

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. **Email:** nick@kentisbeare.net Parish Clerk: **Email:** info@kentisbeare.net

Notice of a meeting of the Parish Council to be held on Tuesday 11th January 2022 at 7pm in the main hall of Kentisbeare Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 07/12/21.
5. Matters Arising.

6. **Planning:**
 - 6.1 Applications to be considered: None.
 - 6.2 Results of applications from Mid Devon District Council.
 - [21/01768/FULL](#) Conversion of redundant builders store to 2 dwellings. Holme Field, Silver Street, Kentisbeare. EX15 2BW. Approved.
 - [21/01469/HOUSE](#) (revised drawings) Erection of 2 storey extension to rear, erection of car port and creation of new access. Holme Field, Silver Street, Kentisbeare. EX15 2BW. Approved.
 - [21/01637/FULL](#) & [21/01638/LBC](#) Listed Building Consent & permission for the conversion of outbuilding to visitor/holiday accommodation. Lower Kingsford, Kentisbeare, Devon. EX15 2AU. Approved.
 - 6.3 Culm Garden Village. (i) Report on recent meetings. (ii) Any other matters.
 - 6.4 Any other Planning Matters.

7. **Highways.**

8. **Kentisbeare Play Area.**
 - 8.1 Cycle track: Update.
 - 8.2 Any other matters.

9. **Reports.**
 - 9.1 Access - P3 Footpaths and Parish Paths.
 - 9.2 The Clerk.
 - 9.3 Any other reports - *any reports given here should be brief and it is preferable that reports are circulated in advance of the meeting*

10. **Finance.**
 - 10.1 To note the bank balance.
 - 10.2 To approve payments:
 - Chq 1903 £ 18.68 HMRC. Quarterly PAYE.
 - Chq 1904 £ 10.25 SMA Services Ltd. Payroll provider.
 - Chq 1905 £ tbc Clerk – salary and expenses.
 - Chq 1906 £ 829.00 Dutch Landscape Architects Ltd. Invoice ref works to date.
 - Chq 1907 £ 34.00 Kentisbeare Village Hall. Room hire.

Finance continued:

- Chq 1908 £ 770.40 M D Fabrication. Christmas Lights.
- Chq 1909 £ tbc Website and Newsletter.
- Chq 1910 £ 162.00 Countrywide Grounds Maintenance. Grass maintenance contract.
- Chq 1911 £ 50.00 Power for Christmas Lights.

- 10.3** To consider a request for a donation for Citizens Advice Torridge, North, Mid & West Devon.
- 10.4** Precept 2022/2023: To agree a figure for the Parish precept.
- 10.5** Review of effectiveness of system of internal control.
- 10.6** Any other financial matters.

- 11.** MDDC Parish Review.

- 12.** To appoint Cllr. Penfold to an advisory group(s).

- 13.** **Correspondence & Consultations.** Thank you from St. Mary's Church.

- 14.** **Items for information, future agenda items, and dates of future meetings.** 08/02/22, 08/03/22, 12/04/22.

- 15.** Review of staff salary & expenses.

COVID-19 *Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19.*

Unless you are exempt or have a reasonable excuse face coverings are now required by law in most indoor public places including village halls. Please see [guidance](#) on the wearing of face coverings.

Kentisbeare Village Hall has an NHS QR code to support test and trace and attendees are encouraged to register using this app. The Clerk will not provide any papers - the agenda is available electronically and individuals that wish to refer to the agenda must do so via their own device or bring their own printed copy which must be taken away at the end of the meeting. Do not share items such as devices or pens. Attendees should maintain a degree of social distancing where practical including seating arrangements. Users should stack away their own chair & wipe down.