

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Parish Clerk: Email: info@kentisbeare.net

Notice of the Annual Meeting of the Parish Council to be held on Tuesday 10th May 2022 in Kentisbeare Village Hall – *this will follow the Annual Parish Meeting which starts at 7pm.* Members of the Public are invited to attend and may address the Council in Public Question Time.

Public Question Time. *Parishioners are reminded that, at the discretion of the Chairman, public question time is limited to 15 minutes and individual representations may not exceed a period of 3 minutes. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.*

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Election of Officers:

- 1.1 Chairman.
- 1.2 Chairman to sign a Declaration of Acceptance of Office form.
- 1.3 Vice Chairman.

2. Apologies: Cllrs. Mrs F Ryan, J Penfold & R Shore-Quinain.

3. Declarations of interest.

4. Appointment of Representatives to Working/Advisory Groups:

- 4.1 Planning.
- 4.2 Finance.
- 4.3 The Parish Paths and Silver Wood.
- 4.4 Playing Field.
- 4.5 Highways.
- 4.6 Website.
- 4.7 Personnel.
- 4.8 History

5. Appointment of Representatives to:

- 5.1 Kentisbeare Village Hall Committee.
- 5.2 Blackdown Hills Rural Partnership & Parishes Network.
- 5.3 Culm Garden Village (i) Delivery Board (ii) Stakeholder Forum.
- 5.4 Connecting the Culm Project.

6. **Approval of minutes** – of the Parish Council meeting held on 12th April 2022.

7. Matters Arising.

8. Planning.

8.1 Applications to be considered by the Parish Council.

[22/00732/LBC](#) Listed Building Consent for installation of an electric car charger point. Croyle House, Kentisbeare. EX15 2AP.

Planning continued:

- 8.2** Results of applications from Mid Devon District Council.
- 8.3** Culm Garden Village Proposal. (i) Report on recent meetings. (ii) Any other matters.
- 8.4** Any other planning matters.

- 9. Connecting The Culm** - Report on recent drop in session and various meetings.

- 10. Highways.**

- 11. Reports:**
 - 11.1** The Clerk.
 - 11.2** The Chairman.
 - 11.3** DCC Councillor.
 - 11.4** MDDC Councillor.
 - 11.5** The Parish Paths and Silver Wood. (i) The Annual Clifford Pike Memorial Walk.
 - 11.6** Any other reports.

- 12. Finance.**
 - 12.1** To note the bank balance.
 - 12.2** To approve payments:
 - Chq 001939 £ tbc Clerk - salary and expenses.
 - Chq 001940 £ 9.06 SMA Services. Payroll provider.
 - Chq 001941 £ tbc Website & newsletter administrator.
 - Chq 001942 £ tbc CGM Ltd. Grass maintenance contract.
 - Chq 001943 £ 480.00 Project Cosmic. Annual Support Contract.
 - Chq 001944 £ tbc Community First Trading Ltd. Parish Council insurance renewal.
 - 12.3** Kentisbeare Handyman - update.
 - 12.4** Any other financial matters to be noted.

- 13. The Queen's Platinum Jubilee.**

- 14. Kentisbeare Play Area.** (i) Update with reference to the cycle track. (ii) Any other matters.

- 14. Correspondence:** Clerks & Councils Direct.

- 15. Items for information, future agenda items, and dates of future meetings.** Possible History Event – future agenda item. Meetings scheduled for - 14/06/22 & 12/07/22.

COVID-19: Attendees should observe the prevailing Covid guidance. Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19. Attendees should maintain a degree of social distancing where practical including seating arrangements. Face coverings are encouraged in crowded, enclosed spaces.

To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk.