

## KENTISBEARE PARISH COUNCIL

Email: [info@kentisbeare.net](mailto:info@kentisbeare.net)

Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. 01884 266502

**Notice of a meeting of the Parish Council to be held on Tuesday 8<sup>th</sup> October 2019 in Kentisbeare Village Hall at 7.30pm.**  
Members of the Public are invited to attend and may address the Council within Public Question Time.

**Public Question Time** - Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

### AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. Apologies: Cllrs. Mrs Woofenden and N Woofenden.
2. Declarations of Interest.
3. Approval of minutes: of the meeting of the Parish Council held on 17/09/2019.
4. Matters Arising.
5. **Planning & Planning Correspondence.**
  - 5.1 Applications to be considered by the Parish Council:  
-19/01560/CAT Notification of intention to crown reduce 2 Cherry trees by 3.5m within the Conservation Area. Monkswood, Priest Hill, Kentisbeare. EX15 2BG.
  - 5.2 Results of applications from Mid Devon District Council and information:  
19/01267/FULL Erection of roof over silage clamp. Land & Buildings at NGR 305341 106341(Aller House Farm) Kentisbeare. Approved.  
-19/01265/FULL Erection of roof over existing agricultural yard. Land at NGR 305316 106270 (Aller House Farm), Kentisbeare. Approved.  
-19/01397/FULL Erection of roof over silage clamp. Land and Buildings at NGR 305330 106354 (Aller House Farm), Kentisbeare. Approved.
  - 5.3 Culm Garden Village Proposal: (i) Report on recent Delivery Board Meeting. (ii) Upcoming public meeting - 30/10/19. (iii) Any other matters.
  - 5.4 Any other planning matters.
6. **Highways.**
  - 6.1 To report on work carried out and any upcoming road closures, and to note any repairs that are needed.
  - 6.2 Any other matters.
7. **Reports.**
  - 7.1 The Clerk.
  - 7.2 MDDC Cllr. D Pugsley.
  - 7.3 DCC Cllr. J Berry.
  - 7.4 The Parish Paths and Silver Wood.
  - 7.5 Any other reports.

**8. Finance.**

**8.1** To note the bank balance, any credits received, and direct debit payments taken as at the last statement.

**8.2** To resolve to make payments:

- Chq 1681 £ 64.00 Kentisbeare Village Hall. Room hire.
- Chq 1682 £ tbc M Thorne. Website and e-newsletter.
- Chq 1683 £ tbc Clerk's salary & expenses.
- Chq 1684 £ 6.90 SMA Services Ltd. Payroll provider.
- Chq 1685 £ 228.00 Countrywide. Grounds maintenance contract.
- Chq 1686 £ 34.60 HMRC. Quarterly PAYE.
- Chq 1687 £ 240.00 PKF Littlejohn LLP. External audit fee.
- Chq 1688 £ tbc Mrs Q Broom. Expenses.
- Chq 1689 £ tbc EDF Energy. Electricity supply to Kentisbeare Playing Field.

**8.3** To sign cheques and invoices.

**8.4** Request for annual donation to Citizens Advice, Torridge, North and Mid West Devon.

**8.5** Portable projector.

**8.6** Any other financial matters to be noted.

**9. Kentisbeare Play Park.**

**9.1** Improvements - cycle track.

**9.2** Annual Play Inspection.

**9.3** Any other matters.

**10.** Local Government Boundary Commission review of warding patterns.

**11.** Correspondence.

**12.** Items for information and future agenda items.

**13.** Dates of future meetings. 06/11/19, 03/12/19.