

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 4th July 2018 in Kentisbeare Village Hall at 7.30pm.

Public Question Time: None.

Present: Cllrs. Mrs Q Broom (Chair), R Shore-Quinain, Mrs W Reed, M Disney and the Clerk.

89/07/18: Apologies: Cllrs. N Allan, A Southall, Mrs S Woofenden, Mrs T Dominy, Mrs D Jackson-Wootton, Mrs E Ellicott, MDDC Cllr. Mrs R Berry, DCC Cllr. Mr J Berry

90/07/18: Declarations of Interest: Cllr. Shore-Quinain (DPI as spouse) payment to the Clerk.

91/07/18: Approval of minutes: With one amendment for minute 80/06/18 (d) to include “Cullompton”, to read “Re: £10 million grant for the proposed upgrade of Junction 28 – MDDC has applied to use this funding to bring forward the eastern relief road for Cullompton” the minutes of the Parish Council meeting as held on 12/06/2018 were approved and duly signed by the Chairman.

92/07/18. Planning & Planning Correspondence.

a) Applications to be considered by the Parish Council:

-[18/00848/FULL](#) Yerrishayes, Kentisbeare. Change of use of land for creation of vehicular access and domestic double garage and office and alteration to existing vehicular access to pedestrian use only. No objections.

-[18/00929/FULL](#) Change of use of agricultural land for the installation of 16 panels on ground mounted photovoltaic solar array and installation of solar water heating tubes on the South elevation of Black Barn. Land and Building at NGR 309470 109286 (Black Barn) Blackborough. No objections.

b) Results of applications from Mid Devon District Council and information:

-[18/00320/FULL](#) & [18/00321/LBC](#) Full Planning Application & Listed Building Consent. Paddock Head, Kentisbeare. Variation of condition 2 of planning permission 12/00786/FULL & Listed Building Consent 12/00787/LBC to allow the substitution of plans for alterations to end elevations, first floor internal layout and addition of doors to 2 carports. Permission granted.

-[18/00612/HOUSE](#) Ashleigh, Broad Road, Kentisbeare. Conversion of existing garage to provide additional living accommodation, erection of a porch and alterations to existing fenestration. Permission granted.

c) Culm Garden Village Proposal: To discuss a draft letter to be sent to the district council. Deferred to a future meeting.

d) Any other planning matters: (i) The date of the next meeting of The Stakeholder Forum has been confirmed as 24/07/18; Cllrs. Allan, Mrs Broom and Mrs Woofenden will attend. (ii) Cllr. Mrs Broom reported that Cullompton Rugby Club has voted to hopefully re-locate to the East of Cullompton, due to overdevelopment surrounding the present club.

93/07/18. Highways.

a) To report on work carried out and to receive reports on repairs that are needed: (i) Parsons Close - the Clerk has contacted the district council following the removal of the litter bin at the end of Parsons Close; it was reported that the bus stop sign has been removed. The district council will be asked to remove or cut back the bushes on the left and right hand side. (ii) Verges should be cut shortly.

b) Any other matters: None.

94/07/18. Reports.

a) The Clerk: None.

b) The Chairman: None.

c) DCC Cllr. J Berry: None.

d) MDDC Cllr. Mrs R Berry: None.

e) Playing Field: See minute 98/07/18.

f) Police: Notification of a meeting for the Culm Ward in Cullompton Police Station on 04/07/18; due to a clash of dates, a representative from the Parish Council could not attend.

g) The Parish Paths and Silver Wood: Cllr. Mrs Ellicott is arranging the series of summer walks.

h) Any other reports: None.

95/07/18. Finance.

- a) The monthly statement has not yet been received.
- b) Payments were approved totalling £1347.97.
 - Chq 1546 M Shore-Quinain, Clerk's salary and expenses. See declarations.
 - Chq 1547 Mrs M L Thorne. Website and e-newsletter.
 - Chq 1548 SMA Services Ltd. Payroll provider.
 - Chq 1549 HMRC. Quarterly PAYE.
 - Chq 1550 Kentisbeare Village Hall. Room hire.
 - Chq 1551 Microshade Business Consultants. GDPR support.
- c) To sign cheques and invoices: It was agreed to raise cheque number 001552 for £70 made payable to S Aldworth to cover the internal audit fee - invoice not on the agenda.
- d) The monthly payment to Nest was confirmed.
- e) A payment to Utility Warehouse of £55.69 was taken on 29/06/18.
- f) A quotation of £955.46 + vat from Greenbarnes Ltd. was agreed for a freestanding noticeboard for Kentisbeare Playing Field.
- g) Any other financial matters to be noted: (i) Notification received from MDDC that following on from confirmation that £568.29 has been awarded in respect of Round 2 of the Tap Fund 2017/18, the full amount of the claim being £1000, has now been awarded. (ii) Cheques will be issued for grants agreed at the precept meeting at a future meeting shortly. (iii) Dates confirmed as 02/07/18 to 10/08/18 with reference to The Notice of Public Rights and Publication of the Unaudited Annual Governance & Accountability Return. All details have been publicised as required.

96/07/18. GDPR: (i) Various policies and procedures and procedures will be brought forward to future meetings shortly for adoption. (ii) The possibility of training for councillors will be explored.

97/07/18. Consultations.

- a) [DCC: Council consults on ways to improve library services to rural and isolated communities](#). Noted.

98/07/18. Kentisbeare Parish Playing Field.

- a) DAAT: Following a site meeting with The Community Landing Sites Development Officer regarding a night time landing site, details were given of the siting of the pole. Councillors agreed to apply for planning permission and DAAT will assist with the application. DAAT has confirmed the area on site that may be available to use for updating the playing field.
- b) Following a meeting on site with a recommended contractor and professional, it was confirmed that the area at the bottom of the field, below and around the landing site could be used for a cycle track.
- c) Replacement of fence: The wooden fence bordering the orchard is in need of repair or replacement; advice and quotations will be sought.
- d) Other possible improvements and any other matters: (i) Plans to help with consultation with the youth of the village regarding future improvements will be explored with DCT. (ii) A quotation will be sought to fix the new noticeboard and move the goal post back in advance of implementation of the landing site; MNR Projectors will be asked to quote, having consistently carried out works to a high standard on site. (iii) A new padlock for the inner gate is required and the tree stump is in need of removal. (iv) A date has been arranged for Cllr. Mrs Broom to meet with WPD regarding the supply of electricity.

99/07/18. Correspondence: CPRE AGM invitation 05/07/18.

100/07/18. Items for information and future agenda items: Apologies from Cllr. Allan for 07/08/18.

101/07/18. Dates of future meetings: Tuesday 07/08/18 in Kentisbeare Village Hall at 7.30pm.