

## KENTISBEARE PARISH COUNCIL

Website: [www.info@kentisbeare.net](http://www.info@kentisbeare.net)

Chairman: Nick Allan. **Email:** [nick@kentisbeare.net](mailto:nick@kentisbeare.net) Parish Clerk: **Email:** [info@kentisbeare.net](mailto:info@kentisbeare.net)

### **Notice of a meeting of the Parish Council to be held on Tuesday 21<sup>st</sup> June 2022 at 7pm in Kentisbeare Village Hall.**

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

**To Members of the Council:** You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

### AGENDA

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the Annual Parish meeting and the Annual Parish Council meeting held on 10/05/22.
5. Matters Arising.
  
6. **Planning & Planning Correspondence/Information:**
  - 6.1 Applications to be considered by the Parish Council:
    - [22/00822/FULL](#) Erection of 3 dwellings. Holme Field, Silver Street, Kentisbeare. EX15 2BW.
    - [22/00820/HOUSE](#) Erection of two-storey and single extension. Myrtle Cottage, Silver Park, Kentisbeare. EX15 2BW.
  - 6.2 Results of applications from Mid Devon District Council.
    - 21/01887/MFUL Erection of 10 holiday lodges and 1 reception lodge. Millhayes Lakes Kentisbeare. EX15 2FQ. Permission granted.
    - 22/00732/LBC Listed Building Consent for installation of an electric car charger point. Croyle House, Kentisbeare. EX15 2AP. Approved.
    - For information only, the following application has been withdrawn: [22/00606/LBC](#) Variation of condition 5 of Listed Building Consent 21/00950/LBC to alter design of new staircase. Ford Farm, Fore Street, Kentisbeare. EX15 2AF.
  - 6.3 Culm Garden Village. (i) Report on recent meetings. (ii) Any other matters.
  - 6.4 Any other Planning Matters.
  
7. **Reports.**
  - 7.1 Access - P3 Footpaths and Parish Paths. (i) Annual Clifford Pike Memorial Walk and Series of Summer Walks. (ii) Site meeting at Silver Wood. (iii) Any other matters.
  - 7.2 The Clerk.
  - 7.3 The Chairman.
  - 7.4 Reports from DCC & MDDC Councillors.
  - 7.5 Any other reports.
  
8. **Highways.**
  - 8.1 20mph speed limits.
  - 8.2 Any other matters.

**9. Finance.**

**9.1** To note the bank balance.

**9.2** To approve payments:

- Chq 1945 £ 9.06 SMA Services Ltd. Payroll provider.
- Chq 1946 £ tbc Clerk – salary and expenses. *See declarations.*
- Chq 1947 £ tbc Website and Newsletter.
- Chq 1948 £ tbc Kentisbeare Village Hall. Hire.
- Chq 1949 £ 371.02 Countrywide Grounds Maintenance. Grass maintenance contract.
- Chq 1950 £ 162.00 Microshade Business Consultants Ltd. Annual renewal for Data Protection Officer Services.
- Chq 1951 £ 672.00 Project Cosmic Ltd. Website development.
- Chq 1952 £ 851.76 MDDC. Emptying of Parish Council owned bins.
- Chq 1953 £ 839.68 Devon Shirts. Jubilee caps for the children in the Parish.

**9.3 Annual Governance & Accountability Return (AGAR) & Audit 2021/22.**

**9.3.1** Internal audit – to note the internal audit report.

**9.3.2** Section 1 – To approve The Annual Governance Statement 2021/22.

**9.3.3** Section 2 - The Accounting Statements for 2021/22. (i) To consider the Accounting Statements. (ii) To approve the Accounting Statements. (iii) Signature of the Accounting Statements by the Chairman of the meeting.

**9.4** Kentisbeare Handyperson position.

**9.5** Parish Photograph.

**9.6** Any other financial matters.

**10. Kentisbeare Play Area.**

**10.1** Cycle track - quotations to manage the tender process.

**10.2** Any other matters.

**11. Possible History Event:** Cllr. Penfold.

**12. Correspondence & Consultations.** (i) CPRE Bulletin (ii) [Devon County Council \(Traffic Regulation & On-Street Parking Places\) Amendment Order](#) (circulated to all).

**13. Items for information, future agenda items, and dates of future meetings.**

***COVID-19:** Attendees should observe the prevailing Covid guidance. Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19. Attendees should maintain a degree of social distancing where practical including seating arrangements. Face coverings are encouraged in crowded, enclosed spaces.*