

KENTISBEARE PARISH COUNCIL

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Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Tuesday 15th January 2019 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council within Public Question Time.

Public Question Time - Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. Apologies.
2. Declarations of Interest.
3. Approval of minutes: of the Parish Council meeting as held on 04/12/2018.
4. Matters Arising.

5. **Planning & Planning Correspondence.**
- 5.1 Applications to be considered by the Parish Council:
 - [18/01870/FULL](#) Erection of a domestic garage block. Land & Buildings at NGR 306130 108791 (Wressing Farm), Kentisbeare.
 - [18/01871/HOUSE](#) Erection of a single storey extension. Pond Cottage, Kentisbeare.
 - [18/02076/HOUSE](#) Erection of single storey side extension including raising of roof and installation of dormer window on front elevation. The Paddock, Blackborough.
 - [18/01996/CAT](#) Notification of intention to fell 9 Ash trees, 1 Willow tree and 1 Ash tree within a Conservation Area. 12 Silver Street, Kentisbeare.
- 5.2 Results of applications from Mid Devon District Council and information:
 - [18/01701/FULL](#) Erection of a dwelling and detached garage following demolition of existing cottage and garage. Littlebrook, Kentisbeare. EX15 2DS. Permitted with conditions to discharge.
 - [18/01682/FULL](#) Formation of new vehicular access and driveway. Land at NGR 305858 107710 (Yerrishayes), Kentisbeare. Permission refused.
 - [18/01760/HOUSE](#) Erection of two-storey extension following removal of lean-to. Horn House, Horn Road, Kentisbeare. EX15 2AX. Permission granted.
- 5.3 Garden Village Proposal. (i) Report on recent Stakeholder Meeting/Parish and Town Council briefing. (ii) Upcoming consultation.
- 5.4 Mid Devon Local Plan Review Hearings - Notification of dates and representation.
- 5.5 Any other planning matters.

6. **Highways.**
- 6.1 To report on work carried out and any upcoming road closures, and to note any repairs that are needed.
- 6.2 Any other matters.

7. **Reports.**
- 7.1 The Clerk.
- 7.2 The Chairman.
- 7.3 DCC Cllr. J Berry.
- 7.4 MDDC Cllr. Mrs R Berry.
- 7.5 Kentisbeare Village Hall.

Reports continued:

- 7.6 Playing Field: (i) Parish Grass Maintenance Contract. (ii) Update on landing site and improvements to park.
- 7.7 The Parish Paths and Silver Wood.
- 7.8 Any other reports.

8. Finance.

- 8.1 To note the bank balance and any credits received as at the last statement.
 - 8.2 To resolve to make the following payments:
 - Chq 1594: Spoilt cheque
 - Chq 1595 £ 6.90 SMA Services Ltd. Payroll provider.
 - Chq 1596 £ 547.50 KJT Group Ltd. Grass maintenance contract.
 - Chq 1597 £ 29.87 DALC. Booklets.
 - Chq 1598 £ 583.00 N Page. Footpath work (P3).
 - Chq 1599 £ tbc HMRC. Quarterly PAYE.
 - Chq 1600 £ 34.00 Kentisbeare Village Hall. Room hire.
 - Chq 1601 £ 50.00 The Wyndham Arms. Provision of electricity for Christmas lights.
 - Chq 1602 £ 100.00 Doug Richmond Computer Suppliers. IT Support.
 - Chq 1603 £ tbc M L Thorne. Website and e-newsletter.
 - Chq 1604 £ 200.00 Show on the Road. Replacement equipment for Christmas Eve Celebration.
 - Chq 1605 £ tbc M Shore-Quinain. Clerk's salary and expenses.
 - 8.3 To sign cheques and invoices.
 - 8.4 Nest payment.
 - 8.5 Utility Warehouse - update.
 - 8.6 Payroll provider cost for re-enrolment with the Pensions Regulator.
 - 8.7 Precept 2019/20: To agree on a figure for the Parish precept.
 - 8.8 Any other financial matters to be noted.
9. Annual Parish Meeting and Reception 2019.
10. Assets of Community Value.
11. **Correspondence:** Clerks & Councils Direct. Letters of thanks - TNMWD Citizens Advice
12. **Items for information and future agenda items.**
13. **Dates of future meetings.**