

KENTISBEARE PARISH COUNCIL

Email: info@kentisbeare.net

Chairman: Queenie Broom. Tel: 01884 798342 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of the Annual Meeting of the Parish Council to be held on 8th May 2018 in Kentisbeare Village Hall. The meeting will start at 7.30pm, following the Annual Parish Meeting. Members of the Public are invited to attend and may address the Council in Public Question Time.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

- 1. Election of Officers:**
 - 1.1 Chairman.
 - 1.2 Chairman to sign a Declaration of Acceptance of Office form.
 - 1.3 Vice Chairman.

2. Co-option of Parish Councillor.

3. Apologies: Cllr. A Southall.
 - 3.1 Declarations of interest.

- 4. Appointment/confirmation of representatives to the following advisory/working groups:**
 - 4.1 Planning.
 - 4.2 Finance.
 - 4.3 Footpaths.
 - 4.4 Playing field.
 - 4.5 Highways.
 - 4.6 Website.
 - 4.7 Personnel.

- 5. Appointment/confirmation of representatives to the:**
 - 5.1 Village Hall Committee.
 - 5.2 Blackdown Hills Parishes Network & AONB Partnership.
 - 5.3 Garden Village: (i) Delivery Board (ii) Stakeholder Forum.

6. **Approval of Minutes:** of the Parish Council meeting held on 10/04/18.

7. Matters Arising.

- 8. Planning & Planning Correspondence**
 - 8.1 Applications to be considered by the Parish Council:
[-18/00485/OUT](#) Outline for the erection of dwelling and formation of a vehicular access. Fairholme, Silver Street, Kentisbeare.

-[18/00621/CAT](#) Notification of intention to fell 1 Cypressus Leylandii and 1 Pine tree, crown reduce and prune back lateral growth of 1 Cedrus Atlantica tree by up to 3/4 metres within a Conservation Area. Priesthall, Priest Hill, Kentisbeare.

-[18/00640/CLU](#) Certificate of lawfulness to establish the lawful implementation of planning permission 15/01357/FULL in compliance with Condition (1) imposed upon that permission. Land and Buildings at NGR 307932 107348 (Orway Porch Farm) Kentisbeare.

8.2. Results of applications from Mid Devon District Council and information:

-[18/00325/FULL](#) Re-positioning of vehicular access, Western Cottage, Blackborough. Approved.

8.3 S106/POS report: The Clerk.

8.4 Garden Village: (i) Report on recent meetings, Delivery Board and Stakeholder Forum (ii) Any other matters.

8.5 MDDC. Public Consultation Event – [Tiverton Town Centre Regeneration Masterplan Supplementary Planning Document](#).

8.5 Any other planning matters.

9. Highways.

9.1 To report on work carried out to receive reports on repairs that are needed.

9.2 Any other highway matters.

10. Finance.

10.1 To note the bank balance as at the last statement.

10.2 To resolve to make the following payments:

-Chq 001530	£ tbc	Mrs M Shore-Quinain, salary and expenses.
-Chq 001531	£ tbc	Mrs M L Thorne, website and e-newsletter.
-Chq 001532	£ 24.80	SLCC. Governance and accountability 2018 edition.
-Chq 001533	£ 6.90	SMA Services Ltd. Payroll provider.

10.3 Community First Insurance Renewal – Chq 01534.

10.4 To sign cheques and invoices.

10.5 Direct debit payments: (i) Nest Pension Scheme (ii) Utility Warehouse.

10.6 Any other financial matters to be noted.

11. Reports:

11.1 The Clerk: Blackdown Hills Repair Café.

11.2 The Chairman.

11.3 DCC Cllr. Mr J Berry.

11.4 MDDC Cllr. Mrs R Berry.

11.5 The Parish Paths and Silver Wood: (i) The Annual Clifford Pike Memorial Walk.

11.6 Playing Field. (i) Possible community owned sports field.

11.7 Police: [National Rural Crime Survey](#).

11.8 Kentisbeare Village Hall: Cllr. Mrs Broom/the Clerk.

11.9 Any other reports.

12. GDPR: Report from the Clerk.

13. Correspondence.

14. Items for information and future agenda items: To confirm the Annual Return 2017/18.

15. To confirm the dates of future meetings of the Parish Council - 12/06/18.