

## KENTISBEARE PARISH COUNCIL

Website: [www.info@kentisbeare.net](http://www.info@kentisbeare.net)

Chairman: Nick Allan. **Email:** [nick@kentisbeare.net](mailto:nick@kentisbeare.net) Parish Clerk: **Email:** [info@kentisbeare.net](mailto:info@kentisbeare.net)

**Notice of a meeting of the Parish Council to be held on Tuesday 6<sup>th</sup> December 2022 at 7pm in Kentisbeare Village Hall.** Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

**To Members of the Council:** You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

### AGENDA

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the Parish Council meeting held on 15/11/22.
5. Matters Arising.
  
6. **Planning & Planning Correspondence/Information:**
  - 6.1 Applications to be considered by the Parish Council:  
[22/00163/LBC](#) & [22/00162/HOUSE](#) - Listed Building Consent & permission for conversion of stable block into work/relaxation studio, utility room & link to main dwelling. Glimsters Farm, Fore St., Kentisbeare. EX15 2AD.  
[22/02132/HOUSE](#) - Erection of single storey extension following demolition of existing conservatory. Croyle Orchard, Croyle, Kentisbeare. EX15 2AN.  
[22/02199/MFUL](#) Erection of extension to hatchery, store room and replacement staff welfare/changing rooms and formation of car park. PD Hook (Hatcheries) Ltd Kentisbeare. EX15 2AL.  
[22/02095/CAT](#) Notice of intention of works to trees in a hedge (remove 2 Sycamore trees, remove 1 group of Sycamore trees and remove 1 vertical branch of a Sycamore tree) in the Conservation Area. Honest Heart Cross, Kentisbeare.
  - 6.2 Results of applications from Mid Devon District Council.  
-[22/01374/CLP](#) Certificate of Lawfulness for the proposed use of caravan for holiday purposes. Land at NGR 309491 109255 The Paddock, Blackborough. Permission refused.  
-22/01932/FULL Erection of roof over livestock yard. Land and Buildings at NGR 305381 106330 Aller House Farm, Kentisbeare. Permission granted.
  - 6.3 Culm Garden Village.
  - 6.4 Any other Planning Matters.
  
7. **Reports.**
  - 7.1 P3 Footpaths and Parish Paths.
  - 7.2 The Clerk.
  - 7.3 Reports from DCC & MDDC Councillors.
  - 7.4 Any other reports.
  
8. **Highways.**
  
9. **Christmas Lights in the Parish.**

**10. Finance.**

**10.1** To note the bank balance.

**10.2** To approve payments:

- Chq 2007 £ tbc Clerk – salary and expenses.
- Chq 2008 £ tbc Website and Newsletter.
- Chq 2009 £ 9.06 SMA Services. Payroll provider.
- Chq 2010 £ 93.50 Society of Local Council Clerks – membership renewal.
- Chq 2011 £ 22.00 Sainthill Baptist Church. Room hire.
- Chq 2012 £ 44.00 Kentisbeare Village Hall. Room hire.
- Chq 2013 £ tbc CPRE. Renewal of membership.
- Chq 2014 £ tbc Countrywide Grounds Maintenance. Grass maintenance contract.

**10.3** Annual request for financial support from Citizens Advice, Torridge, North, Mid & West Devon.

**10.4** Second letter from Andrew Jarrett Deputy Chief Executive at MDDC regarding provision of services and possible help from Town and Parish Councils.

**10.5** Notification of external auditor appointment 2022-23 to 2026-27.

**10.6** Any other financial matters.

**11. Kentisbeare Play Area.**

**11.1** Cycle track – update.

**11.2** Inspections.

**11.3** Any other matters.

**12. Free Landmark Tree for Kentisbeare.**

**13. Review of Standing Orders and Financial Regulations.**

**14. Annual Parish Meeting.**

**15. Correspondence & Any Other Consultations.**

**16. Items for information, future agenda items, and dates of future meetings.** Next meeting – 17/01/23.

*COVID-19: Attendees should observe the prevailing Covid guidance. Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19. Attendees should maintain a degree of social distancing where practical including seating arrangements. Face coverings are encouraged in crowded, enclosed spaces.*