

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 11th June 2019 in Kentisbeare Village Hall at 7.30pm.

First Item: Councillor E Southerden completed and signed a Declaration of Acceptance of Office form for retention by the Clerk.

Present: Cllrs. Mrs Q Broom (Chair), Mrs E Ellicott, M Disney, E Southerden, Mrs F Ryan, Mrs S Woofenden, N Woofenden, N Sanders, County Cllr. Mr J Berry, District Cllr. Mr D Pugsley and the Clerk.

Public Question Time: None.

81/06/19. Apologies: Cllrs. N Allan and R Shore-Quinain.

82/06/19. Declarations of Interest: Cllrs Mrs Woofenden and N Woofenden “personal” as known to the applicants - planning application 19/00923/CAT, and “personal” as known the contractor - planning application 19/00855/HOUSE.

83/06/19. The minutes of the of the Annual Meeting of the Parish Council held on 14/05/2019 were approved and duly signed by the Chairman.

84/06/19. Matters Arising: None.

85/06/19. Planning & Planning Correspondence.

a) Applications considered by the Parish Council:

-19/00923/CAT Notification of intention to crown thin and crown lift 1 Silver Birch tree by 2m within the Conservation Area. Larkrise, Fore Street, Kentisbeare. See declarations. No objections.

-19/00855/HOUSE Erection of a two-storey rear extension following demolition of existing conservatory/utility. 9 Silver Street, Kentisbeare. See declarations. No objections.

-19/00837/FULL Removal of Condition 5 of Planning Permission 4/32/2000/650 to allow the building to be considered for change of use. Land and Buildings at NGR 305888 108360 (Goodiford Mill), Kentisbeare. Application noted – no comments.

-19/00890/CLU Certificate of lawfulness for the existing dwelling built not in accordance with the Planning Permissions 87/01609/OUT and 88/01273/ARM for a period in excess of 4 years. Hardwick House, Kentisbeare. Application noted – no comments.

b) Results of applications from Mid Devon District Council and information:

-19/00275/FULL Variation of condition 2 of planning permission 18/01701/FULL to allow substitution of plans. Littlebrook, Kentisbeare. Approved.

-19/00474/LBC Listed Building Consent for replacement tiles on the Eastern end of roof. The Old Forge, Fore Street, Kentisbeare. EX15 2AA. Approved.

For information only: Notification of Appeal dismissed - Formation of new vehicular access and driveway. Land at NGR 305858 107710 (Yerrishayes), Kentisbeare. Application No: 18/01682/FULL. Appeal Ref No. APP/Y1138/W/19/3221902.

c) Culm Garden Village Proposal: The Chairman of the Delivery Board is now Graeme Barnell. It is hoped that a Stakeholder Meeting will be arranged shortly. The Parish Council is keen to meet with the land agent at some point in the future.

d) Report from Cllr. Southerden on behalf of Blackborough Community Area Organisation (BACO) with reference to planning application reference 17/01904/MFUL - change of use and refurbishment re: **Blackborough House** . Cllr. Southerden reported that various reports have been received from additional consultees, and up-to-date information is available to view via the MDDC website.

e) Any other planning matters. (i) Notification of Town and Parish Councils/Neighbourhood Plan Group Custom and Self Build Workshop with the Right to Build Task Force – details circulated to all.

86/06/19. Highways.

a) Works required: The directional post at Nibby’s Cross needs attention, the verges need cutting at the bottom of Yerris Road. Noted - the directional post at Aller Cross has been replaced.

b) Any other matters: None.

87/06/19. Reports.

- a) The Clerk: Notification of the BHPN AGM on 26/06/10 in Clayhidon Village Hall, and the NALC Annual Conference 28/10/19 in Milton Keynes. The Clerk, Chairman and Vice-Chairman held an informal meeting with all new Parish Councillors recently to give an overview of the Parish Council, which was well received.
- b) The Chairman: None.
- c) DCC Cllr. J Berry: A report was given to all, details include – **Cullompton Relief Road**; plans are being drawn up for Route B and a consultation will follow, plans go along by the Railway and though the CCA fields. **Devon Climate Change Emergency Response Group (CERG)** met on 09/05/19, to formulate joint action between south west councils. This group of 25 CEOs and Directors agreed to form the Group, with a shared ambition of formulating a Devon Climate Declaration. DCC has provided £250,000 funding. See: www.devon.gov.uk/energyandclimatechange/devon-climate-emergency-response-group. **Broadband, Connecting Devon and Somerset** - Phase Two has delivered Superfast Broadband to 300,000 homes, 250,000 miles of fibre has been laid. The Phase Two contract awarded to Gigaclear has run into problems and will not address the problems suffered by many isolated rural properties. The Government has launched Rural Gigabit Connectivity - a £200 million project to improve this situation. RGC will connect public buildings (schools and other public buildings) which will then be used to create a network that other broadband providers can build on to extend fibre to the surrounding community. There is a voucher scheme available to help. **Food Waste Forum** – is being convened at DCC to look at the problems. **Waste Water Planning Application** – is being submitted for a building to house extra plant and equipment for Cullompton Waste Water Treatment Works, at Exeter Road. **Schools** - more schools are extending their age range and becoming Academies, however, DCC has not responsibility or jurisdiction over Academies.
- d) MDDC Cllr. Mr D Pugsley: MDDC is continuing with Cabinet system and a new Cabinet has been formed which consists of 4 Liberal Democrats and 3 Independents; there are two members from this area (Bradinch and Cullompton). Cllr. Pugsley is a member of the Scrutiny and Economy Committee. Cullompton relief road is being discussed with Cullompton Community Association.
- e) Kentisbeare Village Hall: None.
- f) Playing Field: Quotations are being obtained to replace the fence - this has been highlighted in a recent inspection by MDDC. A quotation for a new sign will be obtained.
- g) The Parish Paths and Silver Wood. (i) There is a revised date of 22/07/19 for the Annual Clifford Pike Memorial Walk – this will be the first of the series of summer evening walks and will finish in The Wyndham Arms. Monitoring of the Himalayan Balsam plant is required at Silver Wood.
- h) Any other reports. (i) The Eel Pool – quotations will be obtained for a new sign, a replacement fence and renovation of the bench following a recent site visit.

