

## KENTISBEARE PARISH COUNCIL

The minutes of a meeting of the Parish Council  
held on 14<sup>th</sup> April 2015 in Kentisbeare Village Hall at 7.30pm.

**Present:** Cllrs. Mr J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, C McIntyre, Mrs C Lunn, Mrs S Woofenden, Mrs E Ellicott, W Reed, Miss D Jackson, M Disney, County Cllr. Mr J Berry, District Cllr. Mr D Pugsley, the Clerk and two members of the public.

**44/04/15.** To accept apologies for absence. Cllr. Mrs Reed.

**45/04/15.** Declaration of interest in items on the agenda. Cllr. R Shore-Quinain (DPI as spouse) Clerk's salary and review. Cllr. C McIntyre (DPI as invoice submitted by himself) cheque no: 1329.

**46/04/15.** To confirm the minutes of the Parish Council meeting held on 10<sup>th</sup> March 2015. It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

**47/04/15.** Matters arising from the minutes not already covered by the agenda. None.

It was resolved to take the agenda item 6 (c) *"MDDC Local Plan Review Proposed Submission (extension): To agree on a response"*, before Highways.

**48/04/15.** MDDC Local Plan Review Proposed Submission (extension regarding response). Whilst it is appreciated that the District Council are required to allocate sites within the district, it is considered that the current proposal, being for 50% of these sites to be allocated in Cullompton, is unacceptable. The Parish Council has significant concerns in relation to the lack of infrastructure and the numerous problems that this will cause. A response detailing these concerns will be made and will include a request that the allocation at Cullompton be reduced by around half and the balance sited elsewhere. The Parish Council will request that Junction 27 is re-considered. Before any support is given to any development at Junction 28, the Parish Council insist that immediate improvements are made to the current infrastructure.

### **49/04/15. Highways.**

a) To report on work carried out by the Highways Department and to receive reports on repairs that are needed. Yerris Road will be closed from 09/06/15 until 14/06/15. Cllr. Berry has reported a pothole near Aller Cross. The bank has been washed away opposite Silver Wood (W15797500). The surfaces of the following roads are in need of attention: Yerris Road and Strawberry Hill. Horn Road has some potholes.

b) Work at Pirzwell. The Clerk reported that a letter received from a parishioner regarding pending works at Pirzwell had been forwarded directly to the Neighbourhood Highways Officer for attention.

c) Site visit near Hollis House. Cllrs. McIntyre and Berry reported on a recent site visit at Stoford Water with some representatives from the Highways Agency. The purpose of the visit was to discuss the possibility of a passing place being constructed opposite the private entrance to Hollis House, to deter vehicles from using the entrance to Hollis House as a passing place.

d) Any other highway matters. DCC Public Transport review – consultation on proposals to save £1.7m from the annual public transport budget.

### **50/04/15. Planning**

a) Planning applications to be considered by the Parish Council. No objections to the following:

15/00282/LBC Listed Building Consent for repair and replacement of dormer windows and replacement of patio doors *and* 15/00341/LBC Listed Building Consent for removal of existing boiler, chimney liner and header tanks and installation of replacement boiler and flue. Croyle House, Kentisbeare.

15/00426/LBC Variation of condition (7) of Listed Building Consent 12/00787/LBC to allow the substitution of Elm floorboards with Oak timber boarding. Land and Buildings at NGR 305287 106640 (Aller Barns) Kentisbeare.

b) To minute the recommendations for planning applications made by the Planning Committee.

15/00187/FULL Erection of 2 dwellings. Brick House, Silver Park (revised drawings). No objections.

c) Results of applications from Mid Devon District Council.

-15/00246/FULL Old School House Fore Street. Proposed roof alterations to side and rear. Permission granted.

-15/00006/FULL Conversion of barn to dwelling. Land at NGR 806164 108930 (Barn opposite Wressing). Permission granted.

-15/00122/FULL Erection of single storey extension. Culmview Cottage. Permission granted.

-15/00118/LBC Listed Building Consent for remedial structural works to the south elevation of Croyle House. Permission granted.

-15/00157/FULL Beau Point, Blackborough. Erection of a summerhouse. Permission granted.

-15/00122/FULL Erection of single storey extension. Culmview Cottage. Permission granted.

-15/00298/CAT Notification of intention to fell 1 Yew tree and remove 3 limbs from 1 Pine tree within A Conservation Area. St Mary's Church, Priest Hill. No objection.

-15/00033/FULL Change of use of residential garage/workshop to dwelling. Ravensdale, Blackborough. Permission refused.

PNCOU applications and non material amendments - for information only:

-15/00082/PNCOU Prior Notification for the change of use of an agricultural building to dwelling house under use Class MB(a). Land and Buildings at 307394 107010 (Ashleigh) Broad Rd, Kentisbeare. Development Acceptance.

-15/00203/PNCOU Prior notification for the change of use of an agricultural building to dwelling under Class MB (a) and (b) Land and Buildings at NGR 305676 108277 (Goodiford Mill Farm) Kentisbeare. Change of use acceptance.

