

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. Email: nick@kentisbeare.net Parish Clerk: Email: info@kentisbeare.net

Notice of the Annual Meeting of the Parish Council to be held on Tuesday 16th May 2023 in Kentisbeare Village Hall at 7pm.
Members of the Public are invited to attend and may address the Council in Public Question Time.

All councillors to complete and sign Declaration of Acceptance of Office of Parish Councillor forms for retention by the Clerk.

Public Question Time. At the discretion of the Chairman, public question time is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman.

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Election of Officers:

1.1 Chairman. a) Chairman to sign a Declaration of Acceptance of Office form.

1.2 Vice Chairman. a) Vice-Chairman to sign a Declaration of Acceptance of Office form.

2. Apologies: Cllr. J Penfold. a) To agree to permit the signing of the Declaration of Office forms before or at the start of the next meeting, with reference to any councillors that have sent apologies.

3. Kentisbeare Parish Council (i) Welcome and Introductions. (ii) District & Town Parish/Council Elections.

4. Declarations of Interest.

5. Appointment of Representatives to Advisory Groups:

5.1 Planning.

5.2 Finance.

5.3 The Parish Paths and Silver Wood.

5.4 Playing Field.

5.5 Cycle Track.

5.6 Highways.

5.7 Website.

5.8 Personnel.

5.9 History.

6. Appointment of Representatives to:

6.1 Kentisbeare Village Hall Committee.

6.2 Blackdown Hills Rural Partnership & Parishes Network.

6.3 Culm Garden Village Proposal. (i) Delivery Board. (ii) Stakeholder Forum.

7. Forms for completion/collection: Register of Parish and Town Council Members' Interests, Councillor Privacy Notices.

7.1 To confirm which councillors are in agreement to receiving all communication electronically.

8. Approval of minutes: of the Parish Council meeting held on 18th April 2023.

9. Matters Arising.

10. Planning.

10.1 Applications to be considered by the Parish Council.

[23/00636/FULL](#) Change of use of barn to wedding/events venue. Land and Buildings at NGR 307827 108901 Pirzwell Ponds, Kentisbeare, Devon.

10.2 Results of applications from Mid Devon District Council.

[22/02199/MFUL](#) Erection of extension to hatchery, store room and replacement staff welfare/changing rooms and formation of car park. PD Hook (Hatcheries) Ltd Kentisbeare. EX15 2AL. Approved.

10.3 Culm Garden Village Proposal.

10.4 Any other planning matters. To note the adoption of the - [Air quality Supplementary Planning Document - MIDDEVON.GOV.UK](#)

11. Highways.

12. Reports:

12.1 The Clerk.

12.2 The Chairman.

12.3 Reports from DCC & MDDC Councillors.

12.4 P3 Parish Paths and Silver Wood. (i) Summer Walks.

12.5 Any other reports.

13. Finance.

13.1 To note the bank balance.

13.2 To approve payments:

-Chq 2053	£ 9.97	SMA Services. Payroll provider.
-Chq 2054	£ 68.14	Computerlink (Leicester) Ltd. Printer cartridges.
-Chq 2055	£ 600.00	Project Cosmic. Annual support contract & mandatory security updates.
-Chq 2056	£ 113.20	Internal Audit Fee.
-Chq 2057	£ 375.03	Community First Trading Ltd. Insurance renewal.
-Chq 2058	£ 65.00	Parish Council Handyman. Maintenance to memorial bench.
-Chq 2059	£ tbc	Countrywide Grounds Maintenance Ltd. Grass maintenance contract.
-Chq 2060	£ tbc	Doug Richmond Computer Services. Laptop service & IT support.

13.3 Any other financial matters to be noted.

14. Kentisbeare Play Area.

14.1 Update on cycle track.

14.2 Any other matters.

15. Correspondence & Any Consultations.

16. Items for information, future agenda items, and dates of future meetings. Next meeting – 13/06/23.