

## KENTISBEARE PARISH COUNCIL

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Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

**Notice of a meeting of the Parish Council to be held on Wednesday 4<sup>th</sup> July 2018 in Kentisbeare Village Hall at 7.30pm.** Members of the Public are invited to attend and may address the Council within Public Question Time.

**Public Question Time.** *Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

### AGENDA

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. **Apologies:** Cllrs. N Allan and Mrs D Jackson-Wootton.
2. **Declarations of Interest.**
3. **Approval of minutes:** of the Parish Council meeting as held on 12/06/2018.
4. **Matters Arising.**
  
5. **Planning & Planning Correspondence.**
  - 5.1 Applications to be considered by the Parish Council:
    - [18/00848/FULL](#) Yerrishayes, Kentisbeare. Change of use of land for creation of vehicular access and domestic double garage and office and alteration to existing vehicular access to pedestrian use only.
    - [18/00929/FULL](#) Change of use of agricultural land for the installation of 16 panels on ground mounted photovoltaic solar array and installation of solar water heating tubes on the South elevation of Black Barn. Land and Building at NGR 309470 109286 (Black Barn) Blackborough, Devon
  - 5.2 Results of applications from Mid Devon District Council and information:
    - [18/00320/FULL](#) & [18/00321/LBC](#) Full Planning Application & Listed Building Consent. Paddock Head, Kentisbeare. Variation of condition 2 of planning permission 12/00786/FULL & Listed Building Consent 12/00787/LBC to allow the substitution of plans for alterations to end elevations, first floor internal layout and addition of doors to 2 carports. Permission granted.
    - [18/00612/HOUSE](#) Ashleigh, Broad Road, Kentisbeare. Conversion of existing garage to provide additional living accommodation, erection of a porch and alterations to existing fenestration. Permission granted.
  - 5.3 Culm Garden Village Proposal: To discuss a draft letter to be sent to the district council.
  - 5.4 Any other planning matters.
  
6. **Highways.**
  - 6.1 To report on work carried out and to receive reports on repairs that are needed.
  - 6.2 Any other matters.
  
7. **Reports.**
  - 7.1 The Clerk.
  - 7.2 The Chairman.
  - 7.3 DCC Cllr. J Berry.
  - 7.4 MDDC Cllr. Mrs R Berry.
  - 7.5 Playing Field.
  - 7.6 Police.
  - 7.7 The Parish Paths and Silver Wood.
  - 7.8 Any other reports.

**8. Finance.**

**8.1** To note the bank balance and any credits received as at the last statement.

**8.2** To resolve to make the following payments:

- Chq 1546 £ tbc M Shore-Quinain, Clerk's salary and expenses.
- Chq 1547 £ tbc Mrs M L Thorne. Website and e-newsletter.
- Chq 1548 £ 6.90 SMA Services Ltd. Payroll provider.
- Chq 1549 £ tbc HMRC. Quarterly PAYE.
- Chq 1550 £ 34.00 Kentisbeare Village Hall. Room hire.
- Chq 1551 £ 324.00 Microshade Business Consultants GDPR support.

**8.3** To sign cheques and invoices.

**8.4** Nest payment.

**8.5** Utility Warehouse payment.

**8.6** Quotation for freestanding noticeboard for Kentisbeare Playing Field.

**8.7** Any other financial matters to be noted.

**9. GDPR:** Update from the Clerk.

**10 Consultations.**

**10.1** [DCC: Council consults on ways to improve library services to rural and isolated communities.](#)

**11. Kentisbeare Parish Playing Field.**

**11.1** DAAT: Update following recent meeting on site regarding the night time landing area and to approve to apply for planning permission.

**11.2** Improvements to the playing field: a) Report on a recent meeting regarding the possibility of constructing a cycle track. b) Replacement of fence. c) Other possible improvements and any other matters.

**12. Correspondence:** CPRE AGM invitation 05/07/18.

**13. Items for information and future agenda items:** Apologies from Cllr. Allan for 07/08/18.

**14. Dates of future meetings:** Tuesday 07/08/18.