

## KENTISBEARE PARISH COUNCIL

Minutes of a meeting of Parish Council held on 6<sup>th</sup> December 2022 in Kentisbeare Village Hall at 7pm.

**Present:** N Allan, Mrs Q Broom, N Woofenden, N Sanders, Mrs F Ryan, M Disney, J Penfold and the Clerk.

**151/12/22.** Public Question Time: None.

**152/12/22.** Apologies: Cllrs. R Shore-Quinain, E Southerden, Mrs E Ellicott & DCC Cllr. J Berry.

**153/12/22.** Declarations of Interest: Cllr. N Woofenden (DPI as the applicant) reference planning applications 22/00163/LBC & 22/00162/HOUSE.

**154/12/22.** The Minutes of the Parish Council meeting held on 15/11/22 were approved and duly signed by the Chairman.

**155/12/22.** Matters Arising: None.

### **156/12/22. Planning & Planning Correspondence/Information:**

**a)** Applications to be considered by the Parish Council:

22/00163/LBC & 22/00162/HOUSE - Listed Building Consent & permission for conversion of stable block into work/relaxation studio, utility room & link to main dwelling. Glimsters Farm, Fore St., Kentisbeare. EX15 2AD. No objections. *Cllr. Woofenden left the meeting for this item – see declarations.*

22/02132/HOUSE Erection of single storey extension following demolition of existing conservatory. Croyle Orchard, Croyle, Kentisbeare. EX15 2AN. No objections.

22/02199/MFUL Erection of extension to hatchery, store room and replacement staff welfare/changing rooms and formation of car park. PD Hook (Hatcheries) Ltd Kentisbeare. EX15 2AL. No objections.

22/02095/CAT Notice of intention of works to trees in a hedge (remove 2 Sycamore trees, remove 1 group of Sycamore trees and remove 1 vertical branch of a Sycamore tree) in the Conservation Area. Honest Heart Cross, Kentisbeare. No objections.

**b)** Results of applications from Mid Devon District Council.

-22/01374/CLP Certificate of Lawfulness for the proposed use of caravan for holiday purposes. Land at NGR 309491 109255 The Paddock, Blackborough. Permission refused.

-22/01932/FULL Erection of roof over livestock yard. Land and Buildings at NGR 305381 106330 Aller House Farm, Kentisbeare. Permission granted.

**c)** Culm Garden Village: The Chairman will attend the upcoming meeting of the Delivery Board shortly; the Vice-Chairman is unable to attend.

**d)** Any other Planning Matters: None. *Cllr. Disney arrived.*

### **157/12/22. Reports.**

**a)** P3 Footpaths and Parish Paths: The possibility of some more duck boarding will be brought forward at the next site meeting at Silver Wood.

**b)** The Clerk. (i) A representative from Cosmic will attend a future meeting where Office 365 will be discussed. (ii) The handyman will be asked to put a finish on to the Clifford Pike Memorial bench which has been repaired. Details have been circulated of the upcoming Autumn briefing with DCC J Hart; the Chairman will join the meeting.

**c)** Reports from DCC & MDDC Councillors: None.

**d)** Any other reports: (i) Enquiries will be made about the relocation of the noticeboard on the pub wall. (ii) The Police will be contacted about vandalism in the hall car park – this is due to vandalism that has occurred to the Clifford Pike Memorial bench twice within the last year or so and an abandoned car that has now also been vandalised.

**158/12/22. Highways:** (i) Significant rainfall has caused erosion of the road to Sainthill which has been reported. (ii) Cllr. Penfold will follow up an issue regarding signage that was discussed with the NHO earlier in the year.

**159/12/22. Christmas Lights in the Parish:** Payments to cover the electricity will be included on the next agenda. It is hoped that there will be some information regarding costs from Blackborough Village Hall shortly.

### **160/12/22. Finance.**

**a)** The bank balance was noted as at 30/11/22. Direct Debits taken: Nest - 02/11 £71.71, EDF - 10/11 £7, Utility Warehouse - 30/11 £41.05. Credits received: 01/11/22 - Kentisbeare Village Hall £60, 17/11- DCC P3 Footpath Grant £1800, credits received in respect of advertising on the website - 24/11 £7.50, 25/11 £25.

*Finance continued:*

**b) Payments were approved totalling £1581.34:**

- Chq 2007 Clerk – salary and expenses.
- Chq 2008 Website and Newsletter.
- Chq 2009 SMA Services. Payroll provider.
- Chq 2010 Society of Local Council Clerks – membership renewal.
- Chq 2011 Sainthill Baptist Church. Room hire.
- Chq 2012 Kentisbeare Village Hall. Room hire.
- Chq 2013 CPRE. Renewal of membership.
- Chq 2014 Countrywide Grounds Maintenance. Grass maintenance contract.

**c) Annual request for financial support from Citizens Advice, Torridge, North, Mid & West Devon – deferred to the next meeting.**

**d) Second letter from Andrew Jarrett Deputy Chief Executive at MDDC regarding provision of services and possible help from Town and Parish Councils; the district council has asked all councils that set a precept in excess of £20,000 if they will consider a financial contribution towards services. It was noted by councillors that Kentisbeare Parish Council is very active – already owning its own play area (some areas are owned and maintained by MDDC); play areas require constant maintenance and regular improvement. It was noted that extra bins have been funded and that annual grants are given to the three churchyards, the two village halls, the youth club and other groups when agreed. The Clerk has discussed the details with Mr Jarrett - councillors agreed that as the Parish Council is so active within its community that a financial contribution will not be offered at this time.**

**e) Notification of external auditor appointment 2022-23 to 2026-27: SAAA has appointed PKF Littlejohn LLP as external auditor to the authority for the 5-year period from 2022-23 until 2026-27.**

**f) Any other financial matters: Income and expenditure for the second quarter and to 30/11 has been completed.**

**161/12/22. Kentisbeare Play Area.**

**a) Cycle track – update: All documents are agreed in respect of the tender which will go live this week. The Clerk has made an application to DCC Locality Budget with the support of Cllr. John Berry for financial help in running the tender – as previously agreed.**

**b) Inspections: ROSPA has carried out the annual inspection; the report has been sent to the Play Area Contractor as there are a few minor issues that require attention. A quotation for various minor works has also been requested.**

**c) Any other matters: The tree and the goal post will soon be removed as previously agreed.**

**162/12/22. Free Landmark Tree for Kentisbeare – following communication from Devon Wildlife Trust, Cllr. Penfold will make enquiries with Blackborough church yard.**

**163/12/22. Review of Standing Orders and Financial Regulations – approved in principle with a review shortly.**

**164/12/22. Annual Parish Meeting – it was agreed for a reception sometime in March.**

**165/12/22. Correspondence & Any Other Consultations: None.**

**166/12/22. Items for information, future agenda items, and dates of future meetings. Next meeting – 10/01/23.**