

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. **Email:** nick@kentisbeare.net Parish Clerk: **Email:** info@kentisbeare.net

Notice of a meeting of the Parish Council to be held on Tuesday 14th September 2021 at 7pm in the main hall of Kentisbeare Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies: Cllr. N Allan.
3. Declarations of Interest.
4. Publicising of vacancy on the Parish Council and co-option.
5. Approval of Minutes: of the meeting of the Parish Council held on 03/08/21.
6. Matters Arising.

7. **Planning:**
 - 7.1 Applications to be considered:
[21/01637/FULL & 21/01638/LBC](#) Listed Building Consent & permission for the conversion of outbuilding to visitor/holiday accommodation. Lower Kingsford, Kentisbeare, Devon. EX15 2AU.
 - 7.2 Results of applications from Mid Devon District Council.
-21/01488/CAT Notification of intention to remove 1 Lawson Cypress tree within the Conservation Area. Wyndham Cottage, Priest Hill, Kentisbeare. EX15 2BG. Approved.
-21/00795/FULL and [21/00797/LBC](#) Permission and Listed Building Consent for conversion of a semi-derelict building to 2 dwellings. Blackborough House, Blackborough. EX15 2HJ. Permission granted.
 - 7.3 Culm Garden Village.
 - 7.4 [MDDC: Draft Housing Strategy for Mid Devon - Consultation until 30 Sept.](#)
 - 7.5 Any other Planning Matters.

8. **Highways.**

9. **Reports** – *any reports given here should be kept brief and it is preferable that reports are circulated in advance of the meeting.*

10. **Kentisbeare Play Area.**
 - 10.1 Cycle track.
 - 10.2 Other improvements to the area.
 - 10.3 Any other matters.

11. **Finance.**
 - 11.1 To note the bank balance as at the last statement.
 - 11.2 To approve payments:

-Chq 1871	£ tbc	Clerk – salary and expenses.
-Chq 1872	£ 10.25	SMA Services Ltd. Payroll provider.
-Chq 1873	£ tbc	Website works.

Finance continued:

- Chq 1874 £ 45.00 Parish Online – Geosphere Ltd. Annual subscription.
- Chq 1875 £ 138.00 MDDC. Litter bin emptying.
- Chq 1876 £ 324.00 Countrywide Grounds Maintenance. Grass cutting contract.
- 11.3** Purchase of additional equipment with reference to the compatibility of the new hall projector and the Parish Council office equipment.
- 11.4** Quotation for repair of the cable runway at the play park.
- 11.5** Quotation reference assistance with documentation for planning application and tender process reference cycle track.
- 11.6** Any other financial matters.

- 12. Christmas Lights.**

- 13. BT Phone Box located outside of Kentisbeare Village Stores and Post Office – possible adoption.**

- 14. For information only - to note the following actions/info under the scheme of delegation:**
- 14.1** A response indicating no objections has been submitted for the following under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman and all councillors.
 - 21/01549/FULL Erection of an agricultural storage building. Land at NGR 305416 106710 (North East of Aller Cross) Kentisbeare.
 - 21/01600/HOUSE Erection of a first floor extension, replacement of existing windows and doors, conversion of garage to additional accommodation with cladding finish to front entrance. Magnolia House, Fore Street, Kentisbeare. EX15 2AD.

- 15. Correspondence:** Clerks and Councils Direct. CPRE – Countryside Voices and Bulletin.

- 16. Items for information, future agenda items, and dates of future meetings.** 05/10/21, 09/11/21 and 07/12/21.

COVID-19 - following the government announcement of further easing of restrictions allowing for a return to face to face meetings and no further legislation allowing remote Parish Council meetings please note the following:

Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone who has Covid-19.

Kentisbeare Village Hall has an NHS QR code to support test and trace and attendees are encouraged to register using this app – anyone without access to the app must register attendance with the Parish Clerk.

The Clerk will not provide any papers - the agenda is available electronically and individuals that wish to refer to the agenda must do so via their own device or bring their own printed copy which must be taken away by the individual at the end of the meeting. Do not share items such as devices or pens. Attendees should maintain a degree of social distancing where practical including seating arrangements. Users should stack away their own chair & wipe down. The wearing of face masks is advised upon arrival and exit and whilst moving around the hall.