

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on July 4th 2017 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. J Wadsworth (Chair), Mrs Q Broom, Mrs T Dominy, Mrs E Ellicott, Mrs W Reed and the Clerk.

Public Question Time: None.

82/07/17. Apologies. Cllrs. Mrs S Woofenden, A Southall, R Shore-Quinain, Mrs D Jackson-Wootton, M Disney, J Berry and Mrs R Berry.

83/07/17. Declarations of interest. None.

84/07/17. The minutes of the Parish Council meeting held on 13/06/2017 were approved and duly signed by the Chairman.

85/07/17. Planning.

a) Applications considered by the Parish Council. None received.

b) Results of applications from Mid Devon District Council.

[-17/00436/FULL](#) Formation of access and provision of hard standing for the parking of vehicles. West View, Blackborough. Permission granted.

[-17/00671/HOUSE](#) and [17/00672LBC](#) 2 Kentismoor Cottages. Permission and Listed Building Consent for replacement of existing central heating and hot water system with external oil fired boiler and oil storage tank. Permission granted.

For information only: Details Pursuant Discharged On Application - 16/01796/FULL. Land and Buildings at NGR 308290 107101 (The Coach House) Kentisbeare. Conversion of barn to dwelling and erection of garage.

c) Mid Devon District Council Local Plan Review Examination. Following submission of comments in respect of the Local Plan Review in 2015 and 2017, an invitation for inclusion in a hearing in September 2017. It was agreed that this hearing related to the following policies: J27, SP2 and TIV16 and that Kentisbeare Parish Council therefore, did not wish to take part. It is hoped that a representative may attend as an observer.

d) Garden Village Governance Structure: Draft proposals are to go to the Cabinet at MDDC on 06/07/17.

e) Invitation to sit on Culm Garden Village Delivery Board: It was agreed that the Chairman, Cllr. Wadsworth will sit on the Delivery Board. Cllr. Mrs Broom (the Vice-Chairman) or the Clerk will attend if Cllr. Wadsworth is unavailable. The date of the first meeting has been confirmed as 21/07/17.

f) The date for an informal meeting of the Parish Council to receive a presentation on a possible Neighbourhood Plan remains as 05/09/17.

g) Any other planning matters: It was agreed to publicise the possibility of the formation of a separate group to work alongside the Parish Council, to help take delivery of the Garden Village forward, together with a possible Neighbourhood Plan.

86/07/17. Highways.

a) To note works carried out and to receive reports on repairs that are needed: (i) The Clerk and Cllr. Mrs Ellicott met with the NHO recently regarding works in and around the Parish which are due to take place shortly; this includes the cutting of various visibility splays at junctions and spray injecting of pot holes. (ii) Details of the closure of areas along the A373 have been put on to the Parish website.

b) The Clerk and Cllr. Mrs Ellicott reported on a recent site meeting with the Neighbourhood Highways Officer and the landowner, where the possibility of permissive path near the playing field was explored. The NHO will send a report to the Parish Council shortly.

c) Any other highway matters: PCSC Carrie Morris has forwarded a copy of an email from a parishioner regarding parking problems at school drop off and pick up times, and in particular a concern regarding an issue on the school sports day. The Clerk will continue to publicise large events that are occurring in the village such as sports day, on the Google Calendar of the Parish website.

87/07/17. Reports:

a) The Clerk: A brief report was given on GDPR training in Honiton on 04/07/17. A date for the Chairman of MDDC to visit will be arranged for September or October.

b) The Chairman: None.

- c) DCC Cllr J Berry: None.
- d) MDDC Cllr Mrs R Berry: None.
- e) Playing Field: Arrangements will be made for a plinth for the table tennis table, as previously quoted and agreed. The Clerk reported that the weekly checks have been verified by Cllr. Shore-Quinain.
- f) Police: 19/06/17 – Burglary from Warren Farm 0150 Quad bikes stolen area search no trace for offenders at the of the Burglary. Scene of crime negative results.
- g) The Parish Paths and Silver Wood: The summer evening weekly walks will run for 5 weeks starting on 24/07/17.
- h) Kentisbeare Village Hall: None.
- i) Any other reports: Cllr. Mrs Reid attended the BHPN AGM on 29/06/17 where Neighbourhood Plans were briefly discussed. An introduction was given on the new Apple Trail initiative, a walking trail to link Taunton with Sidmouth via a 60 mile trail, covering 19 parishes, including Blackborough.

88/07/17. Finance.

- a) The Clerk reported that the monthly bank statement had not yet arrived.
- b) Payments were approved totalling £1093.79.
 - Chq 001453 Mrs M Shore-Quinain, Clerk's salary and expenses.
 - Chq 001454 HMRC - quarterly PAYE. (cheque made payable to Post Office Ltd).
 - Chq 001455 Kentisbeare Village Hall, room hire.
 - Chq 001456 SMA Services Ltd. Payroll provider.
 - Chq 001457 Project Cosmic. Annual website support.
 - Chq 001458 Mrs M L Thorne. Website and newsletter.
- c) The Nest Pension Scheme deduction for June 2017 was confirmed.
- d) Audit 2016-17: The internal audit has been completed and the necessary paperwork will now be completed and sent to the External Auditor. The following notices have been made available on the main Parish noticeboard and through the Parish website as required: "Declaration of status of published accounts" and "Notice of date of commencement of period for the exercise of public rights" together with Sections 1 and 2.
- e) Following a suggestion for the Parish Council to fund a seat under the village tree in the village square, councillors will review the area and report back at a future meeting. The Clerk will speak to KJT Group Ltd regarding the possibility of cutting the grass under the village tree.
- f) The Council resolved to go into Part 2 to discuss a review of the Clerk's salary.
- g) NALC consultation with local councils: Local government unions' submitted pay claim. Noted, no comments.
- h) It was agreed to order a small number of copies of A Guide to Neighbourhood Planning together with a copy of the Good Councillors Guide.
- i) Any other financial matters to be noted: The hire charges for Kentisbeare Village Hall will increase from September 2017.

89/07/17. Correspondence. None.

90/07/17. Items for information and future agenda items. Apologies from Cllr. Southall for 01/08/17.

91/07/17. Dates of future meetings of the Parish Council. 01/08/17 Blackborough Village Hall. 12/09/17 Kentisbeare Village Hall.