

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 15th January 2020 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. Mrs Q Broom (Chair), Mrs E Ellicott, M Disney, R Shore-Quinain, N Sanders and the Clerk.

Public Question Time: None

01/01/20. Apologies: Cllr. E Southerden. F Ryan, N Woofenden, Mrs S Woofenden, N Allan, District Cllr. D Pugsley & County Cllr. J Berry

02/01/20. Declarations of Interest: Cllr. R Shore-Quinain (DPI as spouse), payment to the Clerk. Cllr. Mrs Broom (personal as secretary of Kentisbeare Village Hall) 08/01/20 (e).

03/01/20. The minutes of the meeting of the Parish Council held on 03/12/2019 were approved and duly signed by the Chairman.

04/01/20. Matters Arising: None.

05/01/20. Planning & Planning Correspondence.

a) Applications to be considered by the Parish Council:

-19/02098/TPO Application to crown lift to 4m on north side and to 2.5m on south side of 1 Copper Beech tree protected by Tree Preservation Order 18/00006/TPO. Fairholme, Silver Street, Kentisbeare. EX15 2BW. As with a previous response, the tree should not be compromised; further to this, works should only take place if absolutely necessary – i.e on safety grounds.

b) Results of applications from Mid Devon District Council and information:

-19/01905/HOUSE Erection of 2 single storey side and 1 single storey rear extensions following demolition of existing garage and flat roof extensions and alterations to front porch. Brookside, Fore Street, Kentisbeare. Permission granted. To note that the following application has been withdrawn: 19/01942/CLU Certificate of lawfulness for the existing use of an agricultural building as storage and distribution (Class B8) for a period in excess of 10 years. Building at NGR 309148 108104 Higher Sainthill Farm, Kentisbeare.

c) Culm Garden Village Proposal: (i) Cllr. Allan attended the Delivery Board Meeting 06/12/19: it is hoped that GESP will be out for consultation by November 2020. (ii) Upcoming meetings; Stakeholder Forum 10/02/20 and Delivery Board 20/03/20.

d) Mid Devon Local Plan Review – Proposed Main Modifications Consultation: Carried forward to the next agenda.

e) Any other planning matters: Devon Communities Together will give a presentation to councillors on Neighbourhood Planning on 21/01/20.

06/01/20. Highways.

a) To report on work carried out and any upcoming road closures, and to note any repairs that are needed: The sign post at Nibby's Cross needs attention. There are various road closures due to start, and details have been publicised.

b) Any other matters: Some difficulties were experienced with large vehicles in the village square recently, whilst resurfacing works took place at Stag Corner.

07/01/20. Reports.

a) The Clerk: None.

b) MDDC Cllr. D Pugsley: None.

c) DCC Cllr. J Berry: Notification of TCPA Seminar for councils in Exeter shortly.

d) The Chairman: Cllr. Mrs. Broom reported on a meeting held recently in Cullompton Police Station. The meeting was to provide a progress update and give an insight into the work completed on a daily basis to support communities. Meetings will be held quarterly and one representative from each Parish Council will be invited to attend.

e) The Parish Paths and Silver Wood: The Clerk and P3 co-ordinator are in the process of completing the annual finance and survey forms. The footbridge at Henland needs assessing. A 2-in-1 gate is being considered on the footpath from Henland to Hollis Green.

f) Parish Playing Field: Necessary repairs have now been completed.

g) Any other reports: None.

08/01/20. Finance.

a) The bank balance was reported as at the last statement. Credits received in November and December: Projector hire – £10: 08/11/19, £20: 18/11/9, £20: 13/12/19. Throughout December £165 credited with reference to advertising on the Parish website and £60 was received from Kentisbeare Village Hall on 30/12/19. Debits throughout November and December: EDF Energy 11/11/19 £103.30 and £97.00 on 10/12/19. Utility Warehouse: £41.05 deducted on both 29/11/19 & 31/12/19. The monthly payments to Nest were taken on 11/11/19 and 23/12/19.

b) Payments were resolved totalling £2836.39.

- Chq 1713 Kentisbeare Village Hall. Room hire.
- Chq 1714 SMA Services Ltd. Payroll provider.
- Chq 1715 HMRC. PAYE.
- Chq 1716 Clerk's salary & expenses.
- Chq 1717 Nicholas Page. P3/Footpath work.
- Chq 1718 M Thorne. Website and e-newsletter.
- Chq 1719 T K Play Ltd. Maintenance re: playing field equipment.
- Chq 1720 Traditional Hospitality Ltd. Electricity provided for the Christmas lights.

c) Review of effectiveness of system of internal control: Resolved that the arrangements in place are satisfactory.

d) Quotations for work on Parish website: Quotations were agreed from Cosmic for the annual support contract, together with further required works following the Accessibility Legislation Audit and Report. The annual quotation from M L Thorne for website, social media and e-newsletter work was agreed.

e) The grant awarded for internet provision at Kentisbeare Village Hall will shortly come to an end, and it was agreed that the Parish Council will fund payment of the internet, which is deemed a necessary service for the Parish Council. See declarations.

f) Precept 2020/2021: To agree a figure for the Parish precept. Following an informal meeting with the Clerk, Chairman and Vice-Chairman, and an informal meeting of the Parish Council at 7pm where a report was given following prior circulation of suggested figures to all to cover the financial needs for the coming year, it was resolved to set the precept for 2020/21 at £36,946. MDCC will deduct the subscription for DALC from the precept. A contingency fund will be held as required. The precept figure reflects an amount for the start of a possible Neighbourhood Plan, the purchase of additional Christmas lights, replacement fencing required, various grants including grants to Kentisbeare and Blackborough Village Halls, Sainthill Youth Club, the Football Club and the three church yards within the Parish. Funds will continue to be allocated towards updating the playing field, which includes bringing water into the site and a cycle track. Due to no available land being found, it was agreed to move funds held in reserve for a possible community owned sports field towards updating the playing field - following support shown for the cycle track at the drop in event in October 2019. Councillors were unanimous in their decision to set the precept at £36,946.

g) Any other financial matters to be noted: None.

09/01/20. DEVON ASSOCIATION OF LOCAL COUNCILS (DALC).

a) Call for nominations: County Committee casual vacancies – noted, details circulated to all.

b) Draft Memorandum and Articles of Association: Noted, details circulated to all.

c) Royal Garden Party Nominations 2020: Noted, no nominations.

d) NALC Spring Conference – 17/03/20: Noted.

10/01/20. Correspondence: Clerks and Councils Direct.

11/01/20. Items for information and future agenda items: Neighbourhood Planning. Possible dog bins (Cllr. Sanders).

12/01/20. Dates of future meetings: 11/02/20, 10/03/20, 14/04/20, 12/05/20.