

# KENTISBEARE PARISH COUNCIL

## Notice of a Meeting of the Parish Council to be held on Tuesday 13<sup>th</sup> January 2026 at 7pm in Kentisbeare Village Hall

Members of the Public are invited to attend and may address the Council in Public Question Time.

**Public Question Time.** At the discretion of the Chairman, public question time is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman.

### AGENDA

**To Members of the Council:** You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Public Question Time.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the parish council meeting held on 09/12/2025.
5. Matters Arising.
6. **Planning & Planning Correspondence/Information:**
  - 6.1 Applications to be considered by the Parish Council:  
-[26/00015/FULL](#) Erection of self-build dwelling following demolition of existing dwelling, Woodside Kentisbeare, EX15 2EU.
  - 6.2 Results of applications from Mid Devon District Council.  
-25/01578/FULL Reposition existing field gateway to highway. Land at NGR 309420 108849 (Western Cottage) Blackborough. Approved.
  - 6.3 Culm Garden Village.
  - 6.4 Any other Planning Matters.
7. **Highways**
  - 7.1 items to report and any other matters.
  - 7.2 Road and Snow Warden Schemes – update on costs for training.
8. **Reports.**
  - 8.1 The Clerk.
  - 8.2 The Chairman/Vice-Chairman.
  - 8.3 Any Reports from MDDC and DCC Councillors.
  - 8.4 P3 Footpaths, Parish Paths & Silver Wood.
  - 8.5 Any other reports.
9. **Finance.**
  - 9.1 Report & to note the balances.
  - 9.2 To approve payments:

|           |          |                                                               |
|-----------|----------|---------------------------------------------------------------|
| Payment 1 | £ 12.07  | SMA Services. Payroll Provider.                               |
| Payment 2 | £ 300.00 | Helen Rose. Website & digital communications.                 |
| Payment 3 | £ 992.91 | Clerk – salary and expenses.                                  |
| Payment 4 | £ TBC    | R&R Services Ltd. Grass maintenance contract & hedge cutting. |
| Payment 5 | £ 914.40 | T K Play Ltd. Playing field maintenance.                      |
| Payment 6 | £ 126.50 | Society of Local Council Clerks renewal re: the Clerk.        |
| Payment 5 | £ 341.65 | HMRC. Quarterly payment.                                      |

*Finance continued:*

- 9.3** Scribe Accounts – quotation received.
- 9.4** To consider grants and subscriptions to the various groups and organisations for inclusion within the 2026/27 precept figure.
- 9.5** Precept 2026/2027: To agree the figure for the Parish precept.
- 9.6** Any other financial matters.
  
- 10. Kentisbeare Play Area.**
  - 10.1** Pump Track.
  - 10.2** Any other matters.
  
- 11. Village Sign.**
  
- 12. Correspondence & Any Consultations.**
  
- 13. Review of Clerk's salary and expenses.**
  
- 14. Items for information, future agenda items, and dates of future meetings.**