

KENTISBEARE PARISH COUNCIL

The Minutes of meeting of the Parish Council held on January 16th 2018 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. Mrs Q Broom (Chair), Mrs D Jackson-Wootton, A Southall, Mrs S Woofenden, Mrs E Ellicott, Mrs W Reed and the Clerk

Public Question Time: None.

01/12/18. Apologies. Cllrs: R Shore-Quinain, Mrs T Dominy, M Disney, J Berry and Mrs R Berry.

02/12/18. Declarations of interest. None.

03/12/18. The minutes of the Parish Council meeting held on 06/12/2017 were approved and duly signed by the Chairman.

04/12/18. Matters Arising. None.

05/12/18. Planning & Planning Correspondence.

a) The following applications were considered by the Parish Council and there were no objections:

-[18/00008/CAT](#) Notification of intention to fell one Walnut tree within a Conservation Area. Apple Garth, Priest Hill, Kentisbeare.

-[17/01690/LBC](#) Paddock Head, Kentisbeare. Listed Building Consent for the installation of a 6.0KW convection wood burning stove

b) Results of applications from Mid Devon District Council and information:

-[3 Kentismoor Cottages, Kentisbeare.](#) [17/01827/HOUSE](#) and [17/01829/LBC](#). Permission and Listed Building Consent for erection of porch extension following demolition of existing porch, insertion of window to studio, enlargement of terrace and internal alterations. Approved.

-[17/01882/HOUSE](#) Old Goodiford Farm, Kentisbeare. Erection of a single storey extension. Approved.

The following two applications relate to Allhallows Farm, Blackborough and have been approved:

-[17/01711/FULL](#). Land at NGR 309101 110369 (Allhallows Farm). Erection of an extension to an existing agricultural livestock building.

-[17/01794/FULL](#) Land at NGR 309085 110373 (Allhallows Farm). Retention of an agricultural building (737sqm) variation to planning permission 14/01005/FULL.

c) Following an invitation to attend the CPRE: New Housing and The Greater Exeter Strategic Plan - Seminar 19th January 2018, Cllr. Mrs Broom will attend.

d) Any other planning matters: (i) Further enquiries will be made with DCT regarding the possibility of meeting with councillors and/or the Clerk from another Parish to discuss the implications of a large development encroaching into a Parish. (ii) Update regarding the adjournment of initial Local Plan Hearings that were due to take place in September 2017: The Local Plan has gone back to MDDC following an independent review which found the work undertaken by MDDC to be proportionate and appropriate to meet the legal requirements. MDDC will consider the findings of this and next steps for the Local Plan Review at upcoming meetings (details on MDDC website).

06/01/18. Highways.

a) To report on work carried out and to receive reports on repairs that are needed: The NHO will be informed of water running from a field on to the road in the Silver Park area. The road surface along Yerris Road is poor. Potholes will be reported at Jarmins Pit Cross. Works will start along the A373 on 16/02/18.

b) Report on informal meeting with NHO: The Clerk and Chairman met with the NHO before his resignation to discuss various Parish issues. The possibility of works to drains within the Parish will be explored.

c) Any other matters: There is a new NHO in post, and the Clerk will endeavour to arrange a meeting soon.

07/01/18. Reports.

a) The Clerk: It was agreed to put the previous Chairman as recognition as past service as Chairman, forward for the Royal Garden party nominations 2018 (following this the Clerk was informed that he was unavailable). The Notice of Vacancy was publicly displayed on 08/01/18. Councillor expressed thanks to a member of the public that had donated a painting of St. Mary's Church to the village via the Clerk; the painting is now on display in the committee room of the village hall.

b) The Chairman: None.

c) DCC Cllr. J Berry: None.

d) MDDC Cllr. Mrs R Berry: None

- e) Playing Field: The height of the hedge near to Silver Park needs to be reduced and the problem of moles to be addressed; Clerk to arrange with the relevant contractors. A quotation will be sought for a permanent post to fix the outer gate to. A letter will be sent to a parishioner regarding a dog that has been seen as being exercised on the site.
- f) Police: None received as at the meeting date. PCSO Morris will be informed that cars have been parking in the playing field car park later in the evening.
- g) The Parish Paths and Silver Wood: Cllr. Mrs Ellicott will follow up damage along Footpath 36. A meeting will be arranged with the site manager of Silver Wood to discuss upgrading the path. The site manager will be notified that part of the bank has been pushed into the river.
- h) Any other reports: Notification of the Blackdown Hills Parishes Network meeting on 18/01/18, and the Culm Community Crayfish Project drop in session on 01/02/18.

