L Thorne. Website and e-newsletter.
- Chq 1569 £ 6.90 SMA Services Ltd. Payroll provider.
- Chq 1570 £ 638.75 KJT Group Ltd. Grass maintenance contract.
- Chq 1571 £1000.00 Blackborough Village Hall. Grant.
- Chq 1572 £ 240.00 PKF Littlejohn Ltd. External Audit Fee
- Chq 1573 £3125.19 API Communications Ltd. Installation of projector and associated equipment.
- Chq 1574 £ tbc HMRC. Quarterly PAYE.
- Chq 1575 £ 100.00 Doug Richmond Computer Services. IT Work.

8.3 To sign cheques and invoices.

8.4 Nest payment.

8.5 Utility Warehouse payment.

8.6 External Audit Report and Notice of Conclusion of Audit.

8.7 Kentisbeare Parish Website: Review of charges for advertisers for 2018/19.

8.8 Any other financial matters to be noted.

9. GDPR.

10. Kentisbeare Parish Playing Field.

10.1 Update on landing site and services on site.

10.2 Improvements to the play park – report on recent site meeting.

10.3 Any other matters.

11. **Correspondence:** RD&E Reputation and Engagement Survey 2018 (email).

12. **Items for information and future agenda items.**

13. **Dates of future meetings:** Tuesday 06/11/18.