

## KENTISBEARE PARISH COUNCIL

Draft minutes of a meeting of the Parish Council held on October 4th 2016 in Kentisbeare Village Hall at 7.30pm.

**Present:** Cllrs. Mr J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, Mrs D Jackson-Wootton, A Southall, Mrs T Dominy, Mrs W Reed and the Clerk. Two members of the public were present for public question time only.

*It was resolved to take Public Question Time after item (minute 135/10/16)*

**130/10/16. Apologies:** Cllrs. Mrs S Woofenden, Mrs E Ellicott, M Disney, Mrs R and Mr J Berry.

**131/10/16. Declarations of interest.** Cllr. Shore-Quinain DPI (as spouse) payment to the Clerk. Cllr. Mrs Broom and the Clerk (personal as committee members) planning application 16/01474/FULL.

**132/10/16. To confirm the minutes of the Parish Council meeting held on 13<sup>th</sup> September 2016.** It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

*It was resolved to take item 6.7 before item 4.*

**133/10/16. Any other reports.** Cllr. Mrs Broom gave details of a community shop run in a neighbouring Parish.

### **134/10/16. Planning.**

#### **a) Applications considered by the Parish Council. No objections to the following:**

-16/01474/FULL Kentisbeare Village Hall. Replacement of timber doors and windows with double glazed PVCU windows and doors. See declarations.

-16/01361/FULL Forest Glade Holiday Park, Broad Road, Kentisbeare. Erection of replacement changing facilities to existing outdoor pool.

#### **b) Results of applications from Mid Devon District Council.**

-16/01105/HOUSE The Old Mill, Kentisbeare. Erection of a two storey extension. Permitted with conditions to discharge.

-16/01166/HOUSE. Erection of single storey side extension and carport (Revised Scheme). Postwood Gardens. Approved.

-16/01153/HOUSE. Erection of single storey rear extension. 11 Silver Street, Kentisbeare. Approved.

-16/01264/HOUSE & 16/01265/LBC. Hollis House, Blackborough. Permission and Listed Building Consent for erection of a garden room & porch following removal of existing porch and outbuilding/fuel store (Revised Scheme). Approved.

#### **THE FOLLOWING IS FOR INFORMATION ONLY:**

-16/01328/PNAG Building at NGR 307955 109545 (Higher Pirzwell) Kentisbeare. Prior notification for the erection of roof to provide covered yard. Decision: Development Acceptance.

-16/00192/FULL/NMA Green Acres, Horn Road, Kentisbeare. Erection of two storey and single storey extension and alterations including erection of veranda at rear and erection of stable block/tack room and stores - Non-Material Amendment to substitute materials and finishes on stable, outbuildings, and yard. NMA Granted.

-16/01341/PNCOU Yerrishayes, Kentisbeare. Prior notification for the change of use of agricultural building to dwelling under Class Q.

-16/01060/PNCOU Prior notification for the change of use of agricultural building to 3 dwellings under

Class Q. Land and Buildings at NGR 307985 107237 (Orway Porch Farm) Kentisbeare. Development Acceptance.

-16/00076/FULL & 16/00077/LBC Details pursuant discharged re: erection of two storey extension and Listed Building Consent for erection of extension and other internal and external alterations re: Lower Sainthill Farm.

**c) The Local Plan.** The district council recently voted in favour of the allocation of land for tourism, leisure and retail at junction 27.

**d) Any other planning matters.** It was noted that Kentisbeare was one of the sites put forward for a possible allocation of housing land (in relation to the commercial land at J27) within the Local Plan Review at a meeting of the Cabinet on 15/09/16.

### **135/10/16. Highways.**

**a)** To report on work carried out to receive reports on repairs that are needed. Work has recently taken place on the road between Bradfield and Croyle. **b)** Any other highway matters. None.

**It was agreed to close the meeting for Public Question Time:** The proprietors of Kentisbeare Village Stores were present to discuss possible options regarding the future of a post office and shop in Kentisbeare following their planned retirement next year. *The two members of the public left the meeting and the meeting resumed.*

**136/10/16. Reports.**

- a) The Clerk: The Monitoring Officer at MDDC has resigned and details of a replacement are awaited. The Clerk will make enquiries with Cosmic regarding professional email addresses for Parish Councillors. Sainthill Church has a new mini bus.
- b) The Chairman: A meeting for the website advisory group was arranged for 10/10/16. There will be a small increase in the fee for businesses advertising on the Parish website; invoices will be sent out over the next month.
- c) Playing Field: The weekly reports will be verified by Cllr. R Shore-Quinain. The Clerk and Cllr. Mrs Jackson-Wootton will meet with the contractor at the playing field to discuss some minor adjustments. The picnic bench is in need of repair due to a slat being broken; enquiries regarding a guarantee will be made with the supplier.
- d) Police Report: None.
- e) The Parish Paths: Church path: Dog fouling has been reported to MDDC, and new signs have been requested. Enquiries will be made regarding the possibility of the vegetation along the walls being cut back.
- f) Kentisbeare Village Hall: It was resolved for a letter of support to be written, to help the hall in an application for funds to purchase new windows and doors.

**137/10/16. Finance.**

- a) The bank balance was reported as at 19/09/16. One credit received on 08/09/16 of £25 in respect of advertising on the Parish website.
- b) The following payments were approved:

-Chq 01382	£ 571.69	Mrs M Shore-Quinain, Clerk's salary and expenses. See declarations.
-Chq 01383	£ 6.60	SMA Ltd. Payroll provider.
-Chq 01384	£ 76.80	Post Office Ltd. Quarterly PAYE deduction.
-Chq 01385	£ 120.00	S Aldworth. Internal auditor.
-Chq 01386	£1000.00	St Marys Kentisbeare. Church yard grant.
-Chq 01387	£ 150.00	Sainthill Baptist Church. Church yard grant.
-Chq 01388	£ 150.00	Blackborough PCC. Church yard grant.
-Chq 01389	£ 277.20	K J Thulborn. Playing field maintenance.
- c) The Nest Pension Scheme deduction for the September (to be taken in October) was confirmed as £51.21.
- d) Audit 2015/16. The internal auditors report and external auditors report have been received. No matters of concern to be brought to the attention of the Parish Council. A recommendation for a realistic valuation on the Bier House was suggested by the internal auditor. The Notice of Conclusion of Audit and Section 3 of the Annual Return form will be displayed on the Parish website, as required.
- e) Any other financial matters. Expenditure to date was confirmed. Cllr. Mrs Broom to carry out an internal check to date.

**138/10/16. Precept 2017/18 and council tax referendum principles.** Notification from DALC of a consultation regarding a proposal to cap principle authorities and 'higher-spending' town and parish councils at 2% or up to £5 (whichever is higher), and to extend this proposal to all Parish and Town Councils. It was resolved for Cllrs. Mrs Dominy and Southall to respond to the consultation via the on-line survey, and for the Clerk and Cllr. Mrs Broom to write to the local MP regarding concerns following the loss of various grants and services over the years, and the effect that this loss has had on local councils.

**139/10/16. Correspondence.** None.

**140/10/16. Invitation to The Turning Tides Project Awareness Day.** Noted.

**141/10/16. The Woodland Trust - Rhododendron Wood:** It was resolved for a letter of support to help The Woodland Trust with an application for a grant to clear a large block of Rhododendron from Rhododendron Wood.

**142/10/16. Items for information and future agenda items.** Apologies from Cllr. Wadsworth for 08/11/16.

**143/10/16. Dates of future meetings of the Parish Council.** 08/11/16.

*The meeting finished at 9.45pm.*