88/06/19. Finance.

- a) The bank balance was reported as at the last statement, together with a note of credits received and direct debits taken - £30 credit ref website advertising received on 15/05/19. Direct debits taken by Nest on 20/05/19 - £61.33 and Utility Warehouse, £41.05 on 31/05/19.
- b) Payments were resolved totalling £9596.39 (excluding the annual grants detailed in item "c" below):
- Chq 1644 Maria Thorne. Website and e-newsletter.
 - Chq 1645 M Shore-Quinain. Salary & expenses.
 - Chq 1646 Microshade Business Consultations Ltd. Data Protection Officer service/support 2019/20
 - Chq 1647 Kentisbeare Village Hall. Room Hire.
 - Chq 1648 SMA Services Ltd. Payroll provider.
 - Chq 1649 KJT Group Ltd. Grass maintenance contract. *(note that cheque is £600 and not £547.51 as the agenda).*
 - Chq 1650 Doug Richmond Computer Services. Computer IT support.
 - Chq 1651 MAT Electrics Ltd. Capital equipment & installation re: night time landing site
It was noted that following a site visit, and agreement with the Chairman and Vice-Chairman, to save extra costs at a future date, additional sockets were installed at a cost of £168.35.
- It was agreed to raise cheque number 1658 to cover the internal audit fee following receipt of the invoice after completion of the agenda:
- Chq 1658 S Aldworth. Internal audit fee.

Finance continued.

c) To raise cheques for annual grants. As agreed at the Precept meeting annual grants were given. It was resolved to take monies from reserve to increase the grants to the churchyards and Sainthill Youth Club (\$137 payment ref cheque number 1655). Amounts agreed as follows - Kentisbeare Village Hall: cheque number 1652 (£2000), Blackborough Village Hall: cheque number 1653 (£1000), St Mary's PCC: cheque number 1654 (£1500), Sainthill Youth Club: cheque number 1655 (£750), Blackborough Churchyard: cheque number 1656 (£700) – *it was agreed that £400 of the grant be put towards the renovation of the wall*, Sainthill Baptist Church (£300).

d) Annual Return and Audit 2018/19: The Clerk reported on the internal audit and the internal audit report for the external auditors was reviewed and noted. The Clerk will now prepare all of the documents for submission to PKF Littlejohn by 01/07/19.

e) Council owned email addresses: Councillors were advised to inform the Clerk, if at any point they require a council owned email address.

f) Provision of refreshments following the Annual Clifford Pike Memorial Walk (revised date): It was agreed for the Clerk and P3 co-ordinator to liaise about refreshments.

g) Any other financial matters to be noted: A grant for the football club will be discussed at a future meeting. Noted that Lloyds Bank has confirmed that Cllr. Allan is now a signatory on the account. .

89/06/19. Assets of Community Value: Notification received that The Wyndham Arms has been re-registered as at 13th May 2019 and the entry will expire 5 years after listing.

90/06/19. Kentisbeare Play Park.

a) Update on night time landing site: An agreement has been received from EDF Energy; the quarterly payment fee of £90 will be taken by direct debit. EDF Energy and the contractor will be completing works within the next few weeks

b) Improvements to the play park: (i) Cycle track consultation – a date is still to be arranged. The allocation of \$106 funds needs to be discussed with the district council. (ii) Communication has been received from a few youths regarding the possibility of a cycle track and their support for the project.

91/06/19. DALC: Election of County Committee 2019-2023. Noted.

92/06/19. Correspondence: CPRE Devon Voice Spring 2019.

93/06/19. Items for information and future agenda items: Stakeholder Meeting.

94/06/19. Dates of future meetings: July 2019.