

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 7th August 2018 in Kentisbeare Village Hall at 7.30pm.

Public Question Time: None.

Present: Cllrs. Mrs Q Broom (Chair), R Shore-Quinain, Mrs W Reid, M Disney, Mrs D Jackson-Wootton, A Southall, Mrs E Ellicott, Devon County Councillor Mr J Berry, Mid Devon District Councillor Mrs R Berry and the Clerk.

102/08/18. Apologies: Cllrs. N Allan, Mrs S Woofenden and Mrs T Dominy.

103/08/18. Declarations of Interest: Cllr. Shore-Quinain (DPI as spouse) payment to the Clerk, Mrs W Reid (DPI as applicant) planning applications 18/01021/FULL and 18/1024/OUT.

104/08/18. Approval of minutes: The minutes of the Parish Council meeting held on 04/07/2018 were approved and duly signed by the Chairman.

105/08/18. Matters Arising: None.

106/08/18. Planning & Planning Correspondence.

a) Applications considered by the Parish Council: *See declarations.* Cllr. Mrs Reid left the room for consideration of the two planning applications.

[-18/01021/FULL](#) Erection of an agricultural livestock building (558sqm). Land & Buildings at NGR 308516 108711, France Farm, Blackborough. No objection.

[-18/01024/OUT](#) Outline for the erection of an agricultural workers dwelling. Land at NGR 308892 108882, Adj West Winds, Blackborough. No objections to outline permission. A new dwelling should be kept to a moderate size in keeping with the neighbouring bungalow and the footpath through the entrance should be maintained.

b) Results of applications from Mid Devon District Council and information:

[-18/00794/HOUSE](#) Gleneagles, Fore Street, Kentisbeare. Erection of single storey extension to side following demolition of existing garage. Approved.

[-18/00848/FULL](#) Yerrishayes, Kentisbeare. Change of use of land for domestic double garage and office and enlargement of garden.

c) Culm Garden Village Proposal: (i) Report on recent meetings of the Stakeholder Forum and Delivery Board. There is to be a public consultation in the autumn and maps will be available. Drop in sessions will be held in Kentisbeare Village Hall and Cullompton. MDDC is to organise a dedicated website with reference to the proposal. (ii) Possible draft letter to be sent to the district council and any other matters; deferred.

d) East Devon Statement of Community Involvement (SCI). Noted, no comments.

e) Neighbourhood Planning Course – 20/09/18 at Sampford Peverell. It is hoped that someone may be able to attend.

f) Correspondence received from MDDC re: New Homes in Mid Devon and Opportunities for Affordable Housing.

Last year 502 new homes were completed in Mid Devon, including 115 affordable homes. Town and Parish Councils are invited to help achieve more affordable homes in Mid Devon. *Details noted.*

g) Any other planning matters: Cullompton Ruby Club is looking to re-locate to land within the Parish. Enquiries will be made with MDDC regarding the size of the agricultural building near Dead Lane Cross as will enquiries regarding another building and entrance within the vicinity.

107/08/18. Highways.

a) To report on work carried out and to receive reports on repairs that are needed: Enquires have been made with the NHO regarding the possibility of signs directing heavy goods vehicles on the most suitable routes when accessing businesses within the Parish. One pothole to report on Dead Lane. The Clerk has been liaising with MDDC with reference to cutting the trees at the junction of Parsons Close to improve visibility.

b) Any other matters: None.

108/08/18. Reports.

- a) The Clerk: The Chairman of MDDC, Cllr. Peter Heal will attend the Parish Council meeting on 11/09/18.
- b) The Chairman: Cllr. Mrs Broom will endeavour to attend the “Involve” Cullompton Area Community Conversation on 27/09/18.
- c) DCC Cllr. J Berry: A number of primary schools are reducing the age of intake to 3 years old so that pre-schools can operate on the same site.
- d) MDDC Cllr. Mrs R Berry: Plans have been published and there is to be a public consultation to determine the prospective route for the East Cullompton Relief Road. Public consultation on the Garden Village proposal will take place in the autumn. A report will be put into the Parish magazine and electronic newsletter regarding the upcoming consultations; people are encouraged to respond. The planning application in respect of Blackborough House is unlikely to go to the Planning Committee until sometime in the autumn/winter.
- e) Playing Field: A quote is awaited regarding some minor works on site. A report of excess litter has been received. Removal of excess grass after cuts will be discussed with the grass maintenance contractor.
- f) Police: It was agreed to remove this item for reports and anything received can be reported under “Any other reports”.
- g) The Parish Paths and Silver Wood: The evening walks are going well; 3 have taken place. Enquiries will be made with reference to a self-closing pedestrian gate at Miry Lane to stop stock.
- h) Any other reports: The Christmas lights will be checked shortly.

