

KENTISBEARE PARISH COUNCIL

The minutes of a meeting of the Parish Council held on April 5th 2016 in Kentisbeare Village Hall at 7.30pm.

Present: Cllrs. Mr J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, M Disney, Mrs S Woofenden, Mrs W Reed, Miss D Jackson, A Southall, District Councillor Mrs R Berry, County Cllr. Mr J Berry and the Clerk.

Public Question Time: One member of the public was present in public question time to raise concerns in relation to possible hazards that could arise from horse riders riding too fast along Bridleway 37. The P3 co-ordinator had confirmed prior to the meeting, that she had left a message with DCC regarding this. A suggestion was made for a post on the Facebook page of the Parish website.

45/04/16. To accept apologies for absence. It was resolved to accept the apologies of Mrs E Ellicott and Mrs T Dominy.

46/04/16. Declaration of interest in items on the agenda. Cllr. Shore-Quinain DPI (as spouse) Clerk's expenses payment. Cllr. Wadsworth (DPI as reimbursement) cheque no 00024.

47/04/16. To confirm the minutes of the Parish Council meeting held on 8th March 2016. It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

48/04/16. Matters arising from the minutes not already covered by the agenda. None. Following advice from the County Association, this agenda item will be removed in the future as it is no longer required.

49/04/16. Highways.

To report on work carried out by the Highways Department and to receive reports on repairs that are needed. Notification of road closure at Yew Wood Cross 26/4/16. Potholes to report on Broad Road (W16895496 and W16895505).

50/04/16. Planning

a) Planning applications to be considered by the Parish Council. No objections to the following:

-16/00412/CAT Notification of intention to reduce the height of 1 Willow tree by 6 mts within the Conservation Area. Millhayes, Kentisbeare.

-16/00077/LBC Listed Building Consent for the erection of extension and other internal and external alterations. Lower Sainthill Farm, Sainthill.

b) Results of applications from Mid Devon District Council.

-16/00133/FULL Erection of single storey side extension following removal of conservatory. Old School House, Blackborough. Approved.

-16/00146/CLU Certificate of Lawfulness for existing use of a structure as residential dwelling for a period in excess of 10 years at Halsbeer Farm, Blackborough. Permission refused.

c) North West Cullompton Masterplan Supplementary Planning Document (SPD) adoption statement (circulated to all electronically). Noted.

51/04/16. Finance.

a) To resolve to make payments in accordance with the agreed budget. Total outgoings £46.50.

-Mrs M Shore-Quinain, expenses. See declarations. Chq 0022. £28.00.

-Mr J Wadsworth, new padlock for the playing field inner gate. See declarations. Chq 0024. £18.50.

- DALC invoice for £208.73 received for membership renewal – signed by two signatories. To be deducted from the precept by MDDC as previously agreed.

b) Confirmation of the pension deduction to Nest for the month of March via direct debit at £60.39. To be taken on 15/4/16. The Clerk will set up the first payment electronically, thereafter the new payroll provider (SMA Services Ltd.) will arrange this. Clerk to set SMA Services Ltd. as a delegate with Nest.

c) Quotation for additional Parish Council notice board. Three quotations were received. Due to recommendation and obvious quality (as advertised in various council publications), a quotation was agreed from Greenbarnes Ltd.

d) Following a grant of £812.95 received via DALC in respect of compliance with the Transparency Code, a quotation was agreed from Aspen Solutions Ltd for a laptop for the Clerk. A quotation was agreed from Doug Richmond Computer Services for the installation and necessary work involved with setting up the new laptop.

- e) With reference to the aforementioned grant, monies have been received towards a scanner for the Parish. Two quotations have been received. Due to the age of the current Parish printer, it was agreed for the Clerk to try and source a combined scanner/printer/copier if possible.
- f) Annual Playing Field Inspection. A quotation of £35.50 was agreed from MDDC.
- g) Details of the income and expenditure to the end of the financial year were given to all, for approval at the next meeting.
- h) The Fixed Asset Register was reviewed and agreed - to be updated when new office equipment and the post for the village sign are purchased.
- i) DALC Training – Clerk's essential 07/07/16. The Clerk to attend at a cost of £40 + vat. The publication "A Good Councillor's Guide" has been updated and a copy will be purchased for the Clerk's retention at £2.50.
- j) Any other financial matters to be noted. The bank balance was reported as at the last statement of 19/3/16. One credit received of £25 on 24/2/16 in respect website advertising. The insurance company has agreed to fund a claim for a post for the village sign.

