

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 12th June 2018 in Kentisbeare Village Hall at 7.30pm.

Public Question Time: None.

Present: Cllrs. Mrs Q Broom (Chair), Mrs E Ellicott, R Shore-Quinain, Mrs T Dominy, Mrs S Woofenden, Mr N Allan, Mrs D Jackson-Wootton, MDDC Cllr. Mrs R Berry, DCC Cllr. Mr J Berry and the Clerk.

74/06/18: Apologies: Cllrs. Mrs W Reed, A Southall and M Disney.

75/06/18: Declarations of Interest: Cllr. Shore-Quinain (DPI as spouse) payment to the Clerk. Cllr. Mrs Broom re: cheque number 1541 and Mrs Ellicott cheque number 1545 (DPI as personal payments). Cllr. Mrs Woofenden planning application 18/00794/HOUSE (personal as known to the applicant).

76/06/18: Approval of minutes: With one amendment to the minutes of the Annual Parish Council meeting under “present” to read “Mr N Allan was present, being co-opted at item 58/05/18”, the minutes of the Annual Parish Meeting and the Annual Parish Council meeting, as held on 08/05/2018 were approved and duly signed by the Chairman.

77/06/18. Matters Arising: None.

78/06/18. Planning & Planning Correspondence.

a) Applications to be considered by the Parish Council:

[-18/00794/HOUSE](#) Gleneagles, Fore Street, Kentisbeare. Erection of single storey extension to side following demolition of existing garage. No objections.

[-18/00612/HOUSE](#) Ashleigh, Broad Road, Kentisbeare. Conversion of existing garage to provide additional living accommodation, erection of a porch and alterations to existing fenestration. No objections.

b) Results of applications from Mid Devon District Council and information:

[-17/00542/FULL](#) Brick House, Silver Park. Erection of 2 dwellings. Permitted with conditions to discharge.

[-17/01704/MFUL](#) Major Planning Application. Land at NGR 309053 110385 (Allhallows Farm). Erection of an extension (1105 sq. m.) to an existing agricultural livestock building. Details pursuant discharged.

[-18/00621/CAT](#) Notification of intention to fell 1 Cypressus Leylandii and 1 Pine tree, crown reduce and prune back lateral growth of 1 Cedrus Atlantica tree by up to 3/4 metres within a Conservation Area. Priesthall, Priest Hill, Kentisbeare. Approved.

[-18/00122/CLU](#) CLU EXISTING Use or Development. Land and Buildings at NGR 306881 108333 (Office, Glimsters Farm) Fore Street, Kentisbeare. Certificate of lawfulness for the existing use of land and buildings as construction company yard with associated indoor and outdoor storage (B8), light industrial (B1.c) and office space (B1.a) for a period in excess of 10 years. Permission granted.

[-18/00566/PNAG](#) Prior notification for the erection of an extension to an agricultural storage building Land at NGR 305388 107538 (North of Dead Lane Cross) Dead Lane, Kentisbeare.

c) Any other planning matters: A date was agreed for councillors to meet informally to discuss priorities in respect of the Garden Village proposal, ideas will then be brought to a future meeting. The Delivery Board will meet on 27/07/18.

79/06/18. Highways.

a) To report on work carried out and to receive reports on repairs that are needed: A pothole will be reported on the pavement between Briarbank and Myrtle Cottage. Verges are in need of cutting. The road to Bradfield has been resurfaced.

b) Any other matters: There is a new Neighbourhood Highways Officer in post. The Clerk will see if more information can be obtained regarding the closure of the Kingsmill road in August.

80/06/18. Reports.

a) The Clerk: (i) Update on possible Repair Café in Kentisbeare: The Blackdown Hills Transition Group has suggested recruiting some volunteer repairers locally before a date is arranged. (ii) ROI forms: Following the appointment of representatives to advisory groups, a couple of councillors are required to complete new Register of Interest forms.

