

## KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 14<sup>th</sup> September 2021 in Kentisbeare Village Hall at 7pm.

**Present:** Mrs Q Broom (Chair), N Sanders, Mrs F Ryan, R Shore-Quinain, Mrs E Ellicott (part of meeting), M Disney (present from item agenda item 7.3) and the Clerk. One member of the public was present for the entire meeting and one member of the public was present for the first part of the meeting.

*In the absence of the Chairman Cllr. N Allan, the Vice-Chairman Cllr. Mrs Q Broom took the meeting.*

**116/09/21. Public Question Time:** None.

**117/09/21. Apologies:** Cllrs. N Allan, E Southerden, N Woofenden and DCC Cllr. J Berry.

**118/09/21. Declarations of Interest:** Cllr. R Shore-Quinain (DPI as spouse) payment to the Clerk.

**119/09/21.** Publicising of vacancy on the Parish Council and co-option: Confirmation received from MDDC that the Parish Council may now co-opt. The Clerk will publicise the vacancy.

**120/09/21.** The Minutes of the meeting of the Parish Council held on 03/08/21 were approved and duly signed by the Vice-Chairman.

**121/09/21.** Matters Arising: None.

### **122/09/21. PLANNING:**

#### **a) Applications considered:**

21/01637/FULL & 21/01638/LBC Listed Building Consent & permission for the conversion of outbuilding to visitor/holiday accommodation. Lower Kingsford, Kentisbeare, Devon. EX15 2AU. No objections.

#### **b) Results of applications from Mid Devon District Council:**

-21/01488/CAT Notification of intention to remove 1 Lawson Cypress tree within the Conservation Area. Wyndham Cottage, Priest Hill, Kentisbeare. EX15 2BG. Approved.

-21/00795/FULL and 21/00797/LBC Permission and Listed Building Consent for conversion of a semi-derelict building to 2 dwellings. Blackborough House, Blackborough. EX15 2HJ. Permission granted.

**c) Culm Garden Village:** The next meeting of the Delivery Board will be held on 17/09/21. The Chairman, Vice-Chairman and Cllr. Mrs Ellicott met informally on site recently with the Chairman of the Delivery Board and the Project Manager to look at concerns that Kentisbeare Parish Council has regarding the boundary of the garden village.

**d) MDDC: Draft Housing Strategy for Mid Devon - Consultation until 30/09/21:** Cllr. R Evans attended the meeting as an interested member of the public and gave details of the consultation - Cllrs. N Allan and Mrs Q Broom will formulate a response.

**e) Any other Planning Matters:** Cllr. Woofenden attended the MDDC National Model Design Code workshop recently. The Cabinet will shortly be looking at the Playing Pitch Strategy.

**123/09/21. Highways:** Some unauthorised “no parking” signs have been displayed in the village square.

### **124/09/21. REPORTS.**

**a) The Clerk** – details have been circulated of the upcoming DALC AGM. A new dog waste bin has now been installed in Blackborough.

**b) Cllr. Mrs Ellicott P3 Footpath co-ordinator** - the series of summer walks was not so well attended this year. Next year marks the 20<sup>th</sup> year of the Annual Clifford Pike Memorial Walk.

**c) Cllr. Mrs Broom as Chairman of the meeting** – thanks to MDDC Cllr. R Evans for the information that he provides whilst attending meetings and also between Parish Council meetings, which the Parish Council is grateful for.

**d) DCC Cllr. J Berry** – a report will be circulated to all in the absence of Cllr. Berry. The Parish Council may apply for funds from the Locality Budget; the Clerk will contact Cllr. Berry regarding additional equipment in relation to the use of the hall projector, so that the Parish Council equipment will be compatible with the recently installed projector in the main hall. The Clerk will also put in a request to replace the badminton equipment at the village hall.

### **125/09/21. Kentisbeare Play Area.**

**a) Cycle track:** Details were given of a quotation received for assistance with the planning and tendering process (see finance).

**b) Other improvements to the area:** A site visit will be arranged for the advisory group to look at improvements to the area. A contractor will be instructed to deal with the problem of moles. The pedestrian gate needs attention and the hedge cut will be booked.

c) Any other matters: The contract for grass cutting is due for renewal next year.

**126/09/21. Finance.**

a) The bank balance was reported and a note of credits and debits was given. Direct Debits taken were noted as: EDF 12/07 & 10/08 - £9, Nest 29/07 - £65.54, Utility Warehouse 30/07 & 31/08 - £41.05. Credit received in respect of advertising on the Parish website: 24/08 - £25, 25/08 - £20.

b) Payments were approved totalling £1505.52:

-Chq 1871 Clerk – salary and expenses. See declarations.

-Chq 1872 SMA Services Ltd. Payroll provider.

-Chq 1873 Website works.

-Chq 1874 Parish Online – Geosphere Ltd. Annual subscription.

-Chq 1875 MDDC. Litter bin emptying.

-Chq 1876 Countrywide Grounds Maintenance. Grass cutting contract.

c) It was agreed for the purchase of additional equipment in relation to the hall projector, so that the Parish Council equipment will work with the projector in the main hall. It is hoped for some funding from the Locality Budget.

d) A quotation for £680 from T K Play Ltd., for repair of the cable runway at the play park was agreed. T K Play Ltd. will also be instructed to repair the pedestrian gate at an additional cost.

e) A quotation for £2279.99 from Dutch Landscape and Architects was agreed for assistance with the planning and tender process regarding the cycle track.

f) Any other financial matters: The Clerk will look into the process for setting up online payments.

**127/09/21. Christmas Lights:** The Clerk will be meeting with Kentisbeare PCC shortly to discuss the possibility of the purchase of additional Christmas lights for the church grounds.

**128/09/21. BT Phone Box located outside of Kentisbeare Village Stores and Post Office – possible adoption.**

The Clerk reported that the kiosk is a cashless working kiosk which will accept incoming calls and that outgoing calls can be made by using a credit or debit card. Calls may also be made by reversing the charges and most importantly the kiosk can be used to make emergency calls. It was agreed that whilst the kiosk is a working box as owned and maintained by BT the Parish Council would not consider adoption.

**129/09/21. For information only - to note the following actions/info under the scheme of delegation:**

-A response indicating no objections has been submitted for the following under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman and all councillors:

-21/01549/FULL Erection of an agricultural storage building. Land at NGR 305416 106710 (North East of Aller Cross) Kentisbeare.

-21/01600/HOUSE Erection of a first floor extension, replacement of existing windows and doors, conversion of garage to additional accommodation with cladding finish to front entrance. Magnolia House, Fore Street, Kentisbeare. EX15 2AD.

**130/09/21. Correspondence:** Clerks and Councils Direct. CPRE – Countryside Voices and Bulletin.

**131/09/21. Items for information, future agenda items, and dates of future meetings:** Christmas lights. Meeting dates - 05/10/21, 09/11/21 and 07/12/21.