

KENTISBEARE PARISH COUNCIL

Notice of the Annual Meeting of the Parish Council to be held on Tuesday 12th May 2026 in Kentisbeare Village Hall. This meeting will start at approximately 7.30pm following the Annual Parish Meeting which starts at 7pm.
Members of the Public are invited to attend and may address the Council in Public Question Time.

Public Question Time. At the discretion of the Chairman, public question time is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman.

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Election of Officers:

- 1.1 Chairman. a) Chairman to sign a Declaration of Acceptance of Office form.
- 1.2 Vice Chairman. a) Vice-Chairman to sign a Declaration of Acceptance of Office form.

- 2. Apologies.
- 3. Co-option.
- 4. Declarations of Interest.

5. Appointment of Representatives to Advisory Groups:

- 5.1 Planning.
- 5.2 Finance.
- 5.3 The Parish Paths and Silver Wood.
- 5.4 Playing Field.
- 5.5 Pump Track.
- 5.6 Highways.
- 5.7 Website.
- 5.8 Personnel.
- 5.9 History.
- 5.10 Community Wellbeing.

6. Appointment of Representatives to:

- 6.1 The Village Halls - Kentisbeare Village Hall Committee & Blackborough Village Hall Committee.
- 6.2 Blackdown Hills Parishes Network (BHPN).
- 6.3 Culm Garden Village Proposal. (i) Delivery Board. (ii) Stakeholder Forum.
- 6.4 Connecting the Culm.

7. Approval of minutes: of the Parish Council meeting held on 14th April 2026.

8. Matters Arising.

9. Planning & Planning Correspondence/Information:

- 9.1 Applications to be considered by the Parish Council:
-[Blackborough House, Blackborough, Devon, EX15 2HJ - 26/00364/FULL](#) Conversion and alteration of a semi-derelict building to form two dwellings (Revised Scheme) & [26/00365/LBC](#) Listed Building Consent for the conversion and alteration of a semi-derelict building to form two dwellings.
-[24/00560/FULL](#) Conversion and alteration of 5 barns to create 4 dwellings. Land & Buildings at NGR 306868 108436 (Ford Farm) Fore Street, Kentisbeare.

- 9.2** Results of applications from Mid Devon District Council.
-26/00357/FULL Formation of vehicular access. Land at NGR 305410 106688 (North East of Aller Cross) Kentisbeare. Approved.
-26/00110/FULL Erection of one self-build dwelling following removal of garage and associated alterations to the south-west and north-east elevations of the existing dwelling. Orchard View, Bishops Rise, Kentisbeare. EX15 2BW. Permitted with conditions to discharge.
-26/00065/HOUSE Formation of new vehicular access and associated hardstanding. Galliards, Blackborough, EX15 2HH. Permitted with conditions to discharge.
-25/01647/TPO Application to crown raise branches over pavement to a height of 3m of 1 Oak Tree, protected by Tree Preservation Order 92/0008/TPO. 25 Parsons Close Kentisbeare, EX15 2BN. Permission granted.
- 9.3** Culm Garden Village.
- 9.4** Any other Planning Matters.
- 10. Highways** - items to report and any other matters.
- 11. Reports.**
- 11.1** The Clerk.
- 11.2** The Chairman/Vice-Chairman.
- 11.3** Any Reports from MDDC and DCC Councillors.
- 11.4** P3 Footpaths, Parish Paths & Silver Wood. (i) Summer walks.
- 11.5** Any other reports.
- 12. Finance.**
- 12.1** Report & to note the balances.
- 12.2** To approve payments:
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| Payment 1 | £ 13.81 | SMA Services. Payroll Provider. |
| Payment 2 | £ 300.00 | Helen Rose. Website & digital communications. |
| Payment 3 | £ 1059.33 | Clerk – salary and expenses. |
| Payment 4 | £ 414.00 | R&R Services Ltd. Grass maintenance contract. |
| Payment 5 | £ 360.00 | Project Cosmic. Annual website hosting. |
- 12.3** Annual Insurance Renewal – year 3 of LTA.
- 12.4** Financial Assistance for the Chill and Chat coffee morning.
- 12.5** Advertising on the Parish website/KNet – one off adverts.
- 12.5** Any other financial matters.
- 13. Kentisbeare Play Area.**
- 14. Correspondence & Any Consultations.** Clerks and Councils Direct. CPRE Centenary Issue.
- 15. Items for information, future agenda items, and dates of future meetings.** Next meeting – 09/06/26.