52/04/16. The Bier House and the Bier within. The value of the Bier and the Bier house was discussed and it was agreed for the Fixed Asset Register and insurance value to remain as detailed. It was agreed to try and clean the Bier for display for the proposed history day.

53/04/16. REPORTS.

- a) The Clerk.** Following a recent visit, The Woodland Trust has advised of an area in Silver Wood which has been used to discard some manure and garden waste; it appears to have come from neighbouring properties. The Woodland trust will be taking this matter up with the home owners. The Clerk has recently updated the website with a new section regarding planning, including links to information and details of how to find applications. A number of links have also been added to the website following Cllr. Southall's attendance at recent training provided by Tiverton Town Council regarding flooding. Blackborough Village Hall requested a letter of support from the Clerk and vice-chairman (in the chairman's absence) between meetings regarding an application for a grant to Viridor for refurbishment works; councillors were pleased to support this retrospectively. As previously agreed, the Annual Parish Meeting will take place without a reception this year and it was agreed to hold this prior to the Annual Meeting of the Parish Council on 04/05/2015.
- b) The Chairman.** Councillors were encouraged to come forward with ideas for forthcoming events to advertise on the website.
- c) The Parish Paths (via the Clerk).** Trees that are obstructing a path in Blackborough woods have been reported to DCC. The stile on footpath 2 has been reviewed, it is hoped to replace it with a gate and steps. Blackborough Village Hall has been booked for the afternoon of 5/6/16 for refreshments following the Annual Clifford Pike Memorial Walk.
- d) Playing Field.** Cllr. Disney has fitted the new padlock.
- e) County Cllr. J. Berry.** Repairs to the road between Croyle and Bradfield remain on the schedule of works to be carried out with no fixed start date. Details of celebrations to mark the Queen's 90th birthday that are taking place over the weekend of 11th and 12th June should be sent to Cllr. Berry. Details will be forwarded to HM Lord-Lieutenant of Devon and all information received of events taking place in Devon will be displayed on the Lieutenancy website www.lordlieutenantofdevon.org.uk
- f) District Cllr. Mrs R Berry.** There is a new Chief Executive in place and good feedback has been received. A reminder was given of recent press releases; Devon Youth Games, Springfest, MDDC Self-Build information. A case of fly tipping has occurred along Horn Road. The Heart of the South West Devolution appears to be going ahead. There is no news regarding the East of Cullompton proposed development. It is anticipated that the Plan will go to the Inspector in June and a report will follow in the autumn.

54/04/16. Correspondence. Village Green Issue 143. Clerks and Councils Direct.

55/04/16. BHPN: Election of representatives to AONB Management Group. Following a discussion the Clerk will complete and return the form. Attendance from a member of the BHPN steering group at a future meeting would be beneficial.

56/04/16. CPRE Devon 'Our Outdoors' Competition 2016: closing date 30/6/16. It was agreed not to enter.

57/04/16. Annual review of the following: Standing Orders, Financial Regulations, Statement of Internal Control, Risk Assessment Management. All documents were approved with the exception of the Risk Assessment Management which it was agreed would benefit from some minor alterations. Cllr. Southall agreed to put forward some suggestions for approval at the next meeting.

58/04/16. Items for information and future agenda items. Cllr Southall: The Parish Council resolves to be a member of the Devon Community Resilience Forum and to try and benefit from Flooding grants as and when they are available. Annual Clifford Pike Memorial Walk.

59/04/16. Dates of future meetings to be held at Kentisbeare Village Hall: The Annual Parish Meeting at 7.30pm on 04/05/2016, immediately followed by the Annual Meeting of the Parish Council.

The meeting finished at 9.55pm.