KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 3rd August 2021 in Kentisbeare Village Hall at 7pm.

Present: N Allan (Chair), Mrs Q Broom, E Southerden, N Woofenden, N Sanders, Mrs F Ryan, Mrs E Ellicott (part of meeting), M Disney (part of meeting) the Clerk and one member of the public.

99/08/21. Easing of Covid-19 restrictions and Parish Council meetings: An updated Risk Assessment was approved following the further easing of restrictions due to remote meetings no longer being permitted. Meetings will be held in the main hall until further notice. The Parish Council should be prepared to postpone meetings where necessary. The scheme of delegation is in place to protect the interests of the community and to ensure council business continuity.

It was agreed to take agenda item 10 here - Cllr. Mrs Ellicott P3 co-ordinator (see minute 108/08/21).

100/08/21. Public Question Time: None.
101/08/21. Apologies: Cllrs. R Shore-Quinain and DCC Cllr. J Berry.
102/08/21. Declarations of Interest: None.
103/08/21. With one amendment reference the final sentence in minute 95/06/21 to read as follows **"**the Clerk will look into this and another quotation may be obtained", the Minutes of the meeting of the Parish Council held on 10/06/21 were approved and duly signed by the Chairman.

104/08/21. Matters Arising: Reference was made to the Altitude Festival held recently which was well attended and good event for the community.

105/08/21. Planning:
a) Applications considered:
-21/01469/HOUSE Erection of 2 storey extension to rear, erection of car port and creation of new access. Holme Field, Silver Street, Kentisbeare. EX15 2BW. No objections.
-21/01488/CAT Notification of intention to remove 1 Lawson Cypress tree within the Conservation Area. Wyndham Cottage, Priest Hill, Kentisbeare. EX15 2BG. It was considered that there would be no objections, but it was agreed to delegate confirmation to Cllr. Woofenden who will confirm with the Clerk.
-As an adjoining Parish comments are invited from EDDC regarding the following application which amended plans have been received for: 21/1150/FULL Construction of rural workers dwelling, new access, stable building, horse walker and agricultural storage building. The Paddocks, Dulford. EX15 2DX. No objections.
b) Results of applications from Mid Devon District Council.
-21/00758/LBC Listed Building Consent for installation of 5 replacement windows and installation of a velux window. Croyle House, Kentisbeare. EX15 2AP. Approved.
-21/00643/HOUSE Erection of two-storey rear extension and front porch. 6 Parsons Close, Kentisbeare. EX15 2BN. Approved.
-21/00618/FULL Siting of 3 static caravans. Land at NGR 305968 107220 (Postwood Gardens), Kentisbeare. Approved.
c) Culm Garden Village: The Chairman, Vice-Chairman and Cllr. Mrs Ellicott will meet informally shortly with the Chairman of the Delivery Board and the project manager.
d) Neighbourhood Plan – to discuss the options regarding a possible Neighbourhood Plan: Deferred to a future meeting.
e) MDDC: Parish Survey - Buildings at Risk: Nothing to submit.
f) Public consultation – Cullompton Town Masterplan: Noted.
g) Any other Planning Matters. Details were given of the introduction of modular homes by MDDC Cllr. Bob Evans who attended the Parish Council meeting as an interested member of the public. *Cllr. Disney joined the meeting and Cllr. Mrs Ellicott left the meeting.*

106/08/21. Highways. The Clerk has made contact with the NHO regarding visibility on the A373 due to overgrown verges, and in particular at Post Cross. It was agreed for DCC Cllr. Berry to be informed ASAP. Various roadworks will be reported via the website. Following communication received from a parishioner regarding the speed of traffic at an area in the Parish and a request for signage, the parishioner has been advised that it is most likely that signage will not be permitted and to contact DCC Highways direct.

107/08/21. Reports.

a) The Clerk: Cllr. Mrs Woofenden has recently resigned and a Notice of Vacancy will be arranged via MDDC. A drop-in is to be held in the hall shortly to celebrate Reverend David Beazley's retirement.

b) DCC Cllr. J Berry: A report for DCC and MDDC has been submitted by Cllr. Berry which was circulated to all -

DCC: Covid 19 - cases of the Delta (Indian) variant, being 100% more transmissible than the original, more than doubled in the week to 15/07 from 500 to over 1000 in Devon, predicted to rise further. In Devon 90% plus aged over 50 have had two doses. Caution is advised following the relaxation of rules on 19/07/21. Face masks are obligatory in all health care settings and are advised in shops and crowded indoor spaces. Cullompton - Working with MDDC who have submitted a bid for Cullompton Town Centre Relief Road (CTCRR) which already has planning permission. CTCRR will enable traffic to be removed from the High Street therefore improving air quality and enabling further regeneration of the historic core of Cullompton. MDDC has secured £10million in funding from the government's Housing Infrastructure Fund, but it is insufficient taking into account the high cost of land acquisition, mitigation work related to relocation of sports facilities, pedestrian/cycle facilities and construction costs. DCC is contributing £10m to this scheme. It is hoped to deliver by 2024. Climate Change - The first Devon Citizens Assembly, part of the Devon Carbon Plan process was held recently. The Carbon Plan is being developed by the Devon Climate Emergency Response Group, a partnership of councils, emergency services, voluntary organisations and business groups. The group has set a target for Devon to be carbon-neutral (net-zero) by 2050 at the latest. Area Meetings re: Highways - Devon is to be divided into four areas which will meet separately. Councillors from each area will meet to discuss how best to address the state of rural roads

Traffic Enforcement – DCC is hoping to recruit more Civil Enforcement Officers, and are offering training. PCC Community speed Watch – Extra Police and speed cameras are being used to catch speeding motorists.

