

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on January 11th 2022 in Kentisbeare Village Hall at 7pm.

Present: N Allan (Chair), Mrs Q Broom, M Disney, E Southerden, Mrs F Ryan, N Sanders, N Woofenden, J Penfold and the Clerk.

01/01/22. Public Question Time: None.

02/01/22. Apologies: Cllrs. Mrs E Ellicott, R Shore-Quinain, MDDC Cllr D Pugsley and DCC J Berry.

03/01/22. Declarations of Interest: Cllr. M Disney (DPI as invoiced submitted by family business) cheque number 1908.

04/01/22. The Minutes of the meeting of the Parish Council held on 07/12/21 were approved and duly signed by the Chairman.

05/01/22. Matters Arising: Reference minute 163/12/21, a Declaration of Acceptance of Office was completed by Cllr. Penfold.

06/01/22. Planning:

a) Applications to be considered: None.

b) Results of applications from Mid Devon District Council.

-21/01768/FULL Conversion of redundant builders store to 2 dwellings. Holme Field, Silver Street, Kentisbeare. EX15 2BW. Approved.

-21/01469/HOUSE (revised drawings) Erection of 2 storey extension to rear, erection of car port and creation of new access. Holme Field, Silver Street, Kentisbeare. EX15 2BW. Approved.

-21/01637/FULL & 21/01638/LBC Listed Building Consent & permission for the conversion of outbuilding to visitor/holiday accommodation. Lower Kingsford, Kentisbeare, Devon. EX15 2AU. Approved.

c) Culm Garden Village. (i) Report on recent meetings – nothing to report. (ii) Any other matters – Cllr. Penfold to be a representative on the Stakeholder Forum (see minute 12/01/22).

d) Any other Planning Matters: A number of councillors will endeavour to attend online training due to take place on 20/01/22 as provided by MDDC.

07/01/22. Highways: The matter of the error on the sign at Nibby's Cross is in hand. The Clerk will raise the issue of heavy goods vehicles at the top of the Blackborough Road with the NHO and report back.

08/01/22. Kentisbeare Play Area.

a) Cycle track: Notification just received from the agent that the planning application is now live. Reference number: 22/00019/FULL. Determination date 04/03/22.

b) Any other matters: The Clerk will prepare paperwork in respect of renewal of the grass cutting contract from 01/04/22. The Clerk is to meet a contractor on site to obtain a second quotation with reference to the problem of moles. Details of the Proposed variation of the Mid Devon (Public Spaces Protection) (Dog Control) Order 2021 should be received shortly.

09/01/22. Reports.

a) Access - P3 Footpaths and Parish Paths: The P3 co-ordinator and the Clerk will meet with the contractor at Silver Wood shortly. Some trees along church path may be in need of being cut back.

b) The Clerk – is to attend an online meeting with Airband shortly.

c) Any other reports – it has been noted that a trailer has been left for some time in the village hall car park.

10/01/22. Finance.

a) The bank balance was noted as at 31/12/21. Direct Debits taken were noted as: EDF 10/12 - £7, Nest 20/12 £65.54, Utility Warehouse 30/12 - £41.05. Credit of £1800 on 05/12 DCC P3 grant.

b) Payments were approved totalling £2969.10 (including cheques 1912 & 1913):

-Chq 1903 HMRC. Quarterly PAYE.

-Chq 1904 SMA Services Ltd. Payroll provider.

-Chq 1905 Clerk – salary and expenses.

-Chq 1906 Dutch Landscape Architects Ltd. Invoice ref works to date.

Finance continued:

- Chq 1907 Kentisbeare Village Hall. Room hire.
- Chq 1908 M D Fabrication. Christmas Lights. *See declarations.*
- Chq 1909 Website and Newsletter.
- Chq 1910 Countrywide Grounds Maintenance. Grass maintenance contract.
- Chq 1911 Power for Christmas Lights.

c) A donation of £100 was agreed for Citizens Advice Torrridge, North, Mid & West Devon – cheque number 1912.

d) Precept 2022/2023: Following an informal meeting with the Clerk, Chairman and Vice-Chairman and circulation of suggested figures to cover financial needs for the coming year, a report was given and it was resolved to set the precept for 2022/23 at £40,091. The precept figure includes grants for the village halls, the three churchyards, the cricket club, Kentisbeare Players, additional Christmas lights and improvements/maintenance at the Parish playing field. A contingency fund will be held as required, and a fund will continue to be built for the cycle track. Councillors were unanimous in their decision to set the precept at £40,091 which was noted as a small increase – it was noted that it was resolved for no increase last year (2021/22). As in previous years, MDDC will deduct the subscription for DALC from the precept and it was agreed that this should now be standard procedure.

e) Review of effectiveness of system of internal control – resolved that arrangements in place are satisfactory.

f) Any other financial matters: Following the last meeting (minute 170/12/21 (d)), a report was given as received from CHAT and a donation of £200 was agreed – cheque number 1913.

11/01/22. MDDC Parish Review: Deferred to the next meeting.

12/01/22. Cllr. Penfold was appointed as a representative to the Garden Village Stakeholder Forum and the Connecting the Culm Project Forum.

13/01/22. Correspondence & Consultations. Thank you from St. Mary's Church.

14/01/22. Items for information, future agenda items, and dates of future meetings. 08/02/22, 08/03/22, 12/04/22.

15/01/22. The Council went into Part 2 for a staff salary review.