08/01/18. Finance.

- a) The bank balance was reported as at the last statement. Credits since the last statement: £530 in respect of advertising on the Parish website, 20/12/17-£7.50 in respect of one allotment rental and £816.94 on 08/12/17 VAT refund 2017-18.
- b) Payments were approved totalling £4722.64.
 - Chq 1500 MNR Projects Ltd. Works at playing field – installation of new equipment.
 - Chq 1501 Bandcrete Leisure Ltd. Playing field equipment. *(includes funds held from a sports grant)*.
 - Chq 1502 Mrs M L Thorne. Website and Newsletter.
 - Chq 1503 The Wyndham Arms. Electricity for Christmas lights.
 - Chq 1504 M Shore-Quinain. Expenses.
 - Chq 1505 KJT Group Ltd. Grass maintenance contract.
 - Chq 1506 Kentisbeare Village Hall. Room hire.
 - Chq 1507 Blackdown Hills Parishes Network. Subscription.
 - Chq 1508 SMA Services Ltd. Payroll provider.
 - Chq 1509 Mid Devon District Council. Playing field inspection.
 - Chq 1510 Kentisbeare Village Stores (cheque made payable to KVS 2017 Ltd.) Books re: History project. *Reported that the cheque amount was £26.55 and not £23.60 as per the agenda.*
 - Chq 1511 CPRE. Annual subscription.
- c) The Utility Warehouse payment (internet connection at Kentisbeare Village Hall) was confirmed as £5.34 on 29/12/17 and £20.04 is due to be deducted on 31/01/18.
- d) A quotation from Mrs M Thorne for website and digital media management and production of the monthly E-newsletter for the coming year was agreed.
- e) Following communication which has been offered via Red One Ltd. to various community groups throughout Devon in conjunction with Devon County Council, it was agreed that it would be beneficial to host a free workshop “Driving Safer for Longer” in Kentisbeare Village Hall, and for the Parish Council to cover the hall hire fees. Enquiries will be made.
- f) Tap Fund Phase 2: Kentisbeare Village Hall has arranged for a quotation from APi Communications Ltd. for the supply and installation of overhead projectors in the main hall and the committee room. It was reported by Cllr. Mrs Broom as village hall secretary, that APi Communications Ltd. were the preferred supplier, and were highly recommended. A projector in the committee room will be beneficial for Parish Council meetings and it was agreed that the Parish Council will purchase a projector for the committee room - as quoted by APi Communications Ltd. to supply and install at a cost of £2093.99. This will be by means of an application to the Tap Fund for £1000 (previously agreed to apply to the Tap Fund for a projector), with the Parish Council funding the difference. The village hall will cover the cost of a projector for the main hall.
- g) To ratify the Precept for 2018/19: Following a report from the Chairman, Vice-Chairman and Clerk at an informal meeting and circulation to all of suggested figures to cover the financial needs for the coming year, it was resolved to set the precept at £24,935. As previously reported and agreed, it is a requirement that an amount is held in reserve as a contingency fund. Funds will continue to be built and held towards updating the playing field, and it was resolved to fund a helipad on the site. It was agreed to allocate funds towards maintenance within the Parish (see minute 160/12/16 b and 16/02/17 b). It was resolved to continue to build a fund towards a possible community owned sports field; following a Parish questionnaire in 2011, 89% were keen to support such a project. The precept figure reflects funds resolved to give as grants; to include a projector for Kentisbeare Village Hall, an amount for Blackborough Village Hall and Sainthill Youth Club and the three church yards in the Parish. MDCC will be instructed to deduct the payment for the 2018/19 DALC subscription. Councillors were unanimous in their decision to set the precept at £24935; proposed by Cllr. Mrs Woofenden and seconded by Cllr. Mrs Ellicott.

h) Any other financial matters to be noted: (i) Following contact from Cosmic regarding a reduced rate support contract, it was agreed to accept this as extra training for the Clerk at a reduced rate of £120. (ii) As at 11/01/18 £855 has been received in respect of businesses advertising on the Parish website.

09/01/18. DAAT. Following allocation of funds in the precept the playing field/helipad, the Parish Council will now take the project forward. Any monies raised via fundraising will be put towards the helipad.

10/01/18. Correspondence: Clerks and Councils Direct. Thank you for church yard grant from St. Marys. Information regarding painting donated to village from member of the public (see Clerk's report).

11/01/18. Items for information and future agenda items. Possible co-option. .

12/01/18. Dates of future meetings. 06/02/2018 at Kentisbeare Village Hall at 7.30pm.