

KENTISBEARE PARISH COUNCIL

The Minutes of meeting of the Parish Council held on January 17th 2017 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, Mrs D Jackson-Wootton, Mrs T Dominy, A Southall, Mrs S Woofenden, M Disney, Mrs E Ellicott, District Cllr. Mrs R Berry, County Cllr. Mr J Berry and the Clerk.

Public Question Time: None.

01/01/17. Apologies: Cllr. Mrs W Reed.

02/01/17. Declarations of interest. Cllr. Shore-Quinain DPI (as spouse) payment to the Clerk. Cllr. Mrs Broom DPI (as personal payment) cheque no. 001416. Declarations re: planning application 17/00020/FULL include Cllr. Mrs E Ellicott (DPI as applicant), Cllr. Mrs S Woofenden (DPI as family business awarded contract for construction works); all councillors are known to the applicant and have a personal interest. Cllr. Mrs Woofenden (personal as known to the applicants) planning ref: 16/01864/HOUSE.

03/01/17. Approval of Minutes: The minutes of the meeting of the Parish Council, held on 13/12/2016 were approved and duly signed by the Chairman.

04/01/17. Planning.

a) Applications considered by the Parish Council.

-16/01896/CAT Notification of intention to remove 1 fir tree within the Conservation Area. Rose Cottage, Fore Street. No objections.

-16/01864/HOUSE Pirzwell Manor Kentisbeare. Conversion of outbuildings for domestic use. No objections.

-17/00020/FULL Yerrishayes, Yerris Rd. Erection of extension to dwelling. *See declarations.* Cllr. Mrs Ellicott and Mrs Woofenden left the room for this item. Following a discussion, there was a majority vote in favour of supporting the application.

-17/00018/CAT Woodlands. Intention to remove a group of Conifer trees within the Conservation Area. No objections.

b) Results of applications from Mid Devon District Council.

-16/01585/HOUSE Old School House, Blackborough. Erection of two storey and single storey side extensions following removal of conservatory. Approved.

-16/01660/FULL The Birches. Change of use of agricultural land to erect 2 domestic garden sheds and retention of 1 domestic shed. Approved.

c) Cullompton Neighbourhood Plan 1st Consultation Draft – Presentation to Neighbourhood Parishes, 24/01/17.

Invitation for Parish Councils; Cllrs. Southall, Mrs Broom and Mrs Dominy to attend. A 6 week statutory consultation period will follow at some stage, where any member of the public can attend.

d) Local Plan Review Proposed Submission - (incorporating proposed modifications) and Revised Community Infrastructure Levy (CIL) Draft Charging Schedule Consultation 03/01/17-14/02/17. The Parish Council to review the documents, following which a letter will be drafted and circulated to all in advance of the next meeting, for approval at the next meeting.

e) Garden Village Status to Land to the East of Cullompton. Following submission of an Expression of Interest from the district council in July 2016, land to the east of Cullompton has been approved by the government for Garden Village Status. Cllr. Mrs Berry gave details to date, and a date of a public meeting for the Parish to give information on same together with modifications to the Local Plan was confirmed as 25/01/17.

f) Any other planning matters. None.

05/01/17. Highways.

a) To report on work carried out to receive reports on repairs that are needed: Cllr. Mrs Broom will make enquiries as to the whereabouts of a blocked drain in the Orway area.

b) Due to unforeseen circumstances, a meeting to discuss possible works in the Parish with a contractor and the Neighbourhood Highways Officer had been postponed; a new date is to be arranged asap.

c) Highway Community Enhancement Fund: It was noted that Parishes that have volunteers to undertake work may apply.

d) Any other highway matters: Cllr. Mrs Jackson-Wootton reported that visibility was poor at Stockland Cross and queried whether a mirror could be erected; it was agreed that this was not something that the Parish Council could undertake. Cllr. Southall kindly agreed to speak to a nearby landowner.

06/01/17. Reports.

- a) The Clerk: It was resolved to put forward Cllr. R Shore-Quinain and the Clerk for the DALC nominations for the Royal Garden Party on 01/06/17.
- b) The Chairman: It was a pleasure to see so many at a recent surprise retirement party organized by a few parishioners for the postmaster and postmistress, Mr and Mrs M Wilkinson.
- c) DCC Cllr J Berry: £56,000 has been awarded for this ward for highway works. There is an overspend in the social care budget.
- d) MDDC Cllr Mrs R Berry: A report was circulated to all in advance of the meeting. Details were given of public exhibitions in relation to the Local Plan Consultation. Some playing fields will close if towns/parishes do not take over the running. Council tax may have to increase. A new appointment has been made in respect of the Monitoring Officer.
- e) Playing Field: Following a report, Cllr. Mrs Jackson-Wotton agreed to approach anyone seen taking dogs into the playing field and to ask them to refrain from doing so. It was agreed to instruct the contractor to return a second time to deal with the problem of moles. The Clerk will arrange for a quotation in respect of a new hedge in place of the existing fence.
- f) Police Report: A report was circulated to all in advance of the meeting.
- g) The Parish Paths: The Parish Council is unclear whether the problem of dogs digging the river bank has been resolved. A notice may go on to the Parish website if the problem continues. There has been a problem with dog fouling on the church path. The Clerk will make enquiries regarding the annual finance and survey forms from DCC.
- Cllr. Mrs Ellicott left the meeting.*
- h) Kentisbeare Village Hall. The hall will close for the first two weeks of April 2017 for the installation of new windows and doors. Another £15,000 is required. The hall committee is grateful for all of the grants and donations.
- i) Blackdown Hills Parishes Network. A thank you from the network for the support and contribution.
- j) Any other reports. None.

