

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on March 7th 2017 in Kentisbeare Village Hall at 7.30pm.

Present: Mrs Q Broom, Mrs D Jackson-Wootton, Mrs T Dominy, A Southall, Mrs W Reed, Mrs S Woofenden and the Clerk.
In the absence of the Chairman, Cllr. Mrs Broom chaired the meeting as Vice-Chairman.

Public Question Time: None.

26/03/17. Apologies. Cllrs. J Wadsworth, R Shore-Quinain, Mrs E Ellicott, J Berry and Mrs R Berry.

27/03/17. Declarations of interest. None.

28/03/17. Approval of minutes: The minutes of the Parish Council meeting held on 07/02/2017 were approved and duly signed by the Chairman.

29/03/17. Planning.

a) Applications considered by the Parish Council. There were no objections to the following applications:

-17/00104/HOUSE Western Farm, Blackborough. Erection of two storey rear extension, single storey side extension and detached garage following partial demolition of existing two storey rear extension and existing garage.

-17/00288/MFUL Erection of replacement storage and livestock sheds (1,626 sq. m). Land & Buildings at NGR 305474 109752 (Home Farm) Bradfield.

b) Results of applications from Mid Devon District Council.

-16/01796/FULL Land and Buildings at NGR 308290 107101(The Coach House), Orway. Conversion of barn to dwelling and erection of garage. Permitted with conditions to discharge.

c) Eden Westwood Presentation. Cllr. Mrs Broom gave a brief report on a presentation held on 22/2/17.

d) Greater Exeter Strategic Plan Consultation: Issues. A public exhibition will be held in Phoenix House on 15/03/17; Cllrs. Mrs Broom and Southall will endeavour to attend. To be included on the next agenda. *Cllr. Mrs Reed joined the meeting.*

e) Any other planning matters. (i) Cullompton Neighbourhood Plan Steering Group has confirmed that the steering group does not have responsibility to have representatives from neighbouring parishes on the steering group. All minutes are available on the website. (ii) It was agreed to ask Devon Communities Together to attend a future meeting to discuss options regarding a Neighbourhood Plan.

30/03/17. Highways.

a) To report on work carried out to receive reports on repairs that are needed. Notification received of road closures through March, April and May, all of which will be publicised on the Parish website. The surface of the road is poor between Goodiford and Horn Road (W17986632) and from Allhallows to Ashill (W17986635).

b) Report on recent meeting regarding highways issues within the Parish. Cllrs. Southall and Mrs Broom gave a report where they met with a contractor to review various issues in the Parish. The contractor pointed out problems which will be reported to Highways for addressing. Once these have been addressed, the contractor will provide a quotation.

c) Any other highway matters. The BHPN is seeking information on transport issues and needs in each Parish. This could include public transport, local roads, accessibility, car parking, HGVs, road signs etc. It was agreed to discuss this at the next meeting and submit a response.

31/03/17. Reports:

a) The Clerk. An up-to-date letter is being drafted regarding advertising on the Parish website to be sent to potential advertisers. Enquiries will be made about the remaining space in the churchyard.

b) DCC Cllr. J Berry. An electronic report will follow for circulation. Cllr. Berry had suggested that Cllr. R Chesterton attend a future meeting to supply up-to-date information on the Local Plan and Garden Village.

c) MDDC Cllr. Mrs R Berry. An electronic report will follow for circulation.

d) Playing Field. The Clerk has received details regarding a BMX track. It was agreed for those on the Playing Field Advisory Group to have a meeting shortly to discuss options on updating the playing field, and for a table at the village fete to gauge interest in what is preferred. It was suggested that improvements should cater for pre-school aged children and children aged 12+, as it was considered that ages 5-12 are well catered for.

e) Police. None.

f) The Parish Paths and Silver Wood. A provisional date of 11/06/17 was agreed for the Annual Clifford Pike Memorial Walk. A tree has fallen down along Bridleway 4. The annual survey and finance forms have been submitted to DCC. A site meeting will be held at Silver Wood shortly. The Clerk will hold a key.

g) Kentisbeare Village Hall. The hall will close from 3rd April until 18th April for the installation of the new windows and doors. The hall committee will hold a coffee morning on 22/4/17 where residents can come and view the new doors and windows.

h) Any other reports. Cllr. Mrs Dominy reported that a new landlord and landlady will take over at The Wyndham Arms from early April.

32/03/17. Finance.

a) The bank balance was reported as at 19/02/17. Credits received since the last statement include £100 in respect of advertising on the Parish website, £137.50 from Kentisbeare Village Hall and the 2015-16 VAT refund claim of £2450.88.

b) The following payments were approved totalling £1216.88:

- Chq 001420 Mrs M Shore-Quinain, Clerk's salary and expenses.
- Chq 001421 R&R Services. Playing field maintenance.
- Chq 001422 Kentisbeare Village Hall. Room hire.
- Chq 001423 SMA Services Ltd. Payroll provider.
- Chq 001424 Elise Ellicott. P3 expenses.
- Chq 001425 Mrs M Thorne. Website and newsletter.

Note: Due to invoices not being received, the cheque numbers finish at 01425 and are not as per the agenda.

c) The Nest Pension Scheme for February 2017 was confirmed.

d) The Eel Pool sign. A decision as to whether or not to replace the broken sign was deferred to a future meeting.

e) Parish defibrillators. Following the last meeting, information had been received confirming that the AED Plus does not require an annual service. It is an extremely low maintenance unit, which performs its own weekly self-test. A visual check should be carried out once a week.

f) It was agreed to transfer funds to make the balance in the reserve account £10,000.

g) Any other financial matters to be noted. A cheque for £2500 will be made out to Kentisbeare Village Hall at the next meeting.

33/03/17. Correspondence. Clerks and Councils Direct.

34/03/17. Annual Parish Meeting and Reception for 2017. It was agreed to ask The Keepers Cottage to provide the food and to purchase refreshments from Kentisbeare Village Stores.

35/03/17. Possible flood prevention aids/ideas. The Parish Council will try to apply to Devon County Council as lead local flood authority to see if they have any spare budget for Natural Flood Management measures.

36/03/17. Devon Air Ambulance – Community Landing Site Information. Cllr. Mrs Dominy has arranged a site visit and will report back at the next meeting.

37/03/17. Annual review of the following: Standing Orders, Financial Regulations, Statement of Internal Control, Risk Assessment Management. Agreed.

38/03/17. Items for information and future agenda items. Litter Picking. The Annual Clifford Pike Memorial Walk. Annual Parish Meeting and Reception.

39/03/17. Dates of future meetings of the Parish Council. 04/04/17 (Sainthill Church Hall).

The meeting finished at 9.20pm.