- (ii) Jonathan Wadsworth and Lorna Downing will continue to assist the Parish Council with the history project.
- b)** The Chairman: Update on possible reinstatement of water tank outside Blackborough Village Hall – the Chairman and a few councillors attended a site visit and it was agreed to review the situation in the autumn, after rain.
- c)** DCC Cllr. J Berry: The Kingsmill road will be closed from 13/08 to 07/09/18 for 32m of sewer replacement which is being carried out by South West Water. Citizens Advice Bureau - 9000 people were given advice in the previous year and 24,000 issues were resolved.
- d)** MDCC Cllr. Mrs R Berry: Local Plan preliminary hearings will take place on 20th-21st September with reference to land at Junction 27, SP2 and TIV 16 Blundell's School. Re: £10 million grant for the proposed upgrade of Junction 28 – MDCC has applied to use this funding to bring forward the eastern relief road for Cullompton.
- e)** Playing Field: The district council will notify the Clerk to arrange an annual check of the site which will be in conjunction with ROSPA.
- f)** Police: None.
- g)** The Parish Paths and Silver Wood: Paths - the gate near Blackborough House is blocked. The summer walks will start on 23/07/18 and will run for 5 weeks. The contractor is due to carry out works along the paths shortly. Silver Wood - the problem of a dead deer as reported at Silver Wood has been addressed. The Clerk will speak to The Woodland Trust about possible funding to upgrade the path.
- h)** Any other reports: None.

81/06/18. Finance.

- a)** The bank balance was reported as at 31/05/18 was reported which includes two credits as follows: 01/05/18 £1091.17 vat refund 2017-18, 18/05/18 £45 in respect of advertising on the website.
- b)** Payments were approved totalling £1676.85:
 - Chq 1535 M Shore-Quinain, Clerk's salary and expenses. See declarations.
 - Chq 1536 Mrs M L Thorne. Website and Newsletter.
 - Chq 1537 SMA Services Ltd. Payroll provider.
 - Chq 1538 Kentisbeare Village Hall. Room hire.
 - Chq 1539 Cosmic. Annual website support.
 - Chq 1540 Devon Communities Together. Annual subscription.
 - Chq 1541 Mrs Q Broom. Refreshments purchased for Parish walk (P3 funds). See declarations.
 - Chq 1542 M D Fabrications. Works required to roundabout prior to installation.
 - Chq 1543 Blackborough Garden Club. Entry for walkers to the open gardens on the Parish walk of 10/06/18. (P3 funds).
 - Chq 1544 Blackborough Village Hall. Donation for the use of Blackborough Village Hall for the Parish walk on 10/06/18. (P3 funds).
 - Chq 1545 Mrs E Ellicott. Refreshments purchased for Parish walk. (P3 funds). See declarations.
- c)** The monthly payment to Nest was confirmed.
- d)** The direct debit for Utility Warehouse was taken as £103.09 on 31/05/18.
- e)** Overhead projector for Kentisbeare Village Hall committee room: The Clerk will confirm the order with API Communications Ltd. and the application for the Tap Fund as awarded will be made
- f)** **Annual Return and Audit 2017/18:** The internal audit has been completed - the external audit will follow.
- g)** The report from the internal auditor was noted.
- h)** Section 1 - The Annual Governance Statement 2017/18 was approved and signed.
- i)** Section 2 - The Accounting Statements for 2017/18 were approved and signed.
- J)** Any other financial matters to be noted: None.

82/06/18. GDPR: The following were adopted: Smaller Council's Report, Data Audit Report and Action Plan. Various procedures and policies for adoption will follow over the coming months.

83/06/18. Dog Fouling: Following contact made by a parishioner regarding what was considered the increasing problem of the amount of dog fouling in the village, details will be passed on to the district council and a request for more notices in the Parish will be made. It was noted that dog fouling and littering carry a fixed penalty of £80 and fines may be as high as £1000 – evidence is required.

84/06/18. Consultations - the consultation group were asked to consider the following and to bring a response to a future meeting if considered necessary:

- a) DCC: Council consults on ways to improve library services to rural and isolated communities.
- b) MDDC: Gambling Act – Consultation on fourth review of Statement of Principles.

85/06/18. Kentisbeare Parish Playing Field.

a) DAAT: Update with reference to landing area and services in the playing field - details of the load required have been passed on to Western Power Distribution and a site meeting will follow. A site meeting has been arranged with DAAT to look at the position of the light and the landing area, and to discuss how best to use the remaining space for future improvements.

b) To discuss improvements to the playing field: Options for improvements to the field will be considered. The Parish Council will endeavour to hold an open morning later in the year. A meeting will be arranged with a recommended contractor to determine whether or not a cycle track will be an option for consideration once the landing site is in place. Enquiries have been made with MDDC as to the amount of S106 currently held in reserve which is allocated towards improvements to the site.

86/06/18. Correspondence: Details received of the Tour of Britain Cycle Race.

87/06/18. Items for information and future agenda items: Apologies from Cllr. Allan for 04/07/18.

88/06/18. Dates of future meetings: Wednesday 04/07/18.