07/01/17. Finance.

- a) The bank balance was reported as at 19/12/16. Credits received since the last statement total £320 in respect of advertising on the Parish website.
- b) The following payments were resolved:
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| -Chq 001408 | £ 590.93 | Mrs M Shore-Quinain, Clerk's salary and expenses. See declarations. |
| -Chq 001409 | £3314.05 | Kentisbeare Village Hall. Tap Fund grant. |
| -Chq 001410 | £ 277.20 | K J Thulborn. Playing field maintenance. |
| -Chq 001411 | £ 30.00 | The Wyndham Arms. Electricity for Christmas lights. |
| -Chq 001412 | £ 147.81 | Kentisbeare Parish News. Printing costs. |
| -Chq 001413 | £ 30.00 | Mr R Chave. Allotment rental. |
| -Chq 001414 | £1066.80 | MNR Projects. Playing field maintenance. |
| -Chq 001415 | £2593.00 | Kentisbeare Village Hall. Room hire and grant. |
| -Chq 001416 | £ 6.30 | Mrs Q Broom, travelling expenses. See declarations. |
- Note: Cheque no. 001416 made out for £6.30 and not £12.60 as listed incorrectly on the agenda.*
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| -Chq 001417 | £ 465.00 | Mrs M Thorne. Website and newsletter. |
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- c) The Nest Pension Scheme deduction for November and December 2016, as confirmed in December 2016, was taken on 09/12/16.
- d) Quotations from 01/04/17 from Mrs M Thorne: A quotation of £597.38 per quarter was agreed for website and digital media management. Following a six month trial period, it was agreed for the continuation of production of the Enewsletter on a monthly basis at £39.83 per month (all included in the precept figure – see (e) below)
- e) To ratify the precept for 2017/18: Details of income and expenditure to date were given to all in advance of the meeting together with suggested figures for the precept discussed in advance of the meeting by the advisory group. Following this, and a report from the advisory group, and an informal discussion of Parish Councillors at 7pm, the financial needs for the coming year were then discussed. The impact on the Band D equivalent was shown in respect of the increase suggested, and it was resolved to set the precept at £24363. It is a requirement that a sum of between 3-12 months expenditure/ around 50% of the precept is held in reserve as a contingency fund/general reserve. In addition to this, funds will continue to be held in reserve regarding maintenance/replacement equipment with reference to the playing field, village maintenance and other minor expenditure. It was agreed to precept and to hold an amount for village maintenance, some of which may go towards possible works (see minute 160/12/16 b) within the Parish (to be agreed following a meeting) and an amount towards replacement finger posts (agreed last year). An amount will be held in reserve towards possible bye-election costs.

It was resolved to continue to hold a fund towards a possible community owned sports field; following a Parish questionnaire in 2011, 89% were keen to support such a project. The precept figure reflects a figure of £5600 resolved to give as grants; to include Kentisbeare and Blackborough Village Hall, Sainthill Youth Club, the toddler group and the three church yards in the Parish. An amount was included to cover a 1% rise in the NALC salary scales. MDDC will be instructed to deduct the payment for the 2017/18 DALC subscription. Councillors were unanimous in their decision to set the precept at £24363.

f) It was agreed for the annual charge to Kentisbeare Village Hall for use of office equipment in 2016 by the Clerk as Booking Secretary for the hall to remain at £60. Print and IT support costs are in addition to this; Clerk to review 2016 charges and invoice the hall accordingly as in previous years.

g) S106 funds: The Clerk has made enquiries with MDDC regarding the reservation of future S106 funds. It is understood that 5 planning applications contribute to one S106 application.

h) Any other financial matters to be noted. None.

08/01/17. Correspondence. Clerks and Councils Direct. Healthwatch. BHPN, thanks.

09/01/17. Deed of easement to Barn 1 & 2 Goodiford Mill. Confirmation of Land Registry title showing the Deed of Easement as registered.

10/01/17. Items for information and future agenda items. Possible flood prevention aids/ideas. Litter picking.

11/01/17. Dates of future meetings of the Parish Council. 07/02/17, 07/03/17, 04/04/17.

The meeting finished at 9.45pm