

KENTISBEARE PARISH COUNCIL

Email: info@kentisbeare.net Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of the Annual Meeting of the Parish Council to be held on Tuesday 14th May 2019 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council in Public Question Time between 7.30 and 7.45pm.

All councillors to complete and sign Declaration of Acceptance of Office of Parish Councillor forms for retention by the Clerk.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Election of Officers:

- 1.1 Chairman.
- 1.2 Chairman to sign a Declaration of Acceptance of Office form.
- 1.3 Vice Chairman.

2. Apologies.

- 3. Kentisbeare Parish Council (i) Welcome and Introductions. (ii) District & Town Parish/Council Elections.
- 4. Declarations of interest.

5. Appointment of Representatives to Advisory Groups:

- 5.1 Planning.
- 5.2 Finance.
- 5.3 The Parish Paths and Silver Wood.
- 5.4 Playing Field.
- 5.5 Highways.
- 5.6 Website.
- 5.7 Personnel.
- 5.8 Consultation
- 5.9 History

6. Appointment of Representatives to:

- 6.1 Kentisbeare Village Hall Committee.
- 6.2 Blackdown Hills Rural Partnership & Parishes Network.
- 6.3 Culm Garden Village Proposal. (i) Delivery Board. (ii) Stakeholder Forum.

7. Forms for completion/collection: Register of Parish and Town Council Members' Interests, Councillor Privacy Notices.

- 7.1 To agree to permit the signing of the Declaration of Office forms before or at the start of the next meeting, with reference to those councillors that have sent apologies.

8. Approval of minutes – of the Parish Council meeting held on 25th April 2019.

9. Matters Arising.

10. Planning.

10.1 Applications to be considered by the Parish Council.

[-19/00753/FULL](#) Erection of extension to existing covered silage clamps and erection of roof to provide covered yard. Land & Buildings at NGR 308054 107324 (Orway Porch Farm) Kentisbeare.

[-19/000305/ARM](#) Reserved Matters for the erection of dwelling and formation of a vehicular access following Outline approval 18/00485/OUT. Development Site at NGR 306483 108170 (Adj. Fairholme), Silver Street, Kentisbeare. Revised drawings.

10.2 Results of applications from Mid Devon District Council.

10.3 Update on planning application in respect of [Blackborough House](#) - on behalf of Blackborough Community Area Organisation (BACO). Cllr. E Southerden.

10.4 Culm Garden Village Proposal.

10.5 Any other planning matters.

11. Highways.

11.1 To report on work carried out to receive reports on repairs that are needed.

11.2 Any other highway matters.

12. Reports:

12.1 The Clerk.

12.2 The Chairman.

12.3 DCC Councillor.

12.4 MDDC Councillor.

12.5 Playing Field. (i) Update on night time landing site.

12.6 The Parish Paths and Silver Wood. (i) The Annual Clifford Pike Memorial Walk.

12.7 Kentisbeare Village Hall.

12.8 Any other reports.

13. Finance.

13.1 To note the bank balance as at 30/04/19; to include credits received and direct debits taken since the last statement.

13.2 To resolve to make the following payments and to confirm the monthly payment to Nest:

-Chq 001636	£ 34.00	Kentisbeare Village Hall. Room hire.
-Chq 001637	£ tbc	Mrs M Shore-Quinain, Clerk's salary and expenses.
-Chq 001638	£ 6.90	SMA Services. Payroll provider.
-Chq 001639	£ tbc	Mrs M L Thorne. Website, newsletter.
-Chq 001640	£ 600.00	KJT Group Ltd. Grass maintenance contract.
-Chq 001641	£ 50.00	Devon Communities Together. Membership Renewal.

13.3 Parish Council Insurance renewal. Cheque to be made payable to Community First Trading Ltd.

13.4 To sign cheques and invoices.

13.5 Grass Cutting Contract 01/06/19 to 31/03/22.

13.6 Playing Field Inspections.

13.7 DALC Training Sessions and Guides.

13.8 Any other financial matters to be noted.

14. Correspondence.

15. Items for information and future agenda items.

16. Dates of future meetings of the Parish Council.