-12/00786/FULL/NMA Land and Buildings at NGR 305287 106640 (Aller Barns) Kentisbeare. Conversion of redundant barns to 2 dwellings and erection of carport. Non-Material Amendment for the approval of as-built plans. NMA refused.

*c) – taken above, before Highways, minute 48/04/15.*

d) Any other planning matters. (i) MDDC- Section 106 Agreement Pooling Restrictions and means of funding Parish public open space projects. Letter received regarding information with reference to new limitations on the use of planning obligations from 06/04/15. The Clerk reported that further information will follow.

#### **51/04/15. Finance.**

a) To resolve to make payments in accordance with the agreed budget. Total outgoings £12691.97.

-Mrs M Shore-Quinain, Clerk's salary. See declarations. Chq 1323.

-Computerlink Ltd, office expenses. Chq 1324.

-Kentisbeare Village Hall (Grant re: Tap Fund 2014-15). Chq 1325.

-MNR Projects Ltd. Playing Field equipment. Chq 1326.

-Kentisbeare Village Hall (room hire). Chq 1327

-SLCC. Training session. Chq 1328.

-Mr C McIntyre. Repair to Blackborough church yard notice board. See declarations. Chq 1329.

-Mrs Maria Thorne. Website management, quarterly invoice. Chq 1330.

b) DALC invoice for £204.47 received for membership renewal – signed by two signatories. Deducted from the precept by MDDC.

c) £1426.50 credited to LTSB bank account on 19/03/15 in respect of the TAP Fund.

d) Contract for maintenance of the playing field 2015-16. As per minute ref 35/03/15 (e) clarification received on the quotation in question. The Clerk to discuss the situation with the current contractor before a decision is made.

f) Fixed Asset Register. Updated with reference to the purchase of the cable runway and projector.

g) and h) The unaudited accounts from 01/04/2014 to 31/03/2015 were ratified. An internal check of the final quarter was verified by Cllr. Mrs Broom. Councillors resolved to adopt the accounts for 2014/15 and agreed the Statement of Governance subject to a review by the Internal Auditor. 'Notice of Appointment of Date for the Exercise of Electors' Rights' and 'Council's Accounts: a summary of your rights' to be placed on the parish notice board.

i) Update of bank mandate form. Cllrs. McIntyre and Mrs C Lunn will be removed as signatories. It was agreed for all councillors and the Clerk to be signatories to the account from May 2015. This is with the exception of Cllrs. Mrs Broom and R-Shore-Quinain.

*It was resolved to move item 7 (j), "The annual review of Clerk's salary and expenses" and it was taken after minute ref: 56/04/15.*

k) Any other financial matters to be noted. Bank balance reported as at the last statement (19/03/15) and as at year end (via telephone banking).

**52/04/15. Reports.**

a) Parish Paths. P3 coordinator Cllr. Mrs E Ellicott. A date of 21/06/15 was agreed for The Annual Clifford Pike Memorial Walk. Details were given of the DCC P3 photography competition which is open to all parishes within the P3 scheme. A request has been received for a gate at footpath 2, and for a sleeper to be placed over a wet area, Cllr. Mrs Ellicott to make enquiries with DCC.

b) Playing field. The cable runway is now fully operational. MD Fabrications will be asked to provide a quotation for two benches for the playing field.

c) Police Report. A monthly report has been received.

d) The Clerk. The Clerk will attend an SLCC training course shortly. The Clerk thanked all Parish Councillors for their support over the last four years, in particular thanks were given to Cllrs. Wadsworth and Mrs Broom.

e) The Chairman. The website advisory committee will meet shortly. The Parish Council would like to thank Maria Thorne for her work with the website.

f) Any other reports. Interviews will take place at some point in the future for a new minister.

**53/04/15. Correspondence. Parish Matters. Village Green. Healthwatch. Streetlife local social network.**

**54/04/15. Adopt a Kiosk.** Information received regarding this scheme which the Parish Council are not interested in at this time. The Clerk will make enquiries regarding the re-painting of the kiosk (by BT) in Kentisbeare.

**55/04/15. Local Government Elections.** Kentisbeare Parish has ten seats of which there were an equal number of candidates. Cllrs. McIntyre and Mrs Lunn will be stepping down from May 2015.

**56/04/15. The Annual Parish Meeting and Reception.** Invitations have been sent out and a good response has been received. A number of local groups/organisations have confirmed that they are keen to do a short talk. There will be a website presentation by the Chairman and Mrs M Thorne.

*The two members of the public left the meeting.*

**57/04/15. Annual review of Clerk's salary and expenses.** See declarations. *The Clerk and Cllr. R Shore-Quinain left the room for this discussion.* The Council went into Part 2.

**58/04/15. Items for information and future agenda items.** MDCC: Open Space and Play Area Strategy. Election of DALC County Committee 2015-19.

**59/04/15. Dates of future meetings of the Parish Council.** 19/05/15 The annual meeting of the Parish Council.

*The meeting closed at 10.15pm.*

