

## KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 15th January 2019 in Kentisbeare Village Hall at 7.30pm.

**Present:** Cllrs. Mrs Q Broom (Chair), M Disney, A Southall, W Reed, Mrs S Woofenden, R Shore-Quinain, N Allan Mrs T Dominy, District Cllr. Mrs R Berry, County Cllr. Mr J Berry and the Clerk.

**01/01/19. Apologies:** Cllrs. Mrs D Jackson-Wootton and Mrs E Ellicott.

**02/01/19. Declarations of Interest:** Cllr. R Shore-Quinain (DPI as spouse), payment to the Clerk.

**03/01/19. Approval of minutes:** The minutes of the Parish Council meeting held on 04/12/2018 were approved and duly signed by the Chairman.

**04/01/19. Matters Arising.** None.

### **05/01/19. Planning & Planning Correspondence.**

#### **a) Applications considered by the Parish Council:**

-18/01870/FULL Erection of a domestic garage block. Land & Buildings at NGR 306130 108791 (Wressing Farm), Kentisbeare. No objections – it was considered that the proposed building would be more in keeping with the existing outbuildings if the same type of brick was used.

-18/01871/HOUSE Erection of a single storey extension. Pond Cottage, Kentisbeare. No objections.

-18/02076/HOUSE Erection of single storey side extension including raising of roof and installation of dormer window on front elevation. The Paddock, Blackborough. No objections.

-18/01996/CAT Notification of intention to fell 9 Ash trees, 1 Willow tree and 1 Ash tree within a Conservation Area. 12 Silver Street, Kentisbeare. No objections.

#### **b) Results of applications from Mid Devon District Council and information:**

-18/01701/FULL Erection of a dwelling and detached garage following demolition of existing cottage and garage. Littlebrook, Kentisbeare. EX15 2DS. Permitted with conditions to discharge.

-18/01682/FULL Formation of new vehicular access and driveway. Land at NGR 305858 107710 (Yerrishayes), Kentisbeare. Permission refused.

-18/01760/HOUSE Erection of two-storey extension following removal of lean-to. Horn House, Horn Road, Kentisbeare. EX15 2AX. Permission granted.

For information only: 18/01857/PNCOU Prior notification for the change of use of an agricultural building to two dwellings under Class Q. Building at NGR 307120 109450, Highwoods Cross, Kentisbeare. Decision: Change of use approval of prior approval.

**c) Garden Village Proposal.** (i) Report on Stakeholder /Parish and Town Council briefing of 10-02-18 – a presentation had been given by MDDC of two draft documents which were shown in advance of the upcoming consultation. One of the main concerns raised at the sessions, is that the infrastructure should be a priority before the commencement of any proposed development. Kentisbeare Parish Council members raised concerns about the possibility of any development encroaching into the Parish, which the draft documents indicated. Following the presentations, Cllr. Allan attended the MDDC Cabinet meeting to express these concerns prior to the documents being put out for public consultation.

(ii) Upcoming consultation 18/01/19 to 01/03/19 – there will be several exhibitions where MDDC Officers will be present to take questions, two exhibitions will be held in Kentisbeare. Additionally, there will a couple of permanent displays, one of which will be in the committee room of Kentisbeare Village Hall. The Clerk will arrange for the hall to be opened twice a week for viewing. Details of the consultation, viewing times and exhibitions will be publicised in the Parish magazine, website, e-newsletter and by means of posters. (iii) Any other matters – a letter to residents will be publicised in the Parish magazine, website and e-newsletter indicating the concerns of the Parish Council in respect of the proposal.

**d) Mid Devon Local Plan Review Hearings:** Details were given of the hearing programme for the examination of the Mid Devon Local Plan Review. Following previous correspondence relating to the consultation, where a request was made to representation to the Planning Inspector, Cllr. Southall will represent the Parish Council on 14/02/19. A submission statement will be submitted by 31/01/19.

**e) Any other planning matters:** None.

### **06/01/19. Highways.**

**a)** To report on work carried out and any upcoming road closures, and to note any repairs that are needed. Drains are blocked in a couple of areas. The general surface of the road is poor from Croyle to Nibby's Cross and from Allhallows to Ashill.

**b)** Any other matters: None.

### **07/01/19. Reports.**

**a)** The Clerk: Details of a prospective councillor evening being held in Cullompton on 06/02/19. The Clerk will attend Cosmic for website training. Following notification of the Royal Garden Party nominations from DALC, it was agreed to submit the name of a previous chairman as per the criteria. Notification of a meeting at MDDC on 31/01/19 with reference to the Local Government Boundary Commission for Mid Devon (to be reviewed in Mid Devon this year).

**b)** The Chairman: The Chairman will attend the next meeting of the Garden Village Delivery Board on 25/01/19.

**c)** DCC Cllr. J Berry: Following the Cullompton Relief Road consultation, the preferred route will be presented to the Cabinet on 31/01/19. Re-surfacing works in Cullompton are on hold.

