

## KENTISBEARE PARISH COUNCIL

Website: [www.info@kentisbeare.net](http://www.info@kentisbeare.net)

Chairman: Queenie Broom.  
Email: [queenie@kentisbeare.net](mailto:queenie@kentisbeare.net)

Clerk: Melanie Shore-Quinain.  
Email: [info@kentisbeare.net](mailto:info@kentisbeare.net)

### Notice of a remote meeting of the Parish Council via Zoom, to be held on Wednesday 20<sup>th</sup> January 2021 at 7pm.

Members of the Public are invited to attend via the internet (see below for access details), and may address the Council at the start of the meeting. Please refer to the [Remote Meeting Protocol Policy](#) - under these circumstances to ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should notify the Clerk or the Chair with their name, by 15.00 hours on the day of the meeting. Public speaking is easier when everyone is present in the same room, and prior notification will help to ensure that people are not missed. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 2 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

### Join Zoom Meeting

<https://zoom.us/j/95598529012?pwd=cWg0NWtGU1FtRjlSMndROXhtRWFCZz09>

Meeting ID: 955 9852 9012

Passcode: 979181

### One tap mobile

+441314601196,,95598529012#,,,,\*979181# United Kingdom

+442034815237,,95598529012#,,,,\*979181# United Kingdom

### Dial by your location

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

Find your local number: <https://zoom.us/u/adkHoFhHGX>

**To Members of the Council:** You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

## AGENDA

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 07/01/21.
5. Matters Arising.
6. **Planning:**
  - 6.1 Applications to be considered:  
[-21/00037/FULL](#) Erection of two-storey extension. Hollis Green, Kentisbeare. EX15 2DR.
  - 6.2 To report on the Planning Committee meeting of 13/01/21: Cllr. Allan.
  - 6.3 Results of applications from Mid Devon District Council.
  - 6.4 Culm Garden Village.
  - 6.5 Neighbourhood Plan: Re-cap following meeting held in 2020 with DCT. To discuss the possibility of a Housing Needs Survey.
  - 6.6 Any other Planning Matters.

7. **Reports** – any reports may be taken here.
8. **Highways.** Any Highways matters including upcoming road closures.
9. **Christmas Lights - update.**
10. **Kentisbeare Play Area.**
  - 10.1 Update on works required following the annual inspection.
  - 10.2 Any other matters.
11. **Consultations/Surveys.**
  - 11.1 Devon Carbon Plan.
  - 11.2 DCT Survey re: Climate Emergency.
12. Census 2021.
13. **Finance.**
  - 13.1 To note the bank balance as at the last statement & to note direct debits that have been taken and any credits that have been received.
  - 13.2 To approve payments:
    - Chq 1805 £ 357.50 Kentisbeare Parish News. Printing.
    - Chq 1806 £ 54.00 J Batten. Playing field maintenance – hedge cutting.
    - Chq 1807 £ 75.00 BHPN. Subscription.
    - Chq 1808 £ 486.00 Countrywide Grounds Maintenance Ltd. Grass maintenance contract.
    - Chq 1809 £ 331.18 MDDC. Installation of dog bin.
    - Chq 1810 £ 50.00 Power supply for Christmas lights.
    - Chq 1811 £ 50.00 Chairman – office expenses.
    - Chq 1812 £ 40.00 SLCC – re ALCC subscription.
  - 13.3 Precept 2021/2022: To agree a figure for the Parish precept.
  - 13.4 Review of effectiveness of system of internal control.
  - 13.5 Local Council Administration - updated edition for Parish Councils.
  - 13.6 Review of staff salary.
  - 13.7 Any other Financial Matters.
14. **Correspondence.**
15. **Items for information, future agenda items, and dates of future meetings**