

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 12th July 2022 in Kentisbeare Village Hall at 7pm.

Present: N Allan (Chair), Mrs Q Broom (part of meeting), N Woofenden, N Sanders, Mrs F Ryan, E Southerden, J Penfold, M Disney, R Shore-Quinain and the Clerk. Two members of the public were present - one for the entire meeting and one for public question time. The Culm Catchment Officer was present to give details in Public Question Time.

94/07/22. Public Question Time. (i) **Connecting the Culm** - The Culm Catchment Officer for the Connecting the Culm project (run by the Blackdown Hills Area of Outstanding Beauty) was present to give details of the funding that the project has been successful in securing from the Managing Big Problems in Small Places project; a Devon wide project funded by DEFRA as part of the Flood and Coastal Resilience Innovation Programme, managed by the Environment Agency to develop and test new approaches to resilience tailored to local communities. The focus is on six target areas in the Culm Catchment, with the aim of building community resilience to flooding - Kentisbeare Parish is one of six within the River Culm catchment that has been selected for the five year project and the Catchment Officer will be working with communities to deliver the objectives of the project. (ii) A parishioner was present to voice concerns over the speed of traffic including cyclists, passing through the village. Heavy vehicles coming into the village are also a concern. The Chairman reported that the Parish Council is currently in communication with the Neighbourhood Highways Officer over a number of Highway related issues.

95/07/22. Apologies: Cllrs. Mrs E Ellicott and DCC Cllr. J Berry.

96/07/22. Declarations of Interest: Cllr. R Shore-Quinain (DPI as spouse) payment to the Clerk.

97/07/22. The Minutes of the Parish Council meeting held on 21/06/22 were approved and duly signed by the Chairman with one amendment - minute reference number 90/06/22 a) to include "An application will be made to the Locality Budget".

98/07/22. Matters Arising: None.

99/07/22. Planning & Planning Correspondence/Information:

a) Applications considered by the Parish Council:

-22/01237/HOUSE Erection of home office and garden room. Western Cottage, Blackborough. EX15 2HQ. No objections.

b) Results of applications from Mid Devon District Council.

For information: 22/00720/PNCOU Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q. Land & Buildings at NGR 305936 108912 (Wressing Barton) Kentisbeare.

c) MDDC Consultation re: Adopted North West Cullompton Masterplan Supplementary Planning Document (SPD). Deferred to the next meeting.

d) To consider submitting comments regarding concern over traffic issues with reference to the following application - 22/00706/MFUL Construction of vehicular access onto Tiverton Road and construction of spine road and associated infrastructure to facilitate the North West Cullompton urban extension. Land North West of Cullompton, Tiverton Road, Cullompton, Devon. It was agreed for Cllr. Penfold to draft a letter.

e) MDDC Public Consultation on the High Street Heritage Action Zone (HSAZ) Higher Bullring Public Realm Enhancements in Cullompton. Noted, no comments.

f) Culm Garden Village. (i) Following the recent Delivery Board meeting the Chairman reported that a consultation is expected late summer/autumn. The Chairman then reported that there will be more details available in the summer of 2023 with the emerging Local Plan. (ii) Any other matters: None.

g) Any other Planning Matters: (i) Following communication with DCC Cllr. Berry, it was agreed for a letter of support regarding MDDC bidding in the second round of the Government's Levelling Up Fund (LUF). This is to help fund delivery of the Cullompton Town Centre Relief Road and associated walking, cycling and public transport improvements. (ii) It was reported that as the district council is the planning authority, anyone with queries regarding change of use should contact the district council direct. The Parish Council is a consultee, and the final decision and any enforcement lies with the district council.

100/07/22. Reports.

- a) Access - P3 Footpaths and Parish Paths. (i) Details of The Annual Clifford Pike Memorial Walk and series of summer walks will be publicised. The memorial walk will finish at The Wyndham Arms where refreshments will be arranged – cost will be similar as last time (2019). (ii) The site meeting at Silver Wood was postponed. (iii) Any other matters: None.
- b) The Clerk: A reminder of the upcoming Connecting the Culm Forum on 14/07.
- c) The Chairman: None.
- d) Reports from DCC & MDDC Councillors: Details received of the Levelling Up Fund via Cllr. Berry (ref: 99/07/22 (f)).
- e) Any other reports: (i) Cllr. Southerden will enquire with The Forestry Commission as to what the planned felling works are in Blackborough Woods. (ii) As an interested member of the public, Cllr. R Evans reported that Richard Marsh is Director of Place at MDDC.

101/07/22. Highways.

- a) Following communication with the NHO regarding parking problems in the village square, it was agreed to arrange an informal meeting with the NHO to discuss possible solutions to ease the problems. Other matters of concern will also be looked at.
- b) Any other matters/reports: None. *Cllr. Mrs Broom left the meeting.*

102/07/22. Finance.

- a) The bank balance was reported as at 30/06/22. One credit received in respect of advertising on the Parish website on 08/06 - £45. Direct Debits taken: EDF, 10/6 - £7. Utility Warehouse, 30/6 - £41.05.
- b) Payments were approved totalling £2347.67:
- Chq 1955 SMA Services Ltd. Payroll provider.
 - Chq 1956 Clerk – salary and expenses. *See declarations.*
 - Chq 1957 Website and Newsletter.
 - Chq 1958 Countrywide Grounds Maintenance. Grass maintenance contract.
 - Chq 1959 Nicholas Page Countryside Contractor. P3/Footpath works.
 - Chq 1960 Internal Audit fee.
 - Chq 1961 HMRC PAYE.
- c) Annual Governance & Accountability Return (AGAR) & Audit 2021/22 - the Notice of Public Rights and unaudited AGAR have been publicised as required; dates 30/06 to 10/08/22. All of the required documents have been submitted to PKF Littlejohn LLP as the external auditor.
- d) Any other financial matters: None.

103/07/22. Kentisbeare Play Area.

- a) Cycle track: Dutch Landscape Architects Ltd., will prepare a tender document for approval shortly, together with a brief for the Clerk regarding the role of CDM Co-ordinator. It was agreed for Cllrs. Woofenden and Penfold to undertake the role of Clerk of works.
- b) Any other matters: The Clerk will meet with the play area contractor shortly to look at minor improvements to the site, including the basketball net. Access to the park from the village was raised.

104/07/22. History Event: Cllr. Penfold will publicise some information in the next issue of the Parish Magazine.

105/07/22. Correspondence & Any Other Consultations. Clerks and Councils Direct. Thank you from St. Mary's Church regarding funding for the Jubilee.

106/07/22. Items for information, future agenda items, and dates of future meetings. Next meeting - 09/08/22.