KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net
Chairman: Nick Allan. ***Email:*** *nick@kentisbeare.net* Parish Clerk: ***Email:*** *info@kentisbeare.net*

Notice of a meeting of the Parish Council to be held on Tuesday 5th October 2021 at 7pm in the main hall of Kentisbeare Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 14/09/21.
5. Matters Arising.

6. **Planning:**
6.1 Applications to be considered:
21/01768/FULL Conversion of redundant builders store to 2 dwellings. Holme Field, Silver Street, Kentisbeare. EX15 2BW.
21/01870/CAT Notification of intention to raise the crowns of 9 Alder trees by 5m; dismantle to ground level a twin stem Eucalyptus tree; reduce the 2 lowest limbs on 1 Sweet Chestnut tree and carry out works to 3 Apple trees and 1 Pear tree within the Conservation Area. 6 Silver Street, Kentisbeare. EX15 2BH.
6.2 Results of applications from Mid Devon District Council.
-21/00764/HOUSE Erection of single storey side extensions and installation of dormer windows to rear. Moorlands, Kentisbeare. EX15 2BP. Approved.
6.3 Culm Garden Village.
6.4 Possible Neighbourhood Plan. Cllr. N Allan.
6.5 Any other Planning Matters**.**

7. **Highways.**

8. **Reports –** *any reports given here should be kept brief and it is preferable that reports are circulated in advance of the meeting.*

9. **Kentisbeare Play Area.**
9.1 Cycle track – to receive an update.
9.2 Other improvements to the area.
9.3 Any other matters.

10. **Vandalism to the Clifford Pike Memorial Bench.**

11. Finance.

11.1 To note the bank balance as at the last statement.

11.2 To approve payments:

-Chq 1877	£	tbc	Clerk – salary and expenses.
-Chq 1878	£	10.25	SMA Services Ltd. Payroll provider.
-Chq 1879	£	tbc	Website works.
-Chq 1880	£	324.00	Countrywide Grounds Maintenance. Grass cutting contract.
-Chq 1881	£	240.00	PKF Littlejohn LLP. External audit fee.
-Chq 1882	£	tbc	HMRC. Quarterly PAYE.

11.3 Audit 2020/21- Notice of Conclusion & External Auditors Report.

11.4 Quotation from M D Fabrications with reference to a frame for additional Christmas lights.

11.5 Any other financial matters.

12. Christmas Lights.

12.1 Additional Christmas Lights**.**

13. To consider the adoption of a Co-option Policy.

14. Correspondence & Consultations: MDDC - Gambling Act Consultation. The National Association of Police & Crime Commissioners public survey - have your say on potential changes to firearms licensing. MDDC Air Quality Action Plan – Consultation.

15. **Items for information, future agenda items, and dates of future meetings.** 09/11/21 and 07/12/21.

COVID-19 - *following the government announcement of further easing of restrictions allowing for a return to face to face meetings and no further legislation allowing remote Parish Council meetings please note the following:*

Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone who has Covid-19.

Kentisbeare Village Hall has an NHS QR code to support test and trace and attendees are encouraged to register using this app – anyone without access to the app must register attendance with the Parish Clerk.

The Clerk will not provide any papers - the agenda is available electronically and individuals that wish to refer to the agenda must do so via their own device or bring their own printed copy which must be taken away by the individual at the end of the meeting. Do not share items such as devices or pens. Attendees should maintain a degree of social distancing where practical including seating arrangements. Users should stack away their own chair & wipe down. The wearing of face masks is advised upon arrival and exit and whilst moving around the hall.