

KENTISBEARE PARISH COUNCIL

The minutes of a meeting of the Parish Council
held on 20th January 2015 in Kentisbeare Village Hall at 7pm.

Present: Cllrs. Mr J Wadsworth (Chair), Mrs Q Broom, R Shore-Quinain, M Disney, Mrs S Woofenden, Mrs C Lunn, Mrs W Reed, District Cllr. Mr D Pugsley, County Cllr. Mr J Berry and the Clerk.

01/01/15. To accept apologies for absence. It was resolved to accept the apologies of Councillors C McIntyre, Mrs E Ellicott and Miss D Jackson.

02/01/15. Declaration of interest in items on the agenda. Cllr. Shore-Quinain DPI (as spouse) payments to the Clerk.

03/01/15. To confirm the minutes of the Parish Council meeting held on 2nd December 2014. It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

04/01/15. Matters arising from the minutes not already covered by the agenda. None

05/01/15. Highways.

a) To report on work carried out by the Highways Department and to receive reports on repairs that are needed. The general state of the surface of the road is poor along both Yerris Road (in hand) and Strawberry Hill (W15769420). Fly tipping reported: At Croyle and Dead Lane. The pipe near Ponchydow Farm (previously reported) will be followed up. A query has been received regarding the possibility of filling in a gully in the Goodiford area.

b) Any other Highway matters. Barriers have been in situ at Pirzwell for some time; the Clerk will make enquiries.

06/01/15. DCC Flood Risk Management re: website. Email received, details circulated to all. Following the flood events towards the end of last year, investigation reports for certain events are now available on-line:

<https://new.devon.gov.uk/floodriskmanagement/flood-investigations-reports-and-studies/>. There is also an online form for reporting flooding to property: <https://new.devon.gov.uk/floodriskmanagement/report-flooding-to-property/> for any questions contact: floodrisk@devon.gov.uk.

07/01/15. Planning.

a) Planning applications to be considered by the Parish Council/Planning Committee.

15/00010/FULL Erection of extension to form double garage. Goodiford Mill Farm, Kentisbeare. No objections.

b) To minute the recommendations for planning applications made by the Planning Committee. 14/01778/FULL Change of use of land from agriculture to holiday caravan site. Orway Crescent. Revised drawings. No objections.

c) Results of applications from Mid Devon District Council.

14/01722/CAT Notification of intention to reduce 1 Fir tree by 50% within the Conservation Area. Walnut Cottage, Silver Street. Permission granted.

14/01884/CAT Notification of intention to carry out works to 1 Beech tree and 1 Maple tree within a conservation area. Bridge House, Fore Street. Permission granted.

14/01706/FULL Change of use of land from agricultural to domestic garden: change of use of outbuildings and formation of vehicular access. Goodiford Mill Farm. Permission granted.

PNCOU applications (for information only): 14/01790/PNCOU. Land and Buildings at NGR 308268 107308 (Orway Crescent) Kentisbeare. Prior notification for the change of use of agricultural building to 2 dwelling houses under Class MB (a) and (b). Refusal of Prior Approval.

Change of use acceptance re: 14/01730/PNCOU Land at NGR 305843 107659 (Yerrishayes) Kentisbeare. Prior notification for the change of use of agricultural building to dwelling under Class MB (a).

d) MDDC letter re: Changes to Planning Obligations. Changes announced by the Government on 28/11/14 which will have significant implications for the use of Section 106 planning obligations. MDDC are currently seeking to understand the effect of this. The Clerk will make enquiries.

e) Any other planning matters. Cllr. Mrs Broom gave a report on the meeting held in Cullompton on 11/12/14 regarding the Mid Devon Local Plan Review.

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08/01/15. Finance.

