

KENTISBEARE PARISH COUNCIL

The minutes of a meeting of the Parish Council
held on 7th July 2015 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, M Disney, Mrs E Ellicott, Mrs S Woofenden, Mrs T Dominy, Mrs W Reed, Miss D Jackson, A Southall, District Councillor Mrs R Berry, County Cllr. Mr J Berry and the Clerk.

104/07/15. To accept apologies for absence. None.

105/07/15. Declaration of interest in items on the agenda. Cllr. R Shore-Quinain DPI (as spouse) Clerk's salary. Cllr. A Southall (personal as known to the applicant) planning reference 15/00916/FULL.

106/07/15. To confirm the minutes of the Parish Council meeting held on 9th June 2015. It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

107/07/15. Matters arising from the minutes not already covered by the agenda. None.

108/07/15. Highways.

- a) To report on work carried out by the Highways Department and to receive reports on repairs that are needed. Potholes/general surface of road: Yerris Road, Croyle to Bradfield, Horn Road, Stag Corner, Machine Lane.
- b) Any other Highway matters. Notification received of road closures at Goodiford and Parsons Close in mid July due to surfacing works.

109/07/15. Planning

- a) Planning applications to be considered by the Parish Council/Planning Committee.
-15/00916/FULL Erection of an extension. Westfield View, Silver Park. See declarations. No objection.
- b) To minute the recommendations for planning applications made by the Planning Committee.
15/00841/FULL. Erection of roofing over livestock pens (700sqm). Land at NGR 302946 108339, Venn Farm, Cullompton. Grid Reference: 302948 : 108339. Previously circulated to all. Noted. No comments submitted.
- c) Results of applications from Mid Devon District Council. Permission granted for the following:
-15/00618/FULL Erection of two extensions to existing agricultural buildings and lean to and bulk feed hopper. France Farm, Blackborough.
-15/00374/FULL Change of use of agricultural building to dwelling. Land and Buildings at NGR 308268 107308 (Orway Crescent Farm).
-The Coach House Kentisbeare: 15/00658/FULL Conversion of loft and installation of velux windows, *and* 15/00660/LBC Listed Building Consent for the conversion of loft and installation of velux windows.
- d) EDDC: Cranbrook: The Future. Development Plan Document (DPD). Noted, no comments.
- e) Any other planning matters. MDDC are offering a training session on the planning system on 09/07/15 at the district council, Cllr. Southall will attend.

110/07/15. Finance.

- a) To resolve to make payments in accordance with the agreed budget. Total outgoings £1863.08
-Kentisbeare Post Office and Stores, refreshments for the village walk. Chq 1342 made payable to M&S Wilkinson.
-Mrs M Shore-Quinain, Clerk's salary. See declarations. Chq 1343.
-Mrs M Shore-Quinain, expenses. See declarations. Chq 1344.
-The Keepers Cottage, catering for reception. Chq 1345.
-South and West Internal Audit: Internal audit fee. Chq 1346.
-Nicholas Page, footpath maintenance. Chq 1347.
-R&R Services, playing field maintenance. Chq 1348.
-Project Cosmic Ltd., annual support. Chq 1349.

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(Finance continued)

- To consider a donation for the use of Sainthill Baptist Hall after the Clifford Pike Memorial Walk. It was agreed for a donation of £60. Chq no. 1352 made payable to The Sainthill Trust.
- b) To consider annual support from Cosmic Web Design for 2015-16. It was agreed for annual support to continue for a total of £120.
- c) It was agreed for Cllr. Southall to attending DALC training at a cost of £25 plus vat.
- d) It was agreed to instruct Astra Printing to print flyers to promote a parish newsletter at a cost of £102 for 1000no.
- e) Audit. Internal Audit report 2014-15. Findings from testing showed that all financial procedures were working as expected and there were no identified non-compliance issues in the testing carried out. The Annual Return and required information has now been sent to the External Auditor, Grant Thornton.
- f) Any other financial matters to be noted. Credit of £150 received by bank transfer from DCC on 11/06/15, in respect of the P3 Photography competition. The combined bank balance was reported as at 19/06/15. Details of income and expenditure to date (the first quarter) were given to all. Cllr. Mrs Broom will now complete an internal check.

111/07/15. Reports.

- a) County Councillor Mr J Berry. Blackdown Hills AONB e-news received, available on-line. DCC is offering training with reference to the Road Warden Scheme.
- b) District Councillor Mrs R Berry. An update was given on the Manor House in Cullompton. MDDC is predicting a £1 million cut in the 2016-17 budget. Revenue has dropped due to less revenue from planning, car parking and also government funding. DCC has cut the grass cutting grant by £30,000. Recycling rates are up and the new scheme is working well. Garden waste collections should start in October 2015 and details were given of the proposed bin sizes and costs. All information regarding recycling should be available on-line via the MDDC website.
- c) Parish Paths. P3 coordinator Cllr. Mrs E Ellicott. The annual village walk on 21/06/15 was well attended. Thanks will be given to the volunteers that helped with the mystery tour en route and the refreshments following the walk. Weekly walks will take place on Monday evenings throughout the summer, commencing on 27/07/15.
- d) Silver Wood. A report was given on a recent meeting with the site manager of Silver Wood; Cllrs. Wadsworth, Miss Jackson, Mrs Dominy and the Clerk were in attendance. The Clerk will liaise with the site manager regarding various suggestions.
- e) Playing field. The weekly checks have been verified by Cllr. Shore-Quinain. The Clerk will arrange for a new lid for the dog bin.
- f) Police Report. 1 report of drink driving on the outskirts of the parish.
- g) The Clerk. A brief report was given on Social Media Training. The Clerk will attend Data Protection training on 09/07/15. DALC is offering training for new councillors, Cllr. A Southall to attend. Notification of dates for the DALC AGM and conference & South West Regional Conference.
- h) Website advisory committee. A report was given on a recent meeting and the start of an e-newsletter. Quotation from Astra printing for flyers, agreed as above. Invoices will be issued to local businesses that advertise on the website in the autumn. Cllr. Wadsworth gave details and statistics of visitors to the website.
- i) The Chairman. The Chairman will arrange for flyers promoting the e-newsletter to be given out at the fete.
- j) Cllr. Mrs Reed. A brief report was given on the recent BHPN AGM, representatives were present from both Devon and Somerset County Councils. A report was also given on a recent meeting held to determine whether or not a Culm Valley Super Group, consisting of representatives from local parish councils, the police and other bodies could be formed, as organised by the Neighbourhood Team Leader of Cullompton Police Station.
- k) Any other reports. Cllr. Mrs Dominy gave an update on the welcome pack. It was agreed that the Parish Council will work with St. Mary's Church which currently provide a welcome pack.

Cllrs. Mrs Berry and Mr Berry left the meeting.

112/07/15. Correspondence. Clerks and Councils Direct. Village Green – including details of the Rural Futures Conference on 01/10/15 at The Met Office at a cost of £40. Northern Devon Healthcare NHS Trust, Tiverton Stakeholder Invitation, circulated to all.

113/07/15. Details received of the DALC County Committee Ballot for Mid Devon.

114/07/15. Litter Picking Group. Details were given as provided by MDDC. Cllr. Disney will arrange a date.

115/07/15. Items for information and future agenda items. Apologies received for 04/08/15 from Cllrs. Southall, Mrs Dominy and Wadsworth.

116/07/15. Dates of future meetings of the Parish Council. 04/08/15 in Kentisbeare Village Hall at 7.30pm.

The meeting closed at 9.45pm