

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on December 5th 2017

Present: Cllrs. Q Broom (elected as Chairman), A Southall, Mrs W Reed, M Disney, Mrs T Dominy, R Shore-Quinain, Mrs E Ellicott (part of meeting), Mrs S Woofenden and the Clerk.

Public Question Time: None.

137/12/17. Election of Chairman. Cllr. Mrs Broom was proposed by Cllr. Disney and seconded by Cllr. R Shore-Quinain. Cllr. Mrs Broom was duly elected as Chairman and signed a Declaration of Acceptance of Office.

138/12/17. Election of Vice-Chairman. Cllr. Mrs Ellicott was proposed by Cllr. Disney and seconded by Cllr. Shore-Quinain. Cllr. Mrs Ellicott was duly elected as vice-chairman.

139/12/17. Apologies: Cllrs. Mrs D Jackson-Wootton, Mrs R Berry and Mr J Berry

140/12/17. Declarations of interest: Cllr. Shore-Quinain (DPI as spouse), payments to/for the Clerk. Cllr. Mrs Reed (personal as known to the applicant with reference to planning applications: 17/01704/MFUL, 17/01711/FULL, 17/01713/MFUL, 17/01794/FULL). Cllr. Mrs Dominy (DPI reference 148/12/17 due to a possible financial gain if the Air Ambulance landing site was agreed to be placed on a family field).

141/12/17. The minutes of the Parish Council meeting held on 07/11/2017 were approved and duly signed by the Chairman. *Cllr. Mrs Ellicott left the meeting.*

142/12/17. Planning & Planning Correspondence.

a) The following applications were considered by the Parish Council and there were no objections:

-3 Kentismoor Cottages, Kentisbeare. [17/01827/HOUSE](#) and [17/01829/LBC](#). Permission and Listed Building Consent for erection of porch extension following demolition of existing porch, insertion of window to studio, enlargement of terrace and internal alterations.

-[17/01882/HOUSE](#) Old Goodiford Farm, Kentisbeare. Erection of a single storey extension.

The following four applications relate to Allhallows Farm, Blackborough:

-[17/01704/MFUL](#) Major Planning Application. Land at NGR 309053 110385 (Allhallows Farm). Erection of an extension (1105 sq. m.) to an existing agricultural livestock building.

-[17/01711/FULL](#). Land at NGR 309101 110369 (Allhallows Farm). Erection of an extension to an existing agricultural livestock building.

-[17/01713/MFUL](#) Major Planning Application. Land at NGR 309064 110450 (Allhallows Farm). Construction of an earth bank slurry storey (1980 sq. m).

-[17/01794/FULL](#) Land at NGR 309085 110373 (Allhallows Farm). Retention of an agricultural building (737sqm) variation to planning permission 14/01005/FULL

b) Results of applications from Mid Devon District Council and information:

-[17/01654/FULL](#) Land and Buildings at NGR 309322 108675 Blackborough. Erection of an agricultural building over an existing silage clamp. Approved.

c) Garden Village. (i) Cllrs. Mrs Broom and Mrs Dominy gave a brief report on the Stakeholder meeting of 15/11/17. It is expected that meetings will be held quarterly and two councillors from Kentisbeare will attend each meeting. Cllrs. Mrs Dominy and Southall will represent Kentisbeare Parish Council and Cllr. Mrs Woofenden will attend if either are unable to attend.

(ii) Councillors will consider comments for a letter to be sent to the district council; to be agreed at a future meeting.

d) EDDC: [Cranbrook Plan Preferred Approach – consultation](#). Noted, no comments.

e) Any other planning matters. Brief details were given of a village meeting held in Blackborough recently regarding the proposed plans for Blackborough House; Cllr. Mrs Reed was in attendance.

143/12/17. Highways.

a) Notification of Road closure ref: TTRO1722211 24/12/17, Kentisbeare Village Square. The Clerk has reported an area along the A373 which needs attention and water on the road between Pool House and France Farm. The post on the playing field sign has been replaced. Works have been carried out to Mortimers Lane.

b) Report on Parish and Town Conference: The Clerk gave a report on the Parish and Town Conference; a link will be available soon.

- c) The Clerk, Cllrs. Mrs Broom and Berry will be attending an informal meeting with the NHO shortly to discuss a number of items within the Parish. It was reported that the existing NHO will be resigning from his current post shortly and will be replaced.
- d) Memorial enquiry: Details have been forwarded to the NHO regarding the possibility of a memorial to be placed on a verge within the Parish.
- e) Any other matters: An email has been sent to DCC Farms and Estates regarding a possible solution for a passing place along the road between Blackborough and Stoford Water.

144/12/17. Reports.

