

KENTISBEARE PARISH COUNCIL

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Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Tuesday 12th June 2018 in Kentisbeare Village Hall at 7.30pm. Members of the Public are invited to attend and may address the Council within Public Question Time.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. **Apologies:** Cllrs. A Southall and Mrs W Reid.
2. **Declarations of Interest.**
3. **Approval of minutes:** of the Annual Parish Meeting and the Annual Parish Council meeting, as held on 08/05/2018.
4. **Matters Arising.**
5. **Planning & Planning Correspondence.**
 - 5.1 Applications to be considered by the Parish Council:
 - 18/00794/HOUSE Gleneagles, Fore Street, Kentisbeare. Erection of single storey extension to side following demolition of existing garage.
 - 18/00612/HOUSE Ashleigh, Broad Road, Kentisbeare. Conversion of existing garage to provide additional living accommodation, erection of a porch and alterations to existing fenestration.
 - 5.2 Results of applications from Mid Devon District Council and information:
 - 17/00542/FULL Brick House, Silver Park. Erection of 2 dwellings. Permitted with conditions to discharge.
 - 17/01704/MFUL Major Planning Application. Land at NGR 309053 110385 (Allhallows Farm). Erection of an extension (1105 sq. m.) to an existing agricultural livestock building. Details pursuant discharged
 - 18/00621/CAT Notification of intention to fell 1 Cypressus Leylandii and 1 Pine tree, crown reduce and prune back lateral growth of 1 Cedrus Atlantica tree by up to 3/4 metres within a Conservation Area. Priesthall, Priest Hill, Kentisbeare. Approved.
 - 18/00122/CLU CLU EXISTING Use or Development. Land and Buildings at NGR 306881 108333 (Office, Glimsters Farm) Fore Street, Kentisbeare. Certificate of lawfulness for the existing use of land and buildings as construction company yard with associated indoor and outdoor storage (B8), light industrial (B1.c) and office space (B1.a) for a period in excess of 10 years. Permission granted.
 - 18/00566/PNAG Prior notification for the erection of an extension to an agricultural storage building Land at NGR 305388 107538 (North of Dead Lane Cross) Dead Lane, Kentisbeare.
 - 5.3 Any other planning matters.
6. **Highways.**
 - 6.1 To report on work carried out and to receive reports on repairs that are needed.
 - 6.2 Any other matters.
7. **Reports.**
 - 7.1 The Clerk: (i) Update on possible Repair Café in Kentisbeare. (ii) ROI forms.
 - 7.2 The Chairman: Update on possible reinstatement of water tank outside Blackborough Village Hall.
 - 7.3 DCC Cllr. J Berry.
 - 7.4 MDDC Cllr. Mrs R Berry.
 - 7.5 Playing Field.

- 7.6 Police.
- 7.7 The Parish Paths and Silver Wood.
- 7.8 Any other reports.

- 8. **Finance.**
- 8.1 To note the bank balance as at the last statement.
- 8.2 To resolve to make the following payments:
 - Chq 1535 £ tbc M Shore-Quinain, Clerk's salary and expenses.
 - Chq 1536 £ tbc Mrs M L Thorne. Website and e-newsletter.
 - Chq 1537 £ 6.90 SMA Services Ltd. Payroll provider.
 - Chq 1538 £ tbc Kentisbeare Village Hall. Room hire.
 - Chq 1539 £ 144.00 Cosmic. Annual website support.
 - Chq 1540 £ 50.00 Devon Communities Together. Annual subscription.
 - Chq 1541 £ tbc Mrs Q Broom. Refreshments purchased for Parish walk (P3 funds).
 - Chq 1542 £ tbc M D Fabrications. Works required to roundabout prior to installation.
 - Chq 1543 £ tbc Blackborough Garden Club. To confirm the cost for walkers for entry to the gardens on the Parish walk of 10/06/18. (P3 funds).

 - Chq 1544 £ tbc Blackborough Village Hall. To agree on a donation for the use of Blackborough Village Hall for the Parish walk on 10/06/18. (P3 funds).

 - Chq 1545 £ tbc Mrs E Ellicott. Refreshments purchased for Parish walk. (P3 funds).
- 8.3 To sign cheques and invoices.
- 8.4 Nest payment.
- 8.5 Utility Warehouse payment.
- 8.6 Overhead projector for Kentisbeare Village Hall committee room.
- 8.7 **Annual Return and Audit 2017/18.**
- 8.7.1 To note/review the report from the internal auditor.
- 8.7.2 To agree Section 1 - The Annual Governance Statement 2017/18.
- 8.7.3 To agree Section 2 - The Accounting Statements for 2017/18.
- 8.8 Any other financial matters to be noted.

- 9. **GDPR:** Update from the Clerk.

- 10. **Dog Fouling:** Email received from parishioner.

- 11 **Consultations.**
- 11.1 [DCC: Council consults on ways to improve library services to rural and isolated communities.](#)
- 11.2 [MDDC: Gambling Act – Consultation on fourth review of Statement of Principles.](#)

- 12. **Kentisbeare Parish Playing Field.**
- 12.1 DAAT update re: helipad and services in the playing field.
- 12.2 To discuss improvements to the playing field.

- 13. **Correspondence:** [Tour of Britain Cycle Race.](#)

- 14. **Items for information and future agenda items:** Apologies from Cllr. Allan for 04/07/18.

- 15. **Dates of future meetings:** Wednesday 04/07/18.