

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 17th September 2019 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. Mrs Q Broom (Chair), N Allan, M Disney, E Southerden, Mrs F Ryan, Mrs E Ellicott, R Shore-Quinain, Mrs S Woofenden, N Woofenden, N Saunders, County Cllr. Mr J Berry, District Cllr. D Pugsley and the Clerk.

Public Question Time: None.

122/09/19. Apologies: None.

123/09/19. Declarations of Interest: Cllr. R Shore-Quinain (DPI as spouse) payment to the Clerk. Cllrs. Mrs Broom and M Disney (personal as known to the applicant) planning application 19/01397/FULL.

124/09/19. The minutes of the meeting of the Parish Council held on 13/08/2019 were approved and duly signed by the Chairman.

125/09/19. Matters Arising: None.

126/09/19. Planning & Planning Correspondence.

a) Applications considered by the Parish Council:

-19/01397/FULL Erection of roof over silage clamp. Land and Buildings at NGR 305330 106354 (Aller House Farm), Kentisbeare. See declarations. No objections.

-19/00957/FULL Change of use of storage building to holiday let. Location: Land and Building at NGR 305623 108363 Goodiford Mill Kentisbeare. Site Vicinity Grid Ref: 305624/108364. No objections.

-19/01542/HOUSE Erection of a two storey rear extension and associated works following fire damage. Allercombe Farm, Blackborough. EX15 2HL. No objections.

b) Results of applications from Mid Devon District Council and information:

-19/00848/HOUSE & 19/00849/LBC Listed Building Consent and permission for the erection of a replacement single storey extension and replacement of existing windows and doors. Wressing Cottage, Kentisbeare. Approved.

-19/00940/LBC Listed Building Consent for the replacement of 7 uPVC windows with timber framed windows. Croyle House, Kentisbeare. Approved.

c) Culm Garden Village Proposal. (i) Details were discussed regarding a proposed Town and Parish Councils Forum; it was agreed that some neighbouring Parishes within East Devon should be considered for inclusion. (ii) Any other matters: None.

d) Following a report on the Neighbourhood Planning Session of 10/09/19 as attended by Cllrs. Allan, Mrs Broom and the Clerk, it was agreed for some councillors to meet informally to discuss thoughts regarding a possible Neighbourhood Plan and to report back at a future meeting.

e) Details were given of CPRE Priority Member's Invitation - Planning Workshop for Town & Parish Councils 15/10/19.

f) Any other planning matters: None.

127/09/19. Highways.

a) To report on work carried out and any upcoming road closures, and to note any repairs that are needed – a couple of signs are in need of repair.

b) Details were given of the upcoming dates for the Highways Town and Parish Council Conference.

c) Any other matters: None.

128/09/19. Reports.

a) The Clerk: Details were given of available training. The Clerk will attend the Annual Clerks' meeting at MDDC. A reminder of the DALC AGM on 23/10/19. A number of outbuildings/sheds were broken into recently.

b) MDDC: Cllr Pugsley is a member of the Audit Committee and Economy PDG Committee. Five more councillors have been appointed to the GESP committee; a report will follow when the next meeting has taken place.

c) DCC: Cllr. J Berry gave details of the Highways Town and Parish Conference. The Climate Change Committee is being led by a professor from Exeter University.

d) The Parish Paths and Silver Wood: The series of summer walks were successful, with around 45 people attending the first one being The Annual Clifford Pike Memorial Walk, and between 5 and 15 attending the other walks.

e) Any other reports: None.

f) MDDC: Details received of a tourism project - Visit Mid Devon - with the Tiverton Tourist Information Service.

Assistance has been asked for in order to promote Parishes on the section dedicated to towns and villages. Details will be circulated to all, and councillors were asked to volunteer in relation to various topics.

129/09/19. Finance.

- a) The bank balance was reported as at the last statement, with a note of direct debits taken on 12/08/19 to Nest and 30/08/19 to Utility Warehouse for £41.05.
- b) Payments were resolved totalling £1086.94.
 - Chq 1675 Kentisbeare Village Hall. Room hire.
 - Chq 1676 Monthly charge for website and e-newsletter work.
 - Chq 1677 Clerk's salary & expenses. See declarations.
 - Chq 1678 SMA Services Ltd. Payroll provider.
 - Chq 1679 New sign for The Eel Pool.
- c) As a regular payment, it was agreed to raise cheque number 1680 for £45, made payable to GeoXsphere Ltd., for the annual online mapping service fee.
- d) Any other financial matters to be noted: External Audit 2018/19 - Report and notification of conclusion of audit just received; the relevant documents will be publicised as required.

130/09/19. Kentisbeare Play Park.

- a) Improvements to the play park. (i) The open morning for the proposed bike track will take place on 05/10/19 in Kentisbeare Village Hall. Flyers will be produced at a cost of approximately £50. As previously agreed, a professional will be present to provide information and discuss possible plans. The Parish Council will provide refreshments.
- b) Grounds maintenance service agreement – an agreement put together by the contractor was agreed.
- c) Monthly inspections: Following the last two reports some minor repairs are required. The district council has suggested some contractors.
- d) Electricity supplier: Following an estimated invoice, arrangements will be made for the meter to be read.
- e) Any other matters: Quotations are being sourced for a replacement fence at The Eel Pool.

131/09/19. Blackdown Hills Parishes Network and Blackdown Hills AONB Management Partnership.

- a) BHPN representation on the AONB Management Group – the postal ballot form for election of a Parish Representative of the BHPN to the BH AONB Management Group was completed.
- b) AONB Management Partnership – it was agreed to invite a BHPN representative to attend a future meeting.

132/09/19. Local Government Boundary Commission review of warding patterns: A response will be sent to MDDC confirming that by choice, Kentisbeare Parish Council would prefer to remain a rural ward. It is hoped that a representative from Kentisbeare will attend a meeting which is to be arranged by MDDC, following which further comments may be submitted, prior to the deadline of 4/11/19.

133/09/19. Parish Website.

- a) Website Accessibility Legislation: The Clerk has made enquiries following details received of the law passed by UK parliament stating that Government organisations must ensure that their public facing websites and web applications are compliant to WCAG 2.1 AA accessibility standards. Information provided by MDDC was circulated to all.
- b) A quotation from the website company for testing the website and for the production of an accessibility statement was agreed.
- c) It was agreed for no increase in the advertising charges for 2020/21.

134/09/19. Correspondence. Countryside Voice. Clerks and Councils Direct. BHAONB Management Plan.

135/09/19. Items for information and future agenda items.

136/09/19. Dates of future meetings. 08/10/19. 06/11/19.