Road Sign Cleaning Community Self Help - There is a suggestion that local wardens could be recruited to clean road signs on minor roads. Anyone interested should contact Highways where training is available. Police Property Act fund - Grant applications from community and voluntary groups in Devon are now invited for a share of £25,000. DCC council meetings are now being held in person at County Hall and other locations with more space.

MDDC: Consultation on the future of Cullompton extended to 13/08/21 - a number of exciting proposals in three planning documents, giving a chance for a say on the Cullompton Town Centre Masterplan, the Cullompton Conservation Area Appraisal and Management Plan and Cullompton (HSHAZ) Town Centre Public Realm Enhancement Project. Climate Change – on 01/07/21 members voted to approve a motion to support the Climate and Ecological Emergency Bill (CEE). The bill, if passed, will require the government to develop an emergency strategy to tackle climate change. Full details of the bill is available from Climate and Ecological Emergency Bill (ceebill.uk). Covid 19 - staffing has been adversely affected with many staff absent, some departments are affected more than others making it challenging to deliver services normally. Planning - a new Interim Manager for Development Management will be at MDDC whilst the recruitment process is underway to fill the permanent position following the departure of the officer. The post of Tree Officer has been re-evaluated in terms of job evaluation, is now at a higher grade and will shortly be re-advertised as Arboricultural Officer to fill the role. Staff in Development Management are endeavouring to clear the backlog of work. Modular Show Homes - a new initiative to provide social housing is the introduction of Modular Homes. A show home is being installed in the Culm Valley Leisure Centre car park. Council meetings - are being held in person at Phoenix House, and on Zoom.

108/08/21. Parish Paths – Summer Walks and The Annual Clifford Pike Memorial Walk. Cllr. Mrs Ellicott P3 Co-ordinator. The series of summer walks will start shortly, a Risk Assessment and special events form will be completed for insurance purposes. The Himalayan Balsam plant is a concern in Silver Wood and it is hoped to arrange a working party to pull the plant.

109/08/21. Finance.

a) The bank balance was noted as at 30/06/21. Direct Debits taken were noted as: EDF 10/06 £9, Nest 29/06 £67.32, 30/06 Utility Warehouse £41.05.

b) Payments were approved totalling £2212.10:

- -Chq 1863 Clerk – salary and expenses.
- -Chq 1864 SMA Services Ltd. Payroll provider.
- -Chq 1865 Website works.
- -Chq 1866 Kentisbeare Village Hall. Room hire.
- -Chq 1867 Home Maintenance. Office expenses ref cupboard storage.
- -Chq 1868 N Page. P3/footpath work.
- -Chq 1869 Computerlink (Leicester) Ltd. Printer cartridges.

Finance continued:

-Chq 1870 Countrywide Grounds Maintenance. Grass cutting contract.

c) Any other Financial Matters: The Notice of Public Rights and unaudited AGAR have been publicised as required. The Clerk is making progress with users for online banking – users to be the Chairman, the Clerk and Cllr. E Southerden. The new dog bin will be installed at Blackborough Woods shortly and will be emptied once every two weeks unless otherwise advised by the Parish Council; Cllr. Southerden will monitor the situation. A summary of income and expenditure for the first quarter will be circulated.

110/08/21. Christmas Lights: Carried forward to the next meeting.

111/08/21. Kentisbeare Play Area.

a) Cycle track: The Clerk has made contact with MDDC and the designer and it was agreed for the Clerk to obtain another quotation in respect of assistance with preparation for the planning and tendering process.

b) Any other matters: The Clerk will arrange for the meter to be read.

112/08/21. Consultations: National Bus Strategy - Stakeholder Consultation (a response was agreed). Peninsula Transport vision and consultation (noted).

113/08/21. <u>For information only - to note the following actions/info under the scheme of delegation:</u>

a) Cheques 1856 to 1862 totalling £1971.06 in respect of regular/expected payments - agreed under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman, with notification to all councillors.

b) A response indicating no objections has been submitted for the following under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman and all councillors:

<u>-21/01211/FULL</u> Conversion of part of building to living accommodation to provide live/work unit. Tuscan Workshop, Kentisbeare. EX15 2BQ.

<u>-21/01208/FULL</u> Erection of an equestrian holiday cabin; formation of manege; a jump field, gallop and planting of and planting of approximately 1600 trees. Land at NGR 307010 110700 (Southill Barton) Kentisbeare.

114/08/21. Correspondence: CPRE newsletter.

115/08/21. Items for information, future agenda items, and dates of future meetings: Apologies from Cllr. Allan for 14/09/21. Possible co-option. 14/09/21, 05/10/21, 09/11/21 and 07/12/21.