

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. **Email:** nick@kentisbeare.net Parish Clerk: **Email:** info@kentisbeare.net

Notice of a meeting of the Parish Council to be held on Tuesday 18th April 2023 at 7pm in Kentisbeare Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies: Cllrs. Mrs F Ryan & N Woofenden.
3. Declarations of Interest.
4. Approval of Minutes: of the Annual Parish meeting held on 14/03/23 and of the Parish Council meeting held on 15/03/23.
5. Matters Arising.

6. **Planning & Planning Correspondence/Information:**
 - 6.1 Applications to be considered by the Parish Council:
[23/00581/HOUSE](#) Erection of replacement garden room. Magnolia House, Fore Street, Kentisbeare. EX15 2AD
[23/00587/FULL](#) Erection of an agricultural building to cover existing silage clamp. Land & Buildings at NGR 309307 108742 Ponchydown Dairy, Blackborough.
 - 6.2 To note that the following was considered under the scheme of delegation and no objections were raised:
[23/00027/FULL](#), Retention of restored hay barn & [23/00029/LBC](#), Listed Building Consent for restoration works to hay barn - Sanders Farm, Croyle, Kentisbeare. EX15 2AN.
 - 6.3 Results of applications from Mid Devon District Council.
[23/00260/HOUSE](#) Erection of single storey extension, carport and detached double garage, detached therapy room and indoor hydro pool with plant room and changing room and demolition of existing garages/store (Revised scheme). Postwood Gardens, Kentisbeare. EX15 2BS. Approved.
 - 6.4 Report on Danescroft presentation of 30/03/23.
 - 6.5 Culm Garden Village.
 - 6.6 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Clerk. (i) Elections 2023.
 - 7.2 Reports from DCC & MDDC Councillors.
 - 7.3 P3 Footpaths and Parish Paths. (i) Summer walks. (ii) Any other matters.
 - 7.4 The Chairman/Vice-Chairman.
 - 7.5 Any other reports.

8. **Highways.**
 - 8.1 Weight Restriction Signage near Kingsmill including quotation from DCC Highways.
 - 8.2 Any other matters.

9. **Finance.**
 - 9.1 To note the bank balance.

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Finance Continued:

- 9.2** To approve payments:
- Chq 2046 £ 19.06 SMA Services. Payroll provider.
 - Chq 2047 £ 144.00 Kentisbeare Village Hall. Hall hire.
 - Chq 2048 £ 2120.40 T K Play Ltd. Maintenance to play area equipment.
 - Chq 2049 £ tbc Dutch Landscape Architects Ltd., re: cycle track project.
 - Chq 2050 £ 468.00 The Keepers Cottage Inn. Provision of refreshments for APM & Reception.
 - Chq 2051 £ tbc Clerk – salary and expenses (April).
 - Chq 2052 £ tbc Website and e-newsletter (April).
- 9.3** To note the invoice from the Devon Association of Local Councils for membership - £264.07.
- 9.4** To note that cheque numbers 2043 to 2045 totalling £1265.85 were agreed under the scheme of delegation as routine payments – cq 2043: Clerk salary & expenses, cq 2044: website & e-newsletter, cq 2045: HMRC quarterly PAYE.
- 9.5** **Annual Governance & Accountability Return (AGAR) & Audit 2022/23.**
- 9.5.1** Income and Expenditure and bank reconciliation as at 31/03/23.
- 9.5.2** Internal audit – to note the internal audit report.
- 9.5.3** Section 1 – To approve The Annual Governance Statement 2022/23.
- 9.5.4** Section 2 - The Accounting Statements for 2022/23. (i) To consider the Accounting Statements. (ii) To approve the Accounting Statements. (iii) Signature of the Accounting Statements by the Chairman of the meeting.
- 9.6** Any other financial matters.
- 10. Kentisbeare Play Area.**
- 10.1** Update on cycle track.
- 10.2** Any other matters.
- 11. Provision of allotments.**
- 12. The Coronation of King Charles III - 06/05/2023.**
- 13. Correspondence & Any Consultations.** (i) [DCC – Mobile Library Consultation](#).
- 14. Items for information, future agenda items, and dates of future meetings.** Next meeting – Annual Parish Council Meeting 16/05/23 at 7pm.