**d)** MDDC Cllr. Mrs R Berry: It is most important that there is a large response from Kentisbeare in respect of the Garden Village proposal if residents wish their views to influence the outcome. There were 600 responses to the Cullompton Relief Road consultation. It is unlikely that the application for Blackborough House will go to Planning Committee until at least March, and very possibly later. Connecting Devon and Somerset will attend MDDC Scrutiny on 18/03/19 to update and answer questions about the roll out of broadband in Mid Devon. County Lines Drugs Gangs are a serious threat to vulnerable people in the area; anything suspicious should be reported via 101 or Crimestoppers. The Annual State of the District Debate will be held at MDDC on 24/01/19.

**e)** Kentisbeare Village Hall (Cllr. Mrs Broom as village hall secretary): (i) The weekly Tea Dance Club has started and takes place on a Tuesday. (ii) Some urgent repairs are required at the hall, and a request for help with funding will be placed on a future agenda of the Parish Council.

**f)** Playing Field: (i) Parish Grass Maintenance Contract – it was agreed to offer this on a three year basis from April and quotations will be sought. (ii) Update on landing site and improvements to park – a date for commencement of works will not be given until the necessary paperwork is finalised between WPD and parties involved.

**g)** The Parish Paths and Silver Wood: The Clerk will complete the annual finance forms by the deadline date. The PROW Office at DCC is looking into removal of the fallen tree at FP2. The Clerk and P3 co-ordinator will meet with the contractor at Silver Wood shortly.

**h)** Any other reports: None. *Cllrs. Berry and Mrs Berry left the meeting.*

### **08/01/19. Finance.**

**a)** The bank balance was reported as at the last statement which includes the following credits: Devon Air Ambulance Trust Grant, £13,381.56 12/12/19, £105 received in respect of advertising on the Parish website and £7.50 one allotment payment.

**b)** Payments were approved totalling £2482.55

-Chq 1594: spoilt cheque

-Chq 1595 SMA Services Ltd. Payroll provider.

-Chq 1596 KJT Group Ltd. Grass maintenance contract.

-Chq 1597 DALC. Booklets.

-Chq 1598 N Page. Footpath work (P3).

-Chq 1599 HMRC. Quarterly PAYE.

-Chq 1600 Kentisbeare Village Hall. Room hire.

-Chq 1601 It was resolved to cancel the cheque made payable to The Wyndham Arms in respect of electricity for the Christmas lights. A cheque will be made payable in the name of the leaseholder in place over the Christmas/New Year period (a new leaseholder has been in place since 07/01/19).

-Chq 1602 Doug Richmond Computer Suppliers. IT Support.

*(The Clerk reported on IT support needed recently).*

-Chq 1603 M L Thorne. Website and e-newsletter.

-Chq 1604 Show on the Road. Replacement equipment for Christmas Eve Celebration.

-Chq 1605 M Shore-Quinain. Clerk's salary and expenses. *See declarations.*

**c)** The monthly payment to Nest was reported.

**e)** Utility Warehouse - update. The monthly payment was reported. An update was given on funds spent since award of the grant for the installation and cost of Broadband.

**f)** A quotation of £50 was agreed for the payroll provider for re-enrolment with the Pensions Regulator, as required.

**g)** Precept 2019/20 - to agree on a figure for the Parish precept. Following an informal meeting between the Clerk and Chairman, and an informal meeting of the Parish Council at 7pm where a report was given following prior circulation of suggested figures to all to cover the financial needs for the coming year, it was resolved to set the precept for 2019/20 at £27,439. MDDC will deduct the subscription for DALC from the precept. A contingency fund will be held as required. Funds will continue to be built and held towards updating the playing field which includes bringing water into the site, and also the purchase of a possible community owned sports field. The precept figure reflects various grants, including amounts for Kentisbeare and Blackborough Village Halls, Sainthill Youth Club, the Football Club and the three church yards within the Parish. Councillors were unanimous in their decision to set the precept at £27,439.

**h)** Any other financial matters to be noted: The Chairman of Blackborough Village Hall will be reminded of the deadline to make an application to The Communities Together Fund.

**09/01/19. Annual Parish Meeting and Reception 2019.** It was suggested to hold the Annual Parish Meeting on 05/03/19 and the monthly meeting on 12/03/19 – details will be confirmed at the next monthly meeting.

**10/01/19. Assets of Community Value: Following receipt of a reminder regarding expiry of The Wyndham Arms in April 2019, it was agreed to re-register.**

**11/01/19. Correspondence:** Clerks & Councils Direct. Letters of thanks - TNMWD Citizens Advice

**12/01/19. Items for information and future agenda items:** Details of upcoming District and Parish/Town Council elections.

**13/01/19. Dates of future meetings.** March 12<sup>th</sup> 2019 – to be confirmed.