- a) The Clerk: (i) GDPR training – the Clerk will attend training in March. (ii) Details were given regarding the procedure for display of a Notice of Vacancy following the resignation of Cllr. Wadsworth; it was agreed for the notice to be displayed early in the New Year.
- b) The Chairman: None.
- c) DCC Cllr. J Berry: Due to apologies a report will follow which will be circulated to all.
- d) MDDC Cllr. Mrs R Berry: Due to apologies a report will follow which will be circulated to all.
- e) Playing Field: The hedges have been cut. The Clerk will arrange for the problem of moles to be addressed. Delivery of the table tennis table is due shortly and this will be installed with the roundabout; a quotation for this and delivery costs to be agreed under Finance. The padlock to the inner gate is missing; an alternative will be purchased.
- f) Police: An electronic report will be circulated to all.
- g) The Parish Paths and Silver Wood: The annual finance and survey forms have been received.
- h) Kentisbeare Village Hall: The internet connection is ongoing.
- i) Any other reports: Thanks to all of those that were involved in helping to erect the Christmas lights.

145/12/17. Finance.

- a) The bank balance was reported as at 30/11/17.
- b) Payments were approved totalling £2705.85.
 - Chq 1488 M Shore-Quinain. Clerk's salary and expenses (Nov). See declarations.
 - Chq 1489 SMA Services Ltd. Payroll provider.
 - Chq 1490 Grant Thornton. External Audit fee.
 - Chq 1491 Project Cosmic. SSL Certificate.
 - Chq 1492 Nicholas Page. P3 footpath work.
 - Chq 1493 Kentisbeare Village Hall. Room hire.
 - Chq 1494 SLCC. Subscription for the Clerk. See declarations.
 - Chq 1495 ALCC. Subscription for the Clerk. See declarations.
 - Chq 1496 Mrs E Ellicott. P3 expenses.
 - Chq 1497 HMRC. Quarterly PAYE.
 - Chq 1498 M Shore-Quinain. Clerks Salary and expenses (Dec, cheque 31/12/17). See declarations.
 - Chq 1499 Mrs M L Thorne. Website and Newsletter.
- c) The Nest Pension scheme deduction for November and December 2017 was reported.
- d) The first payment of £141.90 by Utility Warehouse in respect of the internet connection at Kentisbeare Village Hall was taken by direct debit on 30/11/17.
- e) Christmas Lights: It was agreed not to fund some lights for the square at a cost of £14.99.
- f) Precept 2018/19. A date will be set for The Clerk, Chairman and Vice-Chairman to meet and consider figures for the coming year, following which the full council will agree a figure at the next meeting of the Parish Council. The Clerk reported as advised by MDDC, that due to a reduction in the Revenue Support Grant that the district council receives, the Council Tax Reduction grant will be again reduced in 2018/19 and both grants will disappear from 2019/20. It was agreed for MDDC to deduct the subscription for DALC from the precept.
- g) The Clerk and Cllr. Mrs Broom reported on a recent meeting with a possible supplier for supply and installation of projectors in Kentisbeare Village Hall; a quotation will follow.
- h) Playing Field: (i) Table tennis table delivery and installation: a quotation £450 was agreed from Bandcrete Leisure Ltd for delivery. A quotation of £600 from MNR Projects Ltd had previously been agreed for installation. (ii) A quotation from MNR Projects of £655 was agreed for installation of the Roundabout. It was noted that the contractor reported that since the quotation for the table tennis table had been prepared on 25/10/16, there may be an increase in the price for the rubber matting.

i) It was agreed for the annual charge to Kentisbeare Village Hall for use of office equipment by Clerk as Booking Secretary to be £60.

j) Any other financial matters to be noted: Cllr. Southall proposed that the Parish Council subscribe to CPRE at £36 pa, and this will go on to the next agenda. Notification of details received of external auditor appointments for the 2018-19 financial year. The Clerk will purchase a laptop riser at a cost of approximately £50 and Governance and Accountability publication, as previously agreed.

146/12/17. Correspondence. Thank you letter in respect of church yard grant from All Saints Blackborough.

147/12/17. [Blackdown Hills AONB Management Plan Review Questionnaire.](#) Noted, no comments.

148/12/17. DAAT: Update on possible landing sites for the Air Ambulance: Following an informal meeting with The Community Landing Sites Development Officer from DAAT, where the Clerk, Cllrs. Mrs Broom, Mrs Dominy and Mrs Reed were in attendance, a report was given on the sites discussed, and it was resolved that ideally the most suitable place for a landing site is the Parish playing field. There are various things to consider before the project goes ahead. *See declarations; Cllr. Mrs Dominy left the room for this item, and took no part in the discussion.*

149/12/17. Items for information and future agenda items. To set the precept for 2018/19. CPRE membership.

150/12/17. Dates of future meetings. 16/01/2018, Kentisbeare Village Hall at 7.30pm.

The meeting finished at 21.45.