

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Kentisbeare Parish Council

County area (local councils and parish meetings only):

Devon

Financial year ending 31 March 2023

Prepared by (Name and Role)
& date

Melanie Shore. Parish Clerk and RFO. 12th April 2023

		£	£
Balance per bank statements as at 31/3/23:			
a/c 00671198	Treasurers	32,337.37	
a/c 07188433	Reserve	10,037.60	
Petty cash float (if applicable)	N/A		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	item 1	0.00	
	2023	(100.00)	
	2042	(39.00)	
			(139.00)
Add: any un-banked cash as at 31/3/22	N/A	-	
			<u>-</u>
Net balances as at 31/3/23 (Box 8)			<u><u>42,235.97</u></u>