- a) To resolve to make payments in accordance with the agreed budget. Total outgoings £934.78.
-Mrs Q Broom, travelling expenses. Chq 1302. See declarations.
-Mrs M Shore-Quinain (re-imburement of PAYE paid to Post Office Ltd). Chq 1303. See declarations.
-Mrs M Shore-Quinain, Clerk's salary. Chq 1304. See declarations.
-Kentisbeare Parish News, printing. Chq 1305.
-Kentisbeare Village Hall, room hire. Chq 1306.
-John Batten, playing field maintenance. Chq 1307.
-Mrs M Shore-Quinain, expenses. Chq 1308. See declarations.
-Mr R Chave. Allotment rental. Chq 1309.
-Mrs E Ellicott. P3 co-ordinator expenses. Chq 1310.
-Mr J Western. Donation for electricity supply to Christmas lights. Chq 1311.
- b) To ratify the precept for 2015/16. Following a discussion held at the 7pm to discuss the financial needs for the coming year, it was resolved to set the precept for 2015/16 at £16,500. It is a requirement that a sum of between 3-12 months expenditure is held in reserve as a contingency fund. In addition to this, funds will be held in reserve regarding replacement/maintenance with reference to the playing field, office equipment and village maintenance, together with other minor necessary expenditure. Due to possible loss of services, it was agreed to continue to build up a fund for village maintenance. An amount will be held in reserve towards possible election costs. It was resolved to continue to build up a fund towards a possible community owned sports field. Following a parish questionnaire in 2011, 89% were keen to support such a project. It was noted that some grants previously received are still held as ear marked reserves. MDDC will be instructed to deduct the payment for the 2015/16 DALC subscription.
- c) Management of the parish website. Two quotations have been received. With immediate effect, it was agreed to accept the quotation from Mrs M Thorne at £1500 per annum. Invoices will be issued quarterly.
- d) Quotation received regarding necessary office equipment for the viewing of electronic planning applications. Deferred until the next meeting.
- e) MDDC S106 funds. Subject to conditions, funding of £6,063 approved from the S106 Public Open Space Contribution Fund with reference to the cable runway for Kentisbeare Playing Field.
- f) The Pensions Regulator, automatic enrolment. It was agreed to nominate the Clerk as a contact.
- g) Induction pack for councillors. It was resolved that the Clerk will make 10 packs for the parish council post 7/5/15.
- h) Any other financial matters to be noted. The bank balance was reported as at 19/12/14. Cllr. Mrs Broom will carry out an internal check of the third quarter.

09/01/15. Reports.

- a) County Cllr. Berry. The Neighbourhood Highways Officer has a new supervisor. There will be more to report on following the budget.
- b) District Cllr. Pugsley. A waste collection trial will shortly be conducted over two existing recycling routes in order to prepare for the introduction of the new waste scheme. The new scheme involves collection of mixed plastics and changes to the way brown bins are used. This parish will not be included in the trial. The Annual State of the District Debate is awaited.
- c) Parish Paths. The parish leaflet will shortly be underway.
- d) Playing field. The weekly checks will be verified by Cllr. Shore-Quinain.
- e) Police Report. A monthly report has been received.
- f) The Clerk. Nominations are invited for the Buckingham Palace Garden party. Details circulated to all regarding a current public consultation and public meeting regarding Broadband at Upottery on 6/2/15.
- g) The Chairman. Parish Website. The working group met recently and agreed on a launch date of 7/2/15.

10/01/15. Correspondence. Village Green Winter 2014, Parish Matters, Clerks and Councils Direct, Healthwatch Voices Issue 7 Winter 2014. NHS Northern, Eastern & Western Devon CCG stakeholder letter circulated to all. Invitation for members to be appointed to The Devon Countryside Access Forum.

11/01/15. It was agreed to hold the Annual Parish Meeting and reception at Kentisbeare Village Hall on Tuesday 28/04/15. The Keepers Cottage will be asked to provide refreshments.

12/01/15. Items for information and future agenda items. Arrangements for The Annual Clifford Pike Memorial Walk.

13/01/15. Dates of future meetings of the Parish Council. 10/03/15. 14/04/15.

The meeting closed at 9.25pm.

