KENTISBEARE PARISH COUNCIL

Minutes of a remote meeting of the Parish Council held on Tuesday 6th April 2021 at 7pm.

Present: Cllrs: N Allan (Acting Chair), E Southerden, N Woofenden, Mrs S Woofenden, N Sanders, Mrs F Ryan, R Shore-Quinain, Mrs E Ellicott (part of meeting), the Clerk and one member of the public. *Due to technical problems Cllr. Mrs Broom could not join the meeting and the Vice-Chairman Cllr. Allan took the meeting.*

46. Public Question Time: None.

47. Apologies: Cllrs. Mrs Q Broom & M Disney.

48. Declarations of Interest: Cllr. Shore-Quinain (DPI as spouse) payment to the Clerk. Cllr. Sanders (DPI as applicant), planning application 21/00521/CAT.

49. The Minutes of the meeting of the Parish Council held on 02/03/21 were approved.

50. Matters Arising: None.

51. Planning:

51.1 Applications considered:

-21/00608/CAT Notification of intention to fell 1 Horse Chestnut trees within the Conservation Area. 2 Silver Street, Kentisbeare. EX15 2BH. No objections.

-21/00521/CAT Notification of intention to fell 1 Cherry tree within the Conservation Area. Apple Garth, Priest Hill, Kentisbeare. EX15 2BG. No objections. *See declarations - Cllr. Sanders left the meeting for this item.*

-As a neighbouring authority comments are invited on the following application: 21/00349/FULL - Demolition of agricultural building and erection of a replacement building for warehousing (Class B8 Storage and Distribution) and/or light industrial use, with associated retail use (Class E Commercial, Business and Service). Land at NGR 304251 107118 (Newlands Farm) Cullompton. No objections.

51.2 Results of applications from Mid Devon District Council.

-21/00117/FULL. Conversion of outbuilding to residential annexe. Lower Moneysland, Kentisbeare. EX15 2HG. Approved.

For information, the following application has been withdrawn: 20/02060/LBC Listed Building Consent for the installation of a 5 panel solar PV system to the South West facing roof of garage. Wressing Cottage, Kentisbeare. EX15 2AR. *Cllr. Mrs Ellicott joined the meeting.*

51.3 Culm Garden Village. (i) Country Park consultation – an updated version of the survey has been received. A couple of suggestions for inclusion were discussed which will be fed back to MDDC. (ii) Cllr. Allan gave a brief report on the recent delivery board meeting – progress is being made in relation to the train station.

51.4 Housing Needs Survey: The survey has now been posted, the closing date is 07/05/21.

51.5 Any other Planning Matters: It was noted that following an Extraordinary Planning Committee meeting at MDDC, a decision regarding planning application 19/01679/MFUL (construction of ground-mounted solar PV panels to generate up to 49.9MW (Site Area 60.78ha) and battery storage facility together with all associated works, equipment and necessary infrastructure, Land at NGR 303437 103555 East of Langford Mill & Tye Farm Langford), has been deferred pending a site visit.

56. **Reports**: (i) Cllr. Allan will attend the upcoming Connecting the Culm event. (ii) Following contact with the contractor and the play area inspector, a latch will not be placed on the pedestrian gate in the park.

57. **Highways:** Upcoming road closures have been publicised in the electronic newsletter and on the website.

58. **Allotments at Ford Farm:** The hire of an allotment is to be £10pa for 2021/22. All relevant documents have been updated and hirers have now received copies.

59. **Finance.**

59.1 The bank balance was noted as at 31/03/21. Direct debits taken: 10/02 & 10/03 EDF £9, 26/02 & 31/03 Utility Warehouse £41.05, 03/03 Nest £67.32, 11/03 ICO £35. Credits: 23/02 VAT re-claim 2019/20 £4662.02. Credits ref advertising on the Parish website February total £235, March total £315.

Finance continued:

59.2 Payments were approved totalling £4497.16:
-Chq 1828 Clerk – salary and expenses.
-Chq 1829 SMA Services Ltd. Payroll provider.
-Chq 1830 Website and e-newsletter works.
-Chq 1831 Countrywide Grounds Maintenance. Grass cutting contract.
-Chq 1832 HMRC. Quarterly PAYE.
-Chq 1833 A Durrant. Maintenance to Bier House. *It was noted that extra works totalling £55 were required as approved by the Clerk and the Chairman.*
-Chq 1834 £3096.00 T K Play Ltd. Agreed works at the play area. *Cheque number 1834 was reported as agreed under the scheme of delegation to the Clerk in consultation with the Chairman and Vice-Chairman.*

59.3 Audit 2020/21.

59.3.1 Notification & dates and arrangements for the internal audit: No extension on the time for submission for 2020/21. The internal audit will take place shortly.

59.3.2 The unaudited accounts for 2020/21 were approved - Income and Expenditure for the year. The bank reconciliation was given as at 31/03/21.

59.4 Village Hall grants: The Clerk reported in the absence of Cllr. Mrs Broom that Kentisbeare Village Hall wish to offer the Parish Council grant to Blackborough Village Hall this year – agreed.

59.5 Any other Financial Matter: Interest reported for the year 2020/21 - £2.61.

60. Kentisbeare Play Area.

60.1 Cycle track – the Clerk has made contact with MDDC regarding a tender process; further details will follow. The Playing Field Advisory group will consider a design and feedback at a future meeting.

60.2 Any other matters: It is pleasing to note that the play area appears to be well used.

61. Parish dog and waste bins. (i) It was agreed for the purchase of a dog bin for Blackborough Woods, near footpath 19. MDDC to supply and install, costs similar as previous. Until further notice, emptying to be on a fortnightly basis at a cost of £520pa. (ii) Any other matters: Details of the new bin will be publicised in the Parish magazine together with a reminder about picking up after your dog and using the dog bins provided.

62. BT phone box located outside of Kentisbeare Village Stores: Following an enquiry about the possibility of the Parish Council adopting the kiosk in the village square, the Clerk will look into the options and the implications before a decision is made. BT will be contacted regarding the usage of the phone.

63. Defibrillator located at Kentisbeare Primary School – request for help with repairs: It was reported that no action is required as the defibrillator is now accessible and is back online.

64. The Queen's Platinum Jubilee in 2022: St. Mary's Church is keen to mark the Jubilee in 2022 and hopes to form a working group to plan activities. It was suggested to publicise this via the Parish Facebook page and electronic newsletter. Cllr. Allan hopes to assist the group.

65. **Correspondence**. Letter of thanks from CAB. Letter of thanks from BHPN. Information regarding Devon Climate Emergency Council Support Network - Survey Findings & first meeting info circulated to all.

66. **Items for information, future agenda items, and dates of future meetings.** 04/05/21 – Annual Parish Council meeting.