

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. **Email:** nick@kentisbeare.net Parish Clerk: **Email:** info@kentisbeare.net

Notice of a meeting of the Parish Council to be held on Tuesday 14th February 2023 at 7pm in Kentisbeare Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies: Cllr. N Allan.
3. Declarations of Interest.
4. Approval of Minutes: of the Parish Council meeting held on 10/01/23.
5. Matters Arising.

6. **Planning & Planning Correspondence/Information:**
 - 6.1 Applications to be considered by the Parish Council:
[23/00017/OUT](#) Outline for the erection of an agricultural workers dwelling with all matters reserved. Land at NGR 306640 109585 (Croyle Farm) Kentisbeare.
 - 6.2 Results of applications from Mid Devon District Council.
[22/02095/CAT](#) Notice of intention of works to trees in a hedge (remove 2 Sycamore trees, remove 1 group of Sycamore trees and remove 1 vertical branch of a Sycamore tree) in the Conservation Area. Honest Heart Cross, Kentisbeare. Approved.
[22/00163/LBC & 22/00162/HOUSE](#) - Listed Building Consent & permission for conversion of stable block into work/relaxation studio, utility room & link to main dwelling. Glimsters Farm, Fore St., Kentisbeare. EX15 2AD. Approved.
 - 6.3 Culm Garden Village.
 - 6.4 Any other Planning Matters.

7. **Reports.**
 - 7.1 P3 Footpaths and Parish Paths.
 - 7.2 The Clerk. (i) District and Parish Elections.
 - 7.3 Reports from DCC & MDDC Councillors.
 - 7.4 Report on meeting with Chairman of Blackborough Village Hall: Cllr. Mrs Broom.
 - 7.5 Any other reports.

8. **Highways.**

9. **Finance.**
 - 9.1 To note the bank balance.
 - 9.2 To approve payments:

-Chq 2024	£ tbc	Clerk – salary and expenses.
-Chq 2025		Spoilt cheque.
-Chq 2026	£ 9.06	SMA Services. Payroll provider.
-Chq 2027	£ 60.00	Kentisbeare Parish Church Magazine. Printing costs.
-Chq 2028	£ tbc	Website and Newsletter monthly invoice.
-Chq 2029	£1458.00	Dutch Landscape Architects Ltd. Professional services re: tendering process.

Finance continued:

- Chq 2030 £ 204.00 Project Cosmic. Hosting re: website.
- Chq 2031 £ 1000.00 Blackborough Village Hall. Grant.
- Chq 2032 £ 660.00 P3 Footpath contractor. Footpath works.
- Chq 2033 £ tbc P3 Footpath co-ordinator. Expenses.

- 9.3** Review of Fixed Asset Register.
- 9.4** Review of effectiveness of system of internal control.
- 9.5** Office – storage and communications.
- 9.6** Any other financial matters.

- 10. Kentisbeare Play Area.**
 - 10.1** Replacement bin.
 - 10.2** Update on cycle track following completion of the procurement process.
 - 10.2.1** Review of tenders received together with evaluation report and award of contract.
 - 10.3** Grant funding.
 - 10.4** Any other matters.

- 11. New Community Project - Power Allotments, Devon.**

- 12. Annual Parish Meeting (APM).**

- 13. Correspondence & Any Other Consultations.** Clerks and Councils Direct.

- 14. Items for information, future agenda items, and dates of future meetings.** Next meeting – 14/03/23, APM 15/03/23.

COVID-19: Attendees should observe the prevailing Covid guidance. Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19. Attendees should maintain a degree of social distancing where practical including seating arrangements. Face coverings are encouraged in crowded, enclosed spaces.