109/08/18. Finance.

- a) The bank balance was reported as at the last statement. One credit (refund) has been received from Utility Warehouse on 31/07/18 for £227.33.
- b) Payments were approved totalling £3276.84. *It was noted that the cheque numbers differ slightly from those as detailed on the agenda. It was also agreed for a payment to be made to Nicholas Page in respect of works to the Parish footpaths following receipt of an invoice very recently.*
 - Chq 1553 M Shore-Quinain, Clerk’s salary and expenses. See declarations.
 - Chq 1554 Mrs M L Thorne. Website and e-newsletter.
 - Chq 1555 SMA Services Ltd. Payroll provider.
 - Chq 1556 Kentisbeare Village Hall. Room hire (*noted that the payment is £17 and not £34 as per the agenda*).
 - Chq 1557 St. Mary’s Kentisbeare. Churchyard grant.
 - Chq 1558 Sainthill Baptist Church. Churchyard grant and youth club grant.
 - Chq 1559 Blackborough PCC. Churchyard grant.
 - Chq 1560 Mr R Chave. Allotment rental.
 - Chq 1561 N Page. Footpath work (P3 funds).
- c) The monthly payment to Nest was reported.
- d) Utility Warehouse payment: A refund of £227.33 received on 31/07/18.
- e) Blackborough Village Hall: (i) As agreed at the precept meeting a cheque will be issued at a future meeting to help towards ongoing works. (ii) Communities Together Fund 2018/19, Round 1 – the hall will be encouraged to apply direct following information about ongoing works and replacement of various appliances; the Chairman will contact the Clerk shortly.
- f) The council went into part 2 for a review of Clerk’s salary and expenses.
- g) Kentisbeare Village Hall: (i) Following the Clerk and Chairman meeting with the supplier, a date will be set in September for the installation of the projector and associated equipment for the committee room (ii) Following discussions on site with the supplier and a report to councillors, a quotation for a tablet and associated Apple TV for image mirroring and internet access was agreed for £510.33.
- h) Any other financial matters to be noted: Cllr. Mrs Broom will verify the first quarter following which a copy will be circulated to all.

110/08/18. GDPR: Update from the Clerk – The Data Protection Officer has offered training for councillors and the Clerk on 16/10/18. The total cost will be within the region of £100. The Clerk and Chairman will attend.

111/08/18. Consultations. The following was noted.

- a) [MDDC - consultation on Hackney Carriage and Private Hire Policy.](#)

112/08/18. Kentisbeare Parish Playing Field.

a) Update on landing site and services on site: (i) A connection offer for electricity connection works by Western Power Distribution (South West) plc. has been received; the Clerk and Chairman will review the details with assistance from the Community Sites Landing Officer at DAAT. (ii) A planning application will now be submitted.

b) Improvements to the play park: Following a site meeting with a contractor and professional rider regarding a possible cycle track, enquiries will be made with the contractor regarding the cost to produce some drawings for display for consultation with the youth. A reference has been received in respect of the contractor from a neighbouring Parish Council following construction of a track within its Parish. A date for councillors to meet with Devon Communities Together has been arranged to discuss consultation with the youth regarding same and possible other equipment to see what assistance can be given. Cllr. Miss Jackson-Wootton will look into possibilities regarding other equipment.

113/08/18. Blackdown Hills AONB Partnership and East Devon Catchment Partnership: It is hoped that someone can attend this event which is to be held at The Deer Park Hotel near Honiton in October.

114/08/18. Correspondence: CPRE Voice - newsletter. BHPN Transport in the Blackdowns.

115/08/18. Items for information and future agenda items: Apologies from Cllr. Allan for 11/09/18. Cllr. P Heal, Chairman of MDDC to attend the meeting on 11/09/18.

116/08/18. Dates of future meetings: Tuesday 11/09/18.

The meeting finished at 10pm.