

## KENTISBEARE PARISH COUNCIL

The minutes of a meeting of the Parish Council held on 8<sup>th</sup> March 2016 in Kentisbeare Village Hall at 7.30pm.

**Present:** Cllrs. Mr J Wadsworth (Chair), Mrs Q Broom, M Disney, Mrs S Woofenden, Mrs W Reed, Miss D Jackson, A Southall, Mrs T Dominy, County Cllr. Mr J Berry, and the Clerk. Four members of the public were present for public question time.

**32/03/16.** To accept apologies for absence. It was resolved to accept the apologies of Cllrs. R Shore-Quinain, Mrs E Ellicott and Mrs R Berry.

**33/03/16.** Declaration of interest in items on the agenda. Cllr. Mrs S Woofenden (DPI due to a possible financial interest relating to personal business interests) planning application 16/00236/HOUSE and 16/00237/FULL.

**34/03/16.** To confirm the minutes of the Parish Council meeting held on 9<sup>th</sup> February 2016. It was resolved to adopt the minutes as a true record of the meeting and they were duly signed by the Chairman.

**35/03/16.** Matters arising from the minutes not already covered by the agenda. None

### **36/03/16.** Planning

a) Planning applications to be considered by the Parish Council.

-16/00192/FULL Green Acres Horn Road Kentisbeare. Erection of two storey and single storey extension and alterations including erection of veranda at rear and erection of stable block/tack room and stores. Following a site visit; no objections.

-16/00251/CLU Certificate of Lawfulness for the continued use of "The Annexe" as a separate dwelling for a period in excess of 10 years. Country House (The Annexe) Fore Street. No objections/no comments.

-Goodiford Barn, Kentisbeare: -16/00236/HOUSE Erection of a greenhouse and a potting shed *and* - 16/00237/FULL Erection of an agricultural store. See declarations. No objections.

b) To minute the recommendations for planning applications made by the Planning Committee.

-16/00133/FULL Erection of single storey side extension following removal of conservatory. Old School House, Blackborough. Following a site visit; no objections.

-16/00167/LBC Croyle House Kentisbeare. Listed Building Consent for the installation of guttering and downpipes to existing porch. No objections/no comments.

c) Results of applications from Mid Devon District Council.

-15/01771/FULL Land at NGR 308760 109750 (Blackborough Stables). Conversion of stables to a dwelling and construction of a vehicular access (Revised Scheme). Approved.

*For information only:* the following appeals have been dismissed: Ref: APP/Y1138/W/15/3134744 Ravensdale, Blackborough. Ref: APP/Y1138/W/15/3137109 The Old Golden Lion, Fore Street.

-16/00074/HOUSE Erection of an extension, Postwood Gardens, Kentisbeare. Approved.

d) MDDC: Landscape implications of Solar PV Proposals – Supplementary Planning Document (SPD). The Council is seeking views on a new planning document on landscape implications of Solar PV Proposals. Cllr. Southall to determine whether or not to make a response on behalf of the Parish Council, prior to which a draft will be circulated to all.

### **37/03/16.** Highways.

a) To report on work carried out by the Highways Department and to receive reports on repairs that are needed. Enquiries will be made as to the timescale regarding repairs to the road between Bishops Farm, Goodiford and beyond. b) Any other Highway matters. Notification of DALC Highways Conference 16/03/16.

**38/03/16.** Finance. a) The council has been awarded £812.95 (credited to the bank on 19/2/16) in respect of the Transparency Code Grant application. Monies have been awarded towards a new laptop and printer/scanner, training and extra hours incurred by the Clerk.

- b) £240 has been received (credited to the bank on 22/2/16) from the Locality Budget for works relating to the history project.
- c) To resolve to make payments in accordance with the agreed budget. Total outgoings £1302.92
- Mrs M Shore-Quinain, Clerk's salary and expenses. Chq 0017.
  - Mrs Maria Thorne, history project. Chq 0018.
  - Kentisbeare Parish News, printing. Chq 0019.
  - Kentisbeare Village Hall, hall hire. Chq 0020.
  - Computerlink Ltd, printer cartridges. Chq 0021.
  - Mrs E Ellicott, P3 expenses. Chq 0022 deferred.
  - Post Office Ltd, PAYE deduction. Chq 0023.
  - ICO, data protection payment. Deferred, Clerk to determine payment process.
- d) Nest Pension Scheme, direct debit. A direct debit form will be completed for return due to auto enrolment into a pension scheme for the Clerk from March 2016.
- e) Payroll provider 2016/17. A quotation of £5.50 per month was agreed from SMA Services Ltd to perform payroll duties, starting at the end of April 2016.
- f) Any other financial matters to be noted. The combined bank balance was reported as at 19/3/16. Credits to bank (detail as above see (a) and (b)).

**39/03/16. Reports.**

- a) The Clerk. Cllr Southall will attend Flood Warning Training in Tiverton provided by the Town Council.
- b) The Chairman. A ball will take place at Kentisbeare Village Hall on 11/06/16 to mark The Queen's 90<sup>th</sup> birthday. A street party is planned for the following day (12/06/16), which it is proposed will take place in the hall car park, more details will follow.
- c) The Parish Paths (P3) Co-ordinator Cllr. Mrs E Ellicott. A face book page is in the process of being set up.
- d) Playing Field. The weekly checks were verified by Cllr. Disney. The lock for inner gate is broken. Cllr. Wadsworth will look into the matter of purchasing a new lock.
- e) Police Report. More complaints have been received about traffic congestion at school start and finish times.
- f) County Cllr. J. Berry. The Heart of the SW devolution bid has been submitted. The Secretary of State is looking at a national funding formula which will benefit the south west due to each school child receiving approximately £300 less in the South West than other school children. The decision to abandon school crossing patrols has been over turned.
- g) District Cllr. Mrs R Berry. A report will be circulated via email.
- h) Any other reports. Cllr Mrs Broom reported on a proposal to upgrade the windows and doors at Kentisbeare Village Hall. The Parish Council will write a letter of support to help with the application for funding.

**40/03/16. Correspondence.** Eden Westwood flier (circulated to all). Thanks via email to councillors from BHPN for £75 subs. Clerks and Councils Direct. Tower Mint-suggested memorabilia to purchase to celebrate the Queen's 90<sup>th</sup> birthday.

**41/03/16. Devon Emergency Flood Resilience Fund.** It was agreed for Cllr. Southall to apply for a grant which could be used to help towards measures to reduce flooding upstream. The maximum amount available is £2000.

**42/03/16. Parish Council communications and possible additional notice board for the Parish.** More people should be encouraged to visit the website and sign up for the newsletter. More information will be put on the website and the matter of communications will be reviewed again at a later date. Quotations for a new notice board will be discussed at the next meeting.

**43/03/16. Items for information and future agenda items.** Playing field hedge cut. Internal audit details.

**44/03/16. Dates of future meetings of the Parish Council.** 05/04/16. 03/05/16.

***The meeting finished at 9.25pm.***

