

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 5th October 2021 in Kentisbeare Village Hall at 7pm.

Present: N Allan (Chair), Mrs Q Broom, N Sanders, Mrs E Ellicott (part of meeting), M Disney, N Woofenden, E Southerden and the Clerk. Two members of the public were present for Public Question Time and two members of the public were present for the entire meeting – one of these was MDDC Cllr. R Evans who was attending as an interested member of the public.

132/10/21. Public Question Time: Living in a neighbouring property, one member of the public spoke to the Parish Council regarding concerns relating to planning application 21/01768/FULL. *Cllrs. M Disney and Mrs Ellicott arrived.*

133/10/21. Apologies: Cllrs. Mrs F Ryan, R Shore-Quinain and DCC Cllr. J Berry.

134/10/21. Declarations of Interest: Cllr. M Disney (DPI as quotation submitted by family business) agenda item 11.4.

135/10/21. The Minutes of the meeting of the Parish Council held on 14/09/21 were approved and duly signed by the Chairman.

136/10/21. Matters Arising: None.

137/10/21. Planning:

a) Applications considered:

-21/01768/FULL Conversion of redundant builders store to 2 dwellings. Holme Field, Silver Street, Kentisbeare. EX15 2BW. Following a site visit there were no objections. Additional comments - the Parish Council hopes that the boundary issues between the neighbours can be resolved and that there is adequate provision made for visitor parking. Drainage issues should be dealt with, as water run-off is a concern.

-21/01870/CAT Notification of intention to raise the crowns of 9 Alder trees by 5m; dismantle to ground level a twin stem Eucalyptus tree; reduce the 2 lowest limbs on 1 Sweet Chestnut tree and carry out works to 3 Apple trees and 1 Pear tree within the Conservation Area. 6 Silver Street, Kentisbeare. EX15 2BH. No objections.

b) Results of applications from Mid Devon District Council.

-21/00764/HOUSE Erection of single storey side extensions and installation of dormer windows to rear. Moorlands, Kentisbeare. EX15 2BP. Approved.

-21/01211/FULL Conversion of part of building to living accommodation to provide live/work unit. Tuscan Workshop, Kentisbeare. EX15 2BQ. Approved.

c) Culm Garden Village: None.

d) Possible Neighbourhood Plan - Cllr. N Allan: Following the results of the Housing Needs Survey, which showed very limited demand for housing within the Parish, and the fact that the Parish Council is not minded to allocate land for housing, it was resolved to defer a Plan for the foreseeable future. The Parish Council will focus on detailed responses to the initial consultation for the next MDDC Local Plan and the draft Culm Garden Village Masterplan, both of which are due in the next few months.

e) Any other Planning Matters: MDDC Cllr. Evans was invited to speak and informed the meeting that there is a new Head of Planning in place at MDDC. The Playing Pitch Strategy is due to go out for public consultation shortly. Cllr. Mrs Broom will make enquiries about an area locally within a Community Land Trust, with a view of arranging a site visit. *Cllr. Mrs Ellicott left the meeting.*

138/10/21. Highways: None.

139/10/21. Reports.

a) Cllr. Mrs Broom – will attend the bi-annual estate walk about with MDDC whereby MDDC looks at its tenanted properties in respect of the repair and any other issues such as rubbish/recycling etc.

b) The Clerk: BT has been notified that the phone in the kiosk in the village square is in need of repair. Cllr. Berry will circulate a report following his apologies.

140/10/21. Kentisbeare Play Area.

a) Cycle track: The Clerk is to meet on site shortly with the designer and the DAAT Community Landing Sites Development Officer shortly regarding the track design.

b) Other improvements to the area: The Clerk will meet with the contractor to look at possible ideas for improvements to the site following which the advisory group will meet. A quotation will be sourced for the installation of a new goal post.

c) Any other matters: The problem of moles is in hand. The inner pedestrian gate and the cable runway have been repaired.

141/10/21. Vandalism to the Clifford Pike Memorial Bench: It is extremely upsetting to see that vandalism has occurred – as yet there are no reports of whom the culprits may be. The Pike family have made contact and would like to help to replace the bench.

142/10/21. Finance.

a) The bank balance was noted as at 30/09/21. Direct Debits taken: EDF 10/09 - £9, Nest 01/09 - £65.54, Utility Warehouse 30/09 - £41.05. Credits received: 06/09 - £18,292.50 MDDC precept, second instalment. Credits in respect of advertising on the Parish website: 09/09 - £15, 08/09 - £20.

b) Payments were approved totalling £1954.52.

-Chq 1877 Clerk – salary and expenses.

-Chq 1878 SMA Services Ltd. Payroll provider.

-Chq 1879 Website works.

-Chq 1880 Countrywide Grounds Maintenance. Grass cutting contract.

-Chq 1881 PKF Littlejohn LLP. External audit fee.

-Chq 1882 HMRC. Quarterly PAYE.

c) Audit 2020/21- External auditor's report and Notification of Conclusion of Audit received; no matters of concern. The relevant documents have been publicised as required.

d) Christmas Lights - a quotation for £642 from M D Fabrications for four crosses was agreed. *See declarations.*

e) Any other financial matters: As an expected payment, cheque number 1883 for £399.90 was agreed for MDDC for the supply and installation of a new dog waste bin.

143/10/21. Christmas Lights.

Additional Christmas Lights: The Clerk reported on attendance at a Kentisbeare PCC meeting where the PCC agreed for the Parish Council to purchase lights for display in the church grounds. Four crosses will be displayed on the tower and a string of lights will be displayed elsewhere. An advisory group was formed of Cllrs. Disney, Shore-Quinain and two PCC members. A quotation for the crosses was agreed – see minute 142/10/21 (d). Due to the timescale involved, it may not be possible to arrange for the purchase of all of the lights for this Christmas.

144/10/21. A co-option policy was approved as drafted and circulated to all by the Clerk.

145/10/21. Correspondence & Consultations: MDDC - Gambling Act Consultation. The National Association of Police & Crime Commissioners public survey - have your say on potential changes to firearms licensing. MDDC Air Quality Action Plan – Consultation.

146/10/21. Items for information, future agenda items, and dates of future meetings. (i) Dates of upcoming meetings - 09/11/21 and 07/12/21. (ii) Following a recent incident, the Clerk will endeavour to make contact with the local PCSO regarding keeping the community informed if there are any issues of concern. (iii) Cllr. Allan will draft an informal letter to MDDC regarding the Playing Pitch Strategy which is due to